



ADDENDUM NO. 1

WASHINGTON STATE PARKS AND RECREATION COMMISSION
GINGKO PETRIFIED FOREST STATE PARK
GINGKO INTERPRETIVE CENTER – HVAC RENOVATION AND RE-ROOF
EW-C6623

DATE: February 25, 2026

ATTENTION TO PLANHOLDERS OF RECORD. The following revisions are hereby made a part of the Contract Documents. Please be sure to acknowledge all Addenda on the Bid Form.

PROJECT MANUAL

I.CHANGES TO SPECIFICATIONS

ADD: Section 07 62 00 – Sheet Metal Flashing and Trim: Paragraph 2.03, **ADD:**

- C. Splash Blocks: Concrete construction, 2 foot length, 2.75-inches thick, sloped to drain, width no less than 10-inches and no more than 12.5 inches.

II.CHANGES TO DRAWINGS

ADD: Sheet 2 – General Legend & Notes (G-001): General Notes, note 17., **ADD:** A variety of display items, casework, etc., require removal to allow for the demolition of existing items and the installation of new.

ADD: Sheet 2 – General Legend & Notes (G-001): General Notes, **ADD:**

- 18. Contractor is responsible to protect all furnishings, displays, and existing items in work areas.
- 19. Building will be closed during construction.
- 20. Where items are demo'd: patch, repair and paint areas that were concealed to match adjacent undisturbed construction (i.e. walls at demo'd baseboard heaters, ceiling/walls at demo'd electric heaters, floors at demo'd piping, etc.).
- 21. All new exposed items (surface raceway, conduit, etc.) outside of the storage room (housing the HVAC unit), shall be painted to match the adjacent surface color.

22. Where hydronic baseboard heaters are demo'd, cut connecting piping as close to floor as possible and install pipe cap on the remaining pipe stubs.

ADD: Sheet 6 – First Floor Plan – Demo (ME-102): At electric heater near main entry, **ADD** keyed note-5.

ADD: Sheet 9 – Roof Plan: General Notes, **ADD**: 5. Terminate downspouts with elbow pointed away from building, on to splash block. Provide downspout wall anchor within 12-inches of downspout outlet elbow.

SUBSTITUTION REQUESTS

The following manufacturers are considered “Acceptable Manufacturers” in accordance with the Contract Documents. Approval applies to manufacturer only and does not relieve the Contractor from the responsibility of meeting all requirements of the Contract Documents.

SECTION	PRODUCT	MANUFACTURER
07 54 19	PVC Roofing	Versico Roofing (Versiflex and Versifleece)
07 54 19	PVC Roofing	Sika (Sarnafil S327 feltback system)

PRE-BID MEETING ATTENDANCE LIST

Pre-Bid attendance list (attached)

ATTACHMENTS

- Prebid Attendance list (3 pages)
- Prebid Meeting Minutes (2 pages)

Jason Bologna

Jason Bologna, Public Works Coordinator
Contracts and Grants Program

02/25/26

Date

END OF ADDENDUM NO. 1

Pre-Bid Meeting Minutes

Project: Ginkgo Interpretive Center – HVAC Renovation and Re-Roof

Pre-Bid Meeting Held: 10 AM, 2-19-2026

1. Introductions:
 - WA State Parks: Chris Carlson, Construction Coordinator
 - Engineer: Rick Hultz, Hultz|BHU Engineers
 - Attendees: See attached sign-in sheet and business cards
2. Project Description:
 - Replace existing HVAC system with new air-source heat pump.
 - Replace roofing with new.
3. Bid Due Date: Prior to **1PM Tuesday 3-10-2026**
4. Bidding Procedures: **Electronically Via MRSC Bonfire Procurement Portal**
 - See contract documents for requirements; be sure to register and provide all required information

 - Bid results will be posted to MRSC; may take up to 3 days

 - Prevailing wage rates apply
5. Addendum: To be issued next week
 - Some substitution requests for roofing have been accepted and will be indicated in the addendum.
6. Construction Notes:
 - Facility will be closed during the construction period
 - 90 days allowed for the project (from Notice to Proceed to Substantial Completion)
 - 30 days allowed from substantial completion to final completion
 - \$ 250/day liquidated damages
 - Contractor to provide own restrooms
 - Hazardous materials involved in the project, see report in the project manual
 - Provide project signage as specified
7. Supplemental Bidder Responsibility Criteria: See project manual for experience requirements.
 - Upon Request, have to submit supplemental bidder responsibility criteria within 2 days of request.
8. Permits: Have been obtained from Kittitas County for mechanical and building (not electrical).
9. Site Walk: Reviewed areas of work.

10. Questions and Answers:

Q1: The HVAC unit return air grille is partially covered by a display panel; is that to be revised?

A1: See addendum for any revisions that are to be made.

Q2: How is the piping to be capped where existing hydronic baseboard is demo'd?

A2: Cut pipes close to floor as possible and install pipe cap.

Q3: Where roof drains are located in roof center area and no longer used, how is drain piping to be dealt with?

A3: All new drains are at perimeter of roof (overhang areas). Any drains no longer used are to have piping capped.

Q4: Where ceiling GWB has been demo'd at south end of building (near grid 5.1), is the repair included in the project?

A4: No, the repair of that ceiling area is by Washington Parks staff.

Q5: Where is power fed to the building?

A5: Power is fed off the power pole west of the restroom building.

Q6: Do downspouts get splash blocks?

A6: See addendum.

Q7: When will Notice to Proceed be issued?

A7: Allowing time for bid review, responsibility criteria review, and contracts; we would expect mid to late April.

11. Attachments: Pre-Bid Meeting sign-in sheet and business cards, 3 pages.

END OF PRE-BID MEETING MINUTES

Pre-Bid Meeting Sign-In

Project: Washington State Parks & Recreation
Ginkgo Petrified Forest State Park
Ginkgo Interpretive Center - HVAC Renovation & Re-Roof

Date: 2/19/2026

Purpose: Pre-Bid Walkthrough

Page: 1

Location: Project Site

Name	Representing	Phone	email
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