



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized ☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

Salmon Ridge, Canyon Creek, Glacier Creek, Anderson/Watson, Mt. Baker NRA, Shadow of the Sentinels, Finney, Segelsen

TOTAL FUNDS REQUESTED

\$ 7,500 Motorized

\$ 7,500 Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$ 7,500

TOTAL VALUE OF PARTNERSHIP

\$ 7,500

APPLICANT INFORMATION

NAME OF APPLICANT Washington Dept. of Fish and Wildlife	NAME OF REPRESENTATIVE Jennifer Maurstad
APPLICANT MAILING ADDRESS P.O. Box 38	TITLE Captain
CITY, STATE, ZIP Stanwood, WA 98292	E-MAIL ADDRESS Jennifer.Maurstad@dfw.wa.gov
TELEPHONE NUMBER & EXTENSION 425-681-9607	ALTERNATE E-MAIL/PHONE NUMBER

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use					
		Weekends/Holiday			Weekday		
		Non-snowmobile Users/Snowmobile			Non-snowmobile Users/Snowmobile Users		
Salmon Ridge		100	/	0	100	/	0
Canyon Creek		10	/	90	10	/	90
Glacier Creek		20	/	80	20	/	80
Anderson/Watson		20	/	80	20	/	80
Mt. Baker NRA		20	/	80	20	/	80
Finney and Segelsen		20	/	80	20	/	80
			/			/	

1. Date enforcement began Jan. 26, 2024. Date enforcement ended Mar. 29, 2025.
2. a. How many officer days per season did your agency provide education/enforcement? 23
 b. Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
10 Sun 0 Mon 1 Tues 0 Wed 1 Thurs 7 Fri 4 Sat
*Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
3. This past season, how many calendar days did your agency provide education/enforcement? 19
4. What is the average number of Sno-Park visits per officer day. 1 - 2
5. Average amount of time spent in each Sno-Park visited: 2.6 Hours
6. What percentage of patrol hours occur on:
 - a. Weekends/holidays 60 % + Weekdays 40 % = 100%
 - b. Parking lot patrol 90 % + Trail patrol 10 % = 100%
7. Total number of personal contacts for season. 126
8. Total number of users in areas patrolled for season. 126
9. a. Total number of vehicles parked in Sno-Parks for season. 199
 b. What is your formula/method to determine the count? Sno-Park Daily Activity Patrol Logs
10. Number of citations issued. 13 Of this total, 13 are parking and 0 are on trails.
 Number of citations for registration violations 0
11. Number of warnings issued. 48 Reason(s) (Top 3 reasons):
No Sno-Park Permit, _____, _____
12. Please give an approximate percentage for the following:
38 % of personal contacts resulting in a citation or warning being issued.
62 % of vehicles displaying a valid sno-park permit during parking lot patrol

N/A % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? Yes

14. Provide a brief summary of the 2024-2025 season to include:

- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

WDFW Officers dedicated most of their time patrolling area Sno-Parks during the weekends and on Fridays. Patrol times varied from early mornings until late afternoons to maximize contacts with the public. 13 citations were issued to individuals who did not possess or purchase the required Sno-Park permit. 48 written warnings were issued to citizens with 44 of those same citizens providing proof of purchase of a Sno-Park permit.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Complaints are received in person during patrols, by text, email, or phone message. Most complaints stem from citizens asking for a warning for not having purchased their Sno-Park permit.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

On trail enforcement is provided when officers are patrolling by snowmobile. Occasionally, officers patrol trails on foot. Posting locations along trails where users are required to stop if enforcement is present could be helpful.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

Sno-Park enforcement is provided on a face-to-face basis. Citations or warnings are left on vehicles where no individual is present. Automated kiosks on site where people can purchase physical permits could be helpful. The ability for citizens to purchase permits on their phones is helpful.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

APPLICANT AGENCY				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$		\$	
Vehicle Operation Costs	\$		\$	
Mileage	\$		\$	
Other	\$		\$	
Administration	\$		\$	
Other (Please describe)	\$		\$	
TOTALS (should match totals on Pg 1)	\$		\$	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @\$190 = \$950	Salaries		
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
	Total funds requested \$		Total Matching \$	

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

Jennifer Maurstad
Signature of Applicant

Jennifer Maurstad, Captain
Printed Name and Title of Applicant

05/23/25
Date



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized

☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

The Outdoor Recreation Information Center (ORIC), Seattle, Washington.

ORIC is a public lands contact & information center located inside the Seattle REI Store.

See attached document / addendum for further information.

TOTAL FUNDS REQUESTED

\$ Motorized \$ Non-Motorized \$5,671.00

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$ 5,000.00

TOTAL VALUE OF PARTNERSHIP

\$ 41,283.00

APPLICANT INFORMATION

NAME OF APPLICANT Discover Your Northwest	NAME OF REPRESENTATIVE Martin Stamat
APPLICANT MAILING ADDRESS 164 South Jackson Street	TITLE Executive Director
CITY, STATE, ZIP Seattle, WA 98104	E-MAIL ADDRESS Martin.Stamat@DiscoverNW.org
TELEPHONE NUMBER & EXTENSION 206-220-4245	ALTERNATE E-MAIL/PHONE NUMBER 206-920-0922 (mobile)

CONTACT PERSON (if different than above) Samantha Sobash-McWilliams	TITLE Director of Partnerships
MAILING ADDRESS (if different than above) 164 S Jackson St	E-MAIL ADDRESS samantha.sm@discovernw.org
CITY, STATE, ZIP Seattle, WA 98104	TELEPHONE NUMBER & EXTENSION 206-220-4281

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use	
		Weekends/Holiday Non-snowmobile Users/Snowmobile	Weekday Non-snowmobile Users/Snowmobile Users
N/A - see description attached.	n/a	n/a /	n/a /
		/	/
		/	/
		/	/
		/	/
		/	/
		/	/

- Date enforcement began Dec 1 2024. Date enforcement ended Mar 31 2025.
- How many officer days per season did your agency provide education/enforcement? 111
 - Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
27 Sun 18 Mon 0 Tues 1 Wed 17 Thurs 17 Fri 31 Sat
- *Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
- This past season, how many calendar days did your agency provide education/enforcement? 89
- What is the average number of Sno-Park visits per officer day. n/a
- Average amount of time spent in each Sno-Park visited: n/a
- What percentage of patrol hours occur on: (Education Contacts)
 - Weekends/holidays 52 % + Weekdays 48 % = 100%
 - Parking lot patrol n/a % + Trail patrol n/a % = 100%
- Total number of personal contacts for season. 6,739
- Total number of users in areas patrolled for season. n/a
- Total number of vehicles parked in Sno-Parks for season. n/a
 - What is your formula/method to determine the count? n/a
- Number of citations issued. n/a Of this total, n/a are parking and n/a are on trails.
Number of citations for registration violations n/a
- Number of warnings issued. n/a Reason(s) (Top 3 reasons):
n/a, n/a, n/a
- Please give an approximate percentage for the following:
n/a % of personal contacts resulting in a citation or warning being issued.
n/a % of vehicles displaying a valid sno-park permit during parking lot patrol

n/a % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? no

14. Provide a brief summary of the 2024-2025 season to include:

- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

See attached document / addendum for further information.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

See attached document / addendum for further information.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

N/A

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

N/A

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

APPLICANT AGENCY <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Discover Your Northwest</div>				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$ 4,800.00	n/a	\$ 36,283.00	
Vehicle Operation Costs	\$ n/a	n/a	\$ n/a	
Mileage	\$ n/a	n/a	\$ n/a	
Other	\$ n/a	n/a	\$ n/a	
Administration	\$ 871.00	n/a	\$ n/a	
Other (Please describe)	\$ n/a	n/a	\$ 5,000.00	REI - office host
TOTALS (should match totals on Pg 1)	\$ 5,671.00		\$41,283.00	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement. <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">N/A - ORIC volunteer or intern only planned for the Summer season.</div>				

Funds Requested		Fund Contributed	
Salaries Ex: GS-11	Days 5 @ \$190 = \$950	Salaries	
Position name Hourly rate DYNW #1	Days 20 @ \$ 240 = 4,800	Position name Hourly rate ORIC #1	Days 67 @ \$ 352 = \$ 23,584
Position name Hourly rate DYNW #2 Admin	Days 3.11 @ \$280 = 871.00	Position name Hourly rate ORIC #2	Days 51 @ \$ 249 = \$ 12,699
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$
	Total funds requested \$ 5,671.00		Total Matching \$ 36,283.00 (including benefits)

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.



Signature of Applicant

Martin Stamat, Executive Director

Printed Name and Title of Applicant

5/28/25

Date

Overview: The Outdoor Recreation Information Center:

The Outdoor Recreation Information Center (ORIC), is an Interagency Ranger Station located inside the Seattle REI store. ORIC is a partnership between the National Park Service, U.S. Forest Service, Washington State Parks, and Discover Your Northwest (DYNW). DYNW is a Cooperating Association non-profit partner with all three agencies. REI provides space and use of facilities to the agency staff, at no cost to the government. ORIC provides recreation information including current conditions, safety, leave-no-trace / recreating responsibly. ORIC sells state and federal recreation passes and provides suggestions of outdoor recreation opportunities. ORIC visitors are local, as well as visitors from around the country and even from different parts of the world.

A brief summary of the 2024-25 Sno-Park Season for ORIC:

For the 2024-25 Sno-Park Season, ORIC was open five days per week, Wednesday-Sunday, 10am-6pm. With many area U.S. Forest Service stations at limited open hours, the public truly appreciated having a consistent ranger station presence inside the Seattle REI Store.

ORIC focuses on education, safety, and recreation pass sales. During the Sno-Park season, most of our contacts have questions about Sno-Park passes, locations, opportunities, and safety. ORIC staff attend the Central Cascades Winter Recreation Council (CCWRC) meetings and stay in direct communication with the chair and several members of the CCWRC.

For the 2024-2025 winter season, which was a late start snow year, ORIC sold: 127 Daily Sno-Park Passes, 183 Seasonal Sno-Park Passes, and 106 Special Groomed Trails Permits. This brought-in \$19,745 to the Washington State Parks Winter Recreation Program. ORIC received our Sno-Park passes one month late (late December) which likely caused us to miss about half of our normal season sales as the month of December is our busiest for the winter season.

ORIC staff train and work with local agencies and non-profits to obtain the most accurate information to provide to the public and spend extended time explaining the various recreation pass options. Currently, ORIC sells or issues 14 different recreation passes. Unlike REI cashiers or REI customer service employees, ORIC staff can take the time to validate visitor needs to obtain the correct pass and information for their recreational outings.

We have good communication on updated conditions, procedures, and suggestions on redirecting some of the overcrowding issues along the I-90 Corridor. In addition, ORIC staff keeps in close contact with area offices and Sno-Parks including the North Bend, Glacier, Cle Elum and Leavenworth US Forest Service offices as well as Lake Easton and Lake Wenatchee State Parks. Others we keep in touch with include the Mount Tahoma Trails Association, the Methow Trails and Winthrop USFS office, and Mount St Helens National Volcanic Monument.

When ORIC staff are available, we assist with recreation programs provided by REI staff as well as outreach events. We are able to provide current safety information including road conditions (including live cameras and current traction requirements), avalanche and weather forecasts. Our local knowledge allows us to direct visitors to safer areas during periods of elevated avalanche danger. We work with the public to recreate safely & responsibly, including etiquette at busier locations and leave-no-trace techniques.

Describe Complaint Process:

ORIC staff receive occasional complaints on the Sno-Park program, primarily on the complexity and variety of pass options. Complaints include the lack of flexibility for two vehicle license plates like the Discover Pass offers and higher price of the pass versus previous years. Visitors are directed to the Sno-Park webpage, winter recreation email address & phone number, and their State Representatives if they choose. ORIC does not take a paper / written complaint, but we would be willing to do so if the Sno-Park program would prefer.

Recurring conflicts between user groups that we try to address prior to the visitor reaching a Sno-Park lot is separation of cross-country skiers and snowshoers, directing those with dogs to avoid set-track / groomed cross-country ski Sno-Park lots, as well as separation of motorized and non-motorized users.

ORIC staff offers options that are preferred for snowshoers and snow play, trying to steer away those users from the busier cross-country ski areas, especially on weekends. Hyak, Lake Easton, and Lake Wenatchee are exceptions to this, since all three activities are offered. ORIC staff also directs non-motorized users away from motorized areas as much as possible, or explain shared-use in Sno-Park lots. We spend more time each year directing individuals and families to locations that are open to dogs and snow play.

There is a strong demand for safe locations within a 50-75 mile drive of the densely populated urban areas. The additions of Annette Lake, Easton Reload and Franklin Falls Sno-Parks have helped with the increase in demand. Many Sno-Park users prefer shorter drives during the dark, winter months so it is difficult to redirect Seattle area winter recreationalists much further than Lake Easton / Snoqualmie Pass or the west side of State Highway 410. Once we reach mid-February (more daylight), we have better success directing users to locations that are further away (i.e. Blewett Pass, Lake Wenatchee, Cle Elum River drainage, or the Teanaway Community Forest). The Sno-Park lots that opened recently have helped spread out the demand. We have seen an increased demand for the Mount Tahoma Trail System as well as the Silver Springs Sno-Park related to the Crystal Mountain Ski Area overnight parking restrictions.



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Report and request for continued funding

For State Parks Use Only	
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3	Ongoing

☐ Motorized ☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

Lake Wenatchee State Park - South and North Parks; Chiwawa See & Ski; Nason Ridge/Kahler Glen

TOTAL FUNDS REQUESTED

\$ Motorized \$10,228 Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$7,690

TOTAL VALUE OF PARTNERSHIP

\$17,918

APPLICANT INFORMATION

NAME OF APPLICANT Lake Wenatchee State Park	NAME OF REPRESENTATIVE Trevor M. Wylie
APPLICANT MAILING ADDRESS 21588 Lake Wenatchee Highway	TITLE PR3
CITY, STATE, ZIP Leavenworth, WA 98826	E-MAIL ADDRESS lake.wenatchee@parks.wa.gov
TELEPHONE NUMBER & EXTENSION 509 763-3101	ALTERNATE E-MAIL/PHONE NUMBER trevor.wylie@parks.wa.gov/509 630-5121

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use	
		Weekends/Holiday Non-snowmobile Users/Snowmobile	Weekday Non-snowmobile Users/Snowmobile Users
LAKE WENATCHEE-SOUTH PARK	75	90/0	40/0
LAKE WENATCHEE-NORTH PARK	20	90/0	30/0
CHIWAWA SKI & SKI	30	90/0	25/0
NASON RIDGE	30	90/0	25/0
		/	/
		/	/
		/	/

1. Date enforcement began 12/15, 2024. Date enforcement ended 3/11, 2025.
2. a. How many officer days per season did your agency provide education/enforcement? 45
 b. Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
13Sun 12Mon 6Tues 1Wed 1Thurs 7Fri 11Sat
 *Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
3. This past season, how many calendar days did your agency provide education/enforcement? 51
4. What is the average number of Sno-Park visits per officer day. 2
5. Average amount of time spent in each Sno-Park visited: 30 mins
6. What percentage of patrol hours occur on:
 - a. Weekends/holidays 75% + Weekdays 25% = 100%
 - b. Parking lot patrol 100% + Trail patrol 0% = 100%
7. Total number of personal contacts for season. 414
8. Total number of users in areas patrolled for season. 5737
9. a. Total number of vehicles parked in Sno-Parks for season. 1639
 b. What is your formula/method to determine the count? people=vehicle count x 3.5
10. Number of citations issued. 29 Of this total, 29 are parking and _____ are on trails.
 Number of citations for registration violations 0
11. Number of warnings issued. 179 Reason(s) (Top 3 reasons):
no valid permit, improper display, wrong pass displayed
12. Please give an approximate percentage for the following:
5 % of personal contacts resulting in a citation or warning being issued.
85 % of vehicles displaying a valid sno-park permit during parking lot patrol

n/a % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? yes

14. Provide a brief summary of the 2024-2025 season to include:

a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

On average, park personnel will check the Sno Parks one to three times a day for permit compliance. Compliance is very high in all locations. Park staff were not able to attend any outside trainings or council meetings this season.

b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Nearly 475 of our most frequent users have access to us via daily emailed conditions reports. We receive next to no complaints, with the exception of the occasional recipient of a Notice of Violation for no valid Sno Park Permit (signage and bulletin boards are very thorough and clear; complaints are usually from those who knowingly opted not to purchase a pass and did not like the result).

The main conflicts we hear about are typically user conflicts. As we look into expanding our non-motorized trail system, motorized users become concerned that motorized trails will be effected. We have ongoing challenges keeping snowshoers off groomed trails, however signage and the creation of designated and maintained routes well away from the Xcountry ski trails has helped.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

Trail enforcement is not provided. Most of our potential conflicts are minor i.e, the occasional walker or snowshoer on the groomed trail. At current staffing levels, it is not feasible for us to dedicate staff time for trail enforcement.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

Commissioned Rangers and permanent staff patrol each Sno Park one to three times daily, depending on use. While there, each vehicle is checked for a valid Sno Park Permit. Permits are also sold during patrols to increase compliance. Vehicles without any permit of any sort (Discover Pass, Sno Park, USFS) are cited. Vehicles displaying a valid, but incorrect pass are left a notice explaining the process necessary in order to avoid citation, where to purchase a permit, and the penalty for lack of compliance.

RESUME

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APPLICANT AGENCY Lake Wenatchee State Park				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$8708	Backup Officer	\$3812	State Park Staff
Vehicle Operation Costs	\$		\$	
Mileage	\$		\$	
Other	\$350	Additional Education/Public Outreach Assistance	\$2828	State Park Staff
Administration	\$870	Additional Park Admin	\$500	State Park Staff
Other (Please describe)	\$300	Printing, Office Expenses	\$550	State Park Staff
TOTALS (should match totals on Pg 1)	\$10,228		\$7690	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement. Due to poor snow conditions as experienced in the previous season, the 2024-25 season was shorter than average. Funding request for 2025-26 is based on an average season. Staff wage increases are also reflected in the 2025-26 funding request. PR3: \$53.80 to \$55.22 per hour; PR2: \$47.52 to \$49.20 per hour; PR1: \$40.38 to \$44.18 per hour.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @\$190 = \$950	Salaries		

Position name PR3 Hourly rate 55.22	Days 2 @ \$441.76= 884\$	Position name PR3 Hourly rate 55.22	Days 1.5 @ \$441.76= 663\$
Position name PR2 Hourly rate 49.20	Days 10 @ \$393.60= 3936\$	Position name PR2 Hourly rate 49.20	Days 8 @ \$393.60= 3149\$
Position name PR1 Hourly rate 44.18	Days 11 @ \$353.44= 3888\$	Position name PR1 Hourly rate 44.18	Days 8 @ \$353.44= 2828\$
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$
	Total funds requested \$ 8708		Total Matching \$ 6640

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

Trevor Wylie

Signature of Applicant

Trevor Wylie

Printed Name and Title of Applicant

5/16/25

Date



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized ☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

Our program covers all of Chelan County to include nine designated State Sno Parks, four grooming project areas and two grooming councils. The main trail systems are Chelan, Entiat Valley, Stemilt Basin, Blewett Pass, Lake Wenatchee, and WDFW Lilly Lake

TOTAL FUNDS REQUESTED

\$ Motorized \$2,638 Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$6,480.00

TOTAL VALUE OF PARTNERSHIP

\$27,336.00

APPLICANT INFORMATION

NAME OF APPLICANT Chelan County Sheriff's Office	NAME OF REPRESENTATIVE Rich Magnussen
APPLICANT MAILING ADDRESS 401 Washington St, Level 1	TITLE EM Specialist 2
CITY, STATE, ZIP Wenatchee, WA 98801	E-MAIL ADDRESS rich.magnussen@co.chelan.wa.us
TELEPHONE NUMBER & EXTENSION 509-667-6508	ALTERNATE E-MAIL/PHONE NUMBER

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use	
		Weekends/Holiday	Weekday
		Non-snowmobile Users/Snowmobile	Non-snowmobile Users/Snowmobile Users
BLEWETT/SWAUK	45	40/60	50/50
LAKE WENATCHEE	40	10/90	10/90
FISH LAKE	130	25/75	25/75
ANTILLON LAKE	45	0/100	0/100
CLEAR LAKE	175	5/95	10/90
ENTIAT VALLEY/SHADY PASS	45	10/90	5/95
LILLY LAKE	50	0/100	0/100

1. Date enforcement began 1-3-25, 2024. Date enforcement ended 2-22-25, 2025.
2. a. How many officer days per season did your agency provide education/enforcement? 28
 b. Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
5Sun Mon 4Tues 1Wed Thurs 2Fri 11Sat
*Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
3. This past season, how many calendar days did your agency provide education/enforcement? 28
4. What is the average number of Sno-Park visits per officer day. 2
5. Average amount of time spent in each Sno-Park visited: 2 hrs
6. What percentage of patrol hours occur on:
 - a. Weekends/holidays 80% + Weekdays 20% = 100%
 - b. Parking lot patrol 40% + Trail patrol 60% = 100%
7. Total number of personal contacts for season. 331
8. Total number of users in areas patrolled for season. 158
9. a. Total number of vehicles parked in Sno-Parks for season. 79
 b. What is your formula/method to determine the count? Vehicles x2
10. Number of citations issued. 6 Of this total, 6 are parking and 0 are on trails.
 Number of citations for registration violations 6
11. Number of warnings issued. 3 Reason(s) (Top 3 reasons):
Parking Permit, _____, _____
12. Please give an approximate percentage for the following:
2% of personal contacts resulting in a citation or warning being issued.
97% of vehicles displaying a valid sno-park permit during parking lot patrol

95% of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? Yes
14. Provide a brief summary of the 2024-2025 season to include:
- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

The Chelan County Sheriff's Office provided two FTE's for snowmobile education and enforcement. This encompasses 10 designated sno parks, four grooming councils and over 400 miles of groomed and non-groomed trails. Deputies patrol sno parks and contact users, issuing citations and warnings when appropriate. Travel time between sno parks is an issue, as they are located in all four corners of the county. Deputies also instructed two snowmobile safety classes and attended one grooming council meeting.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Complaints are received through our dispatch center and then dispatched to the appropriate deputy. If our designated snowmobile deputies are not working, a patrol deputy will handle the call. Complaints are also received from the USFS and the local groomers. The complaints are tracked through our computer dispatch center. The majority of the complaints are for parking violations.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

Deputies conduct trail patrols on snowmobiles. Due to our counties large size and the spread out locations of the sno-parks, the majority of the shift is travel time and contacting users in the sno-parks.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

Sno-park enforcement is provided by deputies on snowmobiles and 4X4 vehicles.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

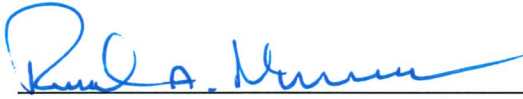
APPLICANT AGENCY Chelan County Sheriff's Office				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$2,638.00		\$6,480.00	
Vehicle Operation Costs	\$		\$	
Mileage	\$		\$	
Other	\$		\$	
Administration	\$		\$	
Other (Please describe)	\$		\$	
TOTALS (should match totals on Pg 1)	\$2,638.00		\$6,480.00	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @ \$190 = \$950	Salaries		
Position name Deputy Hourly rate 26.38	Days 5 @ \$268.80= 1,319\$	Position name Deputy Hourly rate \$32.80	Days 30 @ \$328= 9,840\$	
Position name Deputy Hourly rate \$26.38	Days 5 @ \$268.80= 1,319\$	Position name Deputy Hourly rate 32.80	Days 30 @ \$328= 9,840\$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	

Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$
	Total funds requested \$ 2,638.00		Total Matching \$ 6,480.00

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.


Signature of Applicant

RICH MAGNUSSEN, EM SPEC. 2
Printed Name and Title of Applicant

4/8/25
Date



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized ☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

Mt. Spokane State Park

TOTAL FUNDS REQUESTED

68826

\$ Motorized

\$ Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$ **95794.11**

TOTAL VALUE OF PARTNERSHIP

\$164620.11

APPLICANT INFORMATION

NAME OF APPLICANT Mount Spokane State Park	NAME OF REPRESENTATIVE Scott Hupp
APPLICANT MAILING ADDRESS 25211 N Mt. Spokane Park Drive	TITLE Park Ranger 3
CITY, STATE, ZIP Mead, WA 99021	E-MAIL ADDRESS scott.hupp@parks.wa.gov
TELEPHONE NUMBER & EXTENSION 509-238-4258	ALTERNATE E-MAIL/PHONE NUMBER mount.spokane@parks.wa.gov

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use		
		Weekends/Holiday Non-snowmobile Users/Snowmobile		Weekday Non-snowmobile Users/Snowmobile Users
Selkirk Lodge	200	100	/	0
Lower Selkirk Parking Lot	25 w/ trailers	75	/	25
Lower Kit Carson Parking Lot	25	100	/	0
Entrance Trail Parking Lot	15	100	/	0
Bear Creek Lot	50	50	/	50
			/	
			/	

- Date enforcement began 12/1, 2024. Date enforcement ended 3/31, 2025.
- How many officer days per season did your agency provide education/enforcement? 495
 - Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
92 Sun 52 Mon 46 Tues 45 Wed 61 Thurs 102 Fri 97 Sat
- *Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
- This past season, how many calendar days did your agency provide education/enforcement? 121
- What is the average number of Sno-Park visits per officer day. 1
- Average amount of time spent in each Sno-Park visited: whole shift
- What percentage of patrol hours occur on:
 - Weekends/holidays 38 % + Weekdays 62 % = 100%
 - Parking lot patrol 76 % + Trail patrol 24 % = 100%
- Total number of personal contacts for season. 5549
- Total number of users in areas patrolled for season. 164586
- Total number of vehicles parked in Sno-Parks for season. 54862
 - What is your formula/method to determine the count? enforcement logs
- Number of citations issued. 127 Of this total, 90 % are parking and 10 % are on trails.
Number of citations for registration violations 33
- Number of warnings issued. 332 Reason(s) (Top 3 reasons):
no sno park pass, speeding, dogs off leash
- Please give an approximate percentage for the following:
2 % of personal contacts resulting in a citation or warning being issued.
90 % of vehicles displaying a valid sno-park permit during parking lot patrol

n/a % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? yes

14. Provide a brief summary of the 2024-2025 season to include:

- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc. 3 Ongoing

Regular duties include: Sno-Park enforcement at the Bear Creek parking lot, Entrance Trails parking area, Lower Kit Carson Trailhead parking area, Lower Selkirk parking lot, Selkirk parking lot, and the Mountaineers parking lot. Checking in with park visitors at each facility (Selkirk Lodge, Nova Hut, Lower Selkirk parking lot bulletin board, Smith Gap, CCC Cabin, Entrance Trails trailhead) to give directions or any other help. Selling Sno-Park permits and trail maps the Ranger Station. Cleaning and maintaining facilities located at the Ranger Station, Entrance Trails trailhead CXT, Smith Gap Warming Hut and CXT, CCC Cabin and CXT, Selkirk Lodge and separate CXT, Nova Hut and CXT, Saddle Junction CXT, Burping Brook CXT, Bald Knob CXT, and Junction 5 CXT. Cleaning and maintenance tasks include scrubbing toilets, disinfecting all surfaces, picking up litter and disposing of garbage, removing vandalism, cutting and stocking firewood for wood sheds and removing snow from parking lots and facility roofs and entrances using snowblowers, snow rakes, and shovels. Maintaining boxes for park maps and keeping bulletin boards up to date, at the Ranger Station, Entrance Trails trailhead, Lower Kit Carson trailhead, Lower Selkirk parking lot, Trail 131 trailhead, Upper Kit Carson trailhead, and the CCC Cabin. Three separate maps for snowshoeing, snowmobiling, and Nordic skiing were placed in these boxes with each box holding roughly 40 maps. Hiking most popular trails to enforce most common "on trail" type violation/complaint – dogs off leash. Also snowmobiling or hiking areas near boundaries where snowmobiles cannot go to be seen and prevent violations from off trail motorized vehicles. Ranger 3, Programs Manager, Area Manager, and Equipment Operators attending monthly grooming council meetings. Language barriers between visitors and staff was addressed by getting translated informational forms.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Complaints are received in person at the Ranger Station, in the field, over the phone, over email, and through the comment section on the Spokane Nordic Ski Association (SNSA) website. All efforts are extended to respond to the complaint when received. Recurring complaints are routinely passed along to the Park Ranger 3 and the Program Manager and were responded to within 24 hours of receipt. Our snow removal capabilities helped keep slide offs to a minimum but would still happen when weather conditions were particularly bad. Our Nordic grooming operation was very successful this season and comments were overwhelmingly positive. Nordic skiers continued to have lots of opinions about our grooming operations. A recurring theme in the grooming comments was about the grooming schedule, which satisfaction has greatly increased with the use of Nordic Pulse. However, occasional complaints were made regarding grooming before and after the season. There were complaints made that we weren't grooming 7 days consecutively during the winter break. The grooming council was under the false impression that we had the funding to groom every day. These complaints were resolved with communication and education. Some complaints are based on users not understanding the needs of the machinery and snow level and can be cleared with information. This takes away time from our groomers and is being addressed by the grooming council for next season. We received no parking lot complaints this year due to being staffed each weekend and SNSA providing parking attendance for their large events.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

Mt. Spokane is still lacking on proper cross-country ski gear. New boots don't fit with the current SNS ski bindings that we currently have on most our "older boots". Said older boots are now completely worn down and inoperable. Having 2 pairs that would fit an average sized park aide would be beneficial. Snowshoes, snowmobiles, side by side, and cross-country skis were modes of trail enforcement. Our tracked side by side proved to have many reliability issues this season, again, but was useful for medical incidents on trails and search and rescue operations (often, the visitors snowmobiles would break down, or the person would be lost in wet, foggy, conditions making snowmobiling not ideal to keep them warm). -On trail enforcement would be much more effective and continuous if we had full staffing. Our ranger 2 was gone for training this season, leaving only one day shift and night shift officer. Providing Law enforcement staff with officer dedicated ski's and snowshoes, along with the related training, instead of sharing with other park staff. Snowshoes were purchased for rangers this season which facilitated multi-ranger patrols. A back country style ski that is wider and more stable seems like it would be appropriate than a skinnier style xc ski.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

Sno-park enforcement is provided by vehicle, foot, cross country skis, snowshoes, snowmobile, and side by side (SXS). To make Sno-Park enforcement more effective we need to have more of a presence on the snow. Significant officer time gets spent on the road dealing with slide offs, collisions, and traffic control, reducing time on trails. A gate was installed at Linder Ridge earlier in the season to discourage mischief, which gave us an improvement from the previous season. Provide LE officers with training in xc-skiing so that they are not trying to learn while out on the trail and wearing LE gear, with a focus on officer safety, especially with wearing skis/removing skis upon approach. Park Rangers at Mount Spokane State Park issue attention notices, giving the "violation" 24-hours to provide proof to their email address before issuing an infraction. If the violator does not respond within 24-48 hours, the park ranger who issued the attention notice will send a non-parking infraction to the courts for them to mail to the violator. The park saw an estimated 80% compliance rate with these attention notices, as well a significant increase in revenue with this approach.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

APPLICANT AGENCY WSPRC				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$ 68826	salaries	\$ 94895.36	park budget
Vehicle Operation Costs	\$		\$	
Mileage	\$		\$	
Other	\$		\$	
Administration	\$	25 hrs	\$ 898.75	park budget
Other (Please describe)	\$		\$	
TOTALS (should match totals on Pg 1)	\$ 68826		\$ 95794.11	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @\$190 = \$950	Salaries		
Position name pr1 Hourly rate 44.8	Days 52 @ \$358.4 =18636.8 \$	Position name pr3 Hourly rate 54.89	Days 64 @ \$439.12=	28103.68 \$
Position name pr2 Hourly rate 49.54	Days 71 @ \$396.32 =28138.72\$	Position name eo sup Hourly rate 50.36	Days 32 @ \$ 402.88 =	12892.16 \$
Position name pa Hourly rate 17.28	Days 66 @ \$138.24= 9123.84\$	Position name pr2 Hourly rate 49.54	Days 68 @ \$ 396.32 =	26949.76 \$
Position name pa Hourly rate 17.28	Days 66 @ \$ 138.24= 9123.84 \$	Position name pr2 Hourly rate 49.54	Days 68 @ \$ 396.32 =	26949.76\$
	Total funds requested \$ 68826		Total Matching \$	94895.36

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

Scott Hupp
Signature of Applicant

Scott Hupp- Park Ranger 3
Printed Name and Title of Applicant

6/9/25
Date



FUNDING REQUEST 2025-2026

Education and Enforcement • Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized

☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

WDFW Police Detachment 11 covers Stevens, Ferry, and Pend Oreille Counties and for those Counties we have five Officers plus a Sergeant. In Stevens County we patrol Mill Creek, Flodell/Tacoma Creek, and Old Dominion. In Pend Oreille County we patrol Kings Lake, Frater Lake, and Geophysical. In Ferry County we patrol Hall Creek, Albion Hill, Empire Lake, Sherman Pass, Deer Creek, and Bulldog.

We routinely patrol by vehicle, snowmobile, and tracked UTV at all sno park areas checking for compliance of parking permits, sno-machine registration, safety equipment, and upkeep of proper signage

TOTAL FUNDS REQUESTED

\$ Motorized

\$5,707 Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$5,700

TOTAL VALUE OF PARTNERSHIP

\$10,866

APPLICANT INFORMATION

NAME OF APPLICANT Wash. Department of Fish and Wildlife	NAME OF REPRESENTATIVE Tyler Bahrenburg
APPLICANT MAILING ADDRESS 2315 N. Discovery Place	TITLE Sergeant
CITY, STATE, ZIP Spokane Valley, WA 99216	E-MAIL ADDRESS Tyler.Bahrenburg@dfw.wa.gov
TELEPHONE NUMBER & EXTENSION 360-846-8210	ALTERNATE E-MAIL/PHONE NUMBER N/A

CONTACT PERSON (if different than above) Douglas Kramer	TITLE Budgets and Records
MAILING ADDRESS (if different than above) 600 Capitol Way North	E-MAIL ADDRESS Douglas.Kramer@dfw.wa.gov
CITY, STATE, ZIP Olympia, WA, 98501	TELEPHONE NUMBER & EXTENSION 360-902-2660

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use	
		Weekends/Holiday Non-snowmobile Users/Snowmobile	Weekday Non-snowmobile Users/Snowmobile Users
Sherman Pass	10	80%/	20%/
Albian	10	90%/	10%/
Flowery Trail	5	90%/	10%/
Frater Lake	30	70%/	30%/
Mill Creek	20	80%/	20%/
Kings Lake	30	80%/	20%/
Flodell	20	90%/	10%/
		/	/

- Date enforcement began December 12, 2024. Date enforcement ended _____, 2025.
- How many officer days per season did your agency provide education/enforcement? 41 (additional donated hours)
 - Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
8 Sun 1 Mon 2 Tues 4 Wed 3 Thurs 3 Fri 20 Sat
- *Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
- This past season, how many calendar days did your agency provide education/enforcement? 41
- What is the average number of Sno-Park visits per officer day. 2
- Average amount of time spent in each Sno-Park visited: 2.5
- What percentage of patrol hours occur on:
 - Weekends/holidays 68% + Weekdays 32% = 100%
 - Parking lot patrol 60% + Trail patrol 40% = 100%
- Total number of personal contacts for season. 17
- Total number of users in areas patrolled for season. 40
- Total number of vehicles parked in Sno-Parks for season. 47
 - What is your formula/method to determine the count? In-Person / DARs
- Number of citations issued. 1 Of this total, All are parking and 0 are on trails. Number of citations for registration violations N/A
- Number of warnings issued. 11 (subjects later purchased passes) Reason(s) (Top 3 reasons):
Failure to have pass, Littering, Registration on vehicle
- Please give an approximate percentage for the following:
70% of personal contacts resulting in a citation or warning being issued.
80% of vehicles displaying a valid sno-park permit during parking lot patrol

N/A% of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? Yes

14. Provide a brief summary of the 2024-2025 season to include:

a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

WDFW Officers provide a service for Washington State Parks in patrolling the Winter Sno-Park Recreation sites for permit compliance. When an Officer observes a vehicle that is parked within the posted parking area stating that a Winter Recreation permit is required and that vehicle does not have a visible/valid permit. The Officer will use discretion on whether or not they will issue a Notice of Infraction or a Written Warning and leave that notice in a visible area for the registered owner to clearly see when they return to their vehicle.

During a contact with a park user Officers often provide education on safety requirements and the illegal use of intoxicants while operating a snow machine. Officers will routinely field questions regarding Fish and Wildlife rules and regulations including trapping laws but more specifically towards the winter recreational grooming/trail maintenance operations. Officers occasionally contact vehicles that are using the area for unintended purposes and provide those individuals information on what the Winter Recreation program is and what the intended uses of the parking areas are for.

There is no average/routine day for a WDFW Police Officer and each contact is going to be different than the last, but by having a Law Enforcement presence at these specially improved sites it helps deter any illegal activity such as vandalism, vehicle theft or property loss to both the State of Washington and its recreational users

b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Complaints regarding Sno-Park maintenance or trail issues are provided to the WDFW personnel and then routed to the proper contacts for compliance. The typical complaints are unplowed/inaccessible parking area(s) for example; entrances too tight at high snow levels for some trucks with trailers to safely enter and exit the parking area. Another complaint found this year was at the Flowery Trail Sno-Park.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

WDFW Enforcement Officers patrol for non-motorized enforcement on the snow via snowshoes. Officers routinely contact recreationalists to provide information as to why we are out in the area for enforcement as well as become accustomed with these trails for search and rescue events. Officers as well, contact individuals using the non-motorized systems to access their traps during established trapping seasons. This ensures compliance of non-motorized sno-parks as well as WDFW laws. Recreationalists are often appreciative to see uniformed law enforcement in the area and on trail systems. To be more effective, skis could provide a more efficient use of Officer time while on the trail runs.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

To enforce Sno-Park passes, Officers utilize patrol vehicles and walk on foot within the parking lot to locate vehicles which either do or do not have the passes. This is often before that of a snowshoe patrol, and to contact those associated with the vehicles in the area. It would be helpful, if the passes themselves could be located through dispatch centers. Some of the vehicles are rental vehicles with passes but there are other issues present (littering). Being able to use a Sno-Park pass number and tie that to a subject would be beneficial to law enforcement.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

APPLICANT AGENCY Washington Department of Fish and Wildlife Police – Tri-County (Ferry, Stevens and Pend Oreille Counties)				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$5707	Worked hours not coded to contract dollars by Sergeant and Officers	\$2966	State General Fund
Vehicle Operation Costs	\$N/A	Fuel spent on vehicles/snowmobiles/tracked machinery	\$1200	State General Fund
Mileage	\$N/A	N/A	\$0	N/A
Other	\$N/A	N/A	\$0	N/A
Administration	\$N/A	Sergeant hours for billing, managing contract	\$1000	State General Fund
Other (Please describe)	\$		\$	
TOTALS (should match totals on Pg 1)	\$5707		\$5166	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @ \$190 = \$950	Salaries		
Position name Officer Hourly rate \$155	Days 36 @ \$155 = 5707 \$	Position name Sergeant Hourly rate \$177.61	Days 8 @ \$177 = \$1416	
Position name Hourly rate	Days @ \$ = \$	Position name Officer Hourly rate 155	Days 10 @ \$155 = \$1550	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
	Total funds requested \$ 5707		Total Matching \$2966	

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

Tyler Bahrenburg
Signature of Applicant

Tyler Bahrenburg, Sergeant
Printed Name and Title of Applicant

6-2-2025
Date



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing
Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized ☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

Cle Elum Ranger District Snow Ranger Education and Enforcement

TOTAL FUNDS REQUESTED

\$ Motorized **\$34590** Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$36750

TOTAL VALUE OF PARTNERSHIP

\$71340

APPLICANT INFORMATION

NAME OF APPLICANT Cle Elum Ranger District	NAME OF REPRESENTATIVE Jared Treser
APPLICANT MAILING ADDRESS 803 W 2nd Street	TITLE Recreation Manager
CITY, STATE, ZIP Cle Elum WA 98922	E-MAIL ADDRESS jared.treser@usda.gov
TELEPHONE NUMBER & EXTENSION 509-852-1050	ALTERNATE E-MAIL/PHONE NUMBER

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use	
		Weekends/Holiday Non-snowmobile Users/Snowmobile	Weekday Non-snowmobile Users/Snowmobile Users
BLEWETT PASS SNO PARK	30	45/55	30/70
GOLD CREEK SNO PARK	300	95/5	89/11
SALMON LA SAC SNO PARK	100	18/82	19/81
CABIN CREEK	250	100/0	100/0
PIPE CREEK	20	100/0	100/0
SWAUK CAMPGROUND	25	100/0	100/0
FRENCH CABIN (NOT OPEN 24/25)24/25)	25	45/55	50/50

- Date enforcement began Dec 1, 2024. Date enforcement ended March 24, 2025.
- How many officer days per season did your agency provide education/enforcement? 36
 - Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?

13Sun 1Mon Tues Wed Thurs 8Fri 14Sat
*Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
- This past season, how many calendar days did your agency provide education/enforcement? 36
- What is the average number of Sno-Park visits per officer day. 2
- Average amount of time spent in each Sno-Park visited: 2 Hours
- What percentage of patrol hours occur on:
 - Weekends/holidays 75% + Weekdays 25% = 100%
 - Parking lot patrol 55% + Trail patrol 45% = 100%
- Total number of personal contacts for season. 677
- Total number of users in areas patrolled for season. 20942
- Total number of vehicles parked in Sno-Parks for season. 6980
 - What is your formula/method to determine the count? Number of vehicles counted during 39 days of patrol x 3 people per vehicle= N. N/39 days = average users per day. Average users per day x 99 days (from 12/16/23-03/24/2024) = estimated visitors this season. Cars is that number/3 people per car.
- Number of citations issued. 0 Of this total, 0 are parking and 0 are on trails.
Number of citations for registration violations 0
- Number of warnings issued. 333Reason(s) (Top 3 reasons):
No Sno park permit Parking in Turnaround No registration
- Please give an approximate percentage for the following:
5 % of personal contacts resulting in a citation or warning being issued.

90 % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? In 2024-2025 season 3 recreation employees out of 5 had the ability to issue citations. Going into the 2025-2026 season, 100% of remaining staff can issue citations.

14. Provide a brief summary of the 2024-2025 season to include:

- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

-This year Cle Elum Ranger District started the season with 1 Snow Ranger and 2 snow groomers, and one manager who could occasionally patrol in the field. This was due to a September 2024 decision by the agency to not hire temporary employees or extend permanent seasonal employees. These staff have previously made up the entire winter recreation staff for the Cle Elum Ranger District. Part way through the season the district was able to add one additional Snow Ranger. However, on February 14th, the 2nd Snow Ranger was terminated from their position through no fault of their own. They were terminated through the probationary employee decision as they were in the first year as a permanent employee. This decision was overturned but not until the Winter Season was complete. In summary, many factors beyond the control of the Cle Elum Ranger District made this year difficult for Sno Park staffing.

When there are staff, days are 10 hours and began with avalanche forecast discussion, Sno-park updates, and safety briefing. When possible the crew consulted Sno-Park groomers, NWAC forecasters, Kittitas County Sheriff Deputies, Central Cascades Winter Recreation Council, and other partner organization leadership to organize education and enforcement priorities at the various Sno-Parks.

-Snow Rangers worked in pairs when possible, but solo staff patrols were necessary many days this season. Upon arrival at Sno-parks, parking lot patrols were performed to ensure permit compliance of parked vehicles. On snow patrol was limited this year due to lack of staff to travel in pairs.

-Enforcement action and observations were recorded during daily patrols and reported to supervisor and LEOs.

-The Winter Recreation Manager (or USFS Groomer operator) tries to attend motorized and non-motorized grooming council meetings.

-Ideally, time is divided equally among the Sno-parks to patrol motorized and non-motorized activity. More active Sno-parks require more attention to prevent user conflicts.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Complaints are most often received by phone and email to the Cle Elum Ranger District office. The Snow Ranger Crew also receives complaints in person when patrolling in the field.

Most frequently, complaints include:

- Crowded parking lots, particularly at Gold Creek, Cabin Creek, and Blewett Pass
- Dog waste on trails, specifically bagged animal waste in parking lots
- Dogs and snowshoes on groomed trails
- Lack of plowing at Pipe Creek, Blewett Pass, and Gold Creek
- Lack of parking at Blewett Pass
- Non-motorized users parking in turn-around where trailers are intended to park
- Non-motorized users walking on groomed routes at Salmon la Sac
- Lack of grooming early in the season (before enough snow is available to groom)
- Lack of grooming in Teanaway

Each sno-park has its own unique user conflicts. At Kachess, the biggest conflict is between motorized and non-motorized users sharing the trail for the first few miles of groomed route as well as parking conflicts between motorized and non-motorized users. At Salmon la Sac, the biggest user conflict is between visitors who choose no sno travel method, just on foot and skiers on groomed

routes. At Blewett Pass, the biggest user conflict is between motorized and non-motorized users sharing the two small parking lots. At the Erling Stordahl trail system, the biggest conflict is between snowshoers walking through groomed tracks as well as both skiers and snowshoers bringing dogs into the groomed ski trails.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

The Snow Ranger program is funded by a combination of state and federal grants where Rangers do education and enforcement everyday out in the field. -In addition, two Forest Service groomer operators are qualified Forest Protection Officers and can issue citations at Sno-Parks and on trails. They tend to write violations for mostly wheeled vehicles on groomed trails, no Sno Park permits, and parking violations (such as blocking the groomer lane).

Snow Rangers patrolled on skis and snowshoes through non-motorized trail systems. With a much smaller crew this year the crew was only able to be on the snow about 1-2 days per week this year, with a late start and early finish to the season. This was a result of processes out of our control with seasonal and probationary employees being let go. However, our rangers spoke with visitors about shared trail etiquette, dog etiquette and regulations, as well as snow safety and route information.

Ski/Snowshoe patrol is done in pairs where educational contacts are made, search for any evidence of motorized incursions, dogs on groomed routes, repair/put up signage, and look for other potential issues or hazards for users.

Snow Rangers monitor type and volume of use, check and replace signage throughout whole season, listen to user concerns, report hazards in parks/on trails, document resource damage, and find potential solutions to current or future issues. To break it down by snowpark:

Gold Creek pond remains consistently high in snowshoe traffic, and dog traffic, but we are seeing an increase in backcountry skiers, and snowshoers parking at the north end of the Sno park to access the Kendall peak lakes area. This area is also seeing an increase in AIARE courses, and guided trips. We are also seeing an increase in backcountry skiers parking at the south end of Gold Creek to access the Mt. Margaret area, this is increasing conflicts with motorized users in both on trail and parking areas.

Kachess is seeing a growing number of Non-motorized visitors on the groomed routes, many of them stay on the snowmobile routes until they branch off to head to the Kachess Campground which is currently unmaintained in the winter. Others, particularly snowboarders and skiers use this trail system to reach higher elevations more suitable to their preferred recreational method. Kachess is mostly patrolled by snowmobile because of the large area to cover.

Salmon la Sac patrols are mostly through the groomed routes to encourage user etiquette throughout. This often includes spending some time at the beginning of the route near the 4315 road, and the crossover near the Cle Elum river bridge to encourage users to use snowshoes or skis instead of walking on foot and causing dangerous ski conditions.

Pipe Creek and Swauk are the quietest Sno Parks because of small parking lots. The crew tried to patrol trails by ski to scout conditions, perform some light maintenance and check trail markers. Few user conflicts occur in these parks.

Cabin creek and Erling Stordahl patrols include skiing the route and talking with users, particularly snowshoers about good trail etiquette. Many of the visitors at this park are well aware of trail etiquette. The majority of the patrols this year were limited to the sno-park and trailhead due to the loss of employees.

Blewett patrols include skiing or snowshoeing on non-motorized trails on both sides of the highway. After departing the parking lot, motorized and non-motorized users have enough separate space to avoid conflicts.

To improve trail enforcement:

There has been a lot of change and uncertainty within the Forest Service right now. As we progress through the year, we are still uncertain if seasonal employees will be returning, along with PSE (permanent seasonals) extensions to allow them to work through the winter. This includes both our E&E Rangers and Groomers. I've made requests to the District Ranger and Supervisor's Office for a reconsideration of PSE extensions. Ideally, we would go back to having 6 snow rangers. We will continue working closely with our USFS LEO's and Kittitas County Sheriffs, as well as staying connected with WA State Parks, local organizations, and State Patrol in order to work on preventing unsafe conditions for parking at all locations. Additionally, we were able to rent ski gear for our rangers this year and purchased two more new avalanche beacons. Lastly, we will continue to build our volunteer program in order to assist uniformed rangers in spreading educational awareness of trail etiquette, permits needed, avalanche dangers, and prevent user conflicts.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

Parking lot enforcement is usually most effective mid-morning to early afternoon. Snow Rangers arrive at parks like Gold Creek, Cabin Creek and Blewett Pass mid-morning to try to catch visitors as they arrive and confirm they have a Sno Park permit or educate them on how to find one. There also seems to be a second wave of early afternoon non-motorized visitors, particularly at Gold Creek and Blewett Pass. At Blewett pass Sno Park, encouraging parking in a manner that allows the most cars and doesn't block motorized users or the groomer route is a high priority.

At Gold Creek Sno Park the crew tried to arrive early and speak to visitors as they entered to encourage compliance. Nearly half of users arrive at Gold Creek with no Sno Park permit. Snow Rangers distributed handouts with a QR code taking visitors to the Sno Park purchasing web page, and included a space to write the online purchase information on the back of the handout. The crew coordinated with deputy enforcement schedules to arrive well before the deputies patrolled Gold Creek, and speak to as many visitors as possible. After 1-2 hours of greeting visitors at Gold Creek, a deputy would enter the park to patrol and issue violations for any vehicles that chose not to purchase a permit after the Snow Rangers had informed them of the requirement. This has been a highly effective strategy because the amount of citations issued at Gold Creek highly exceeds the amount that a Forest Service FPO could process in a timely manner. The combination of Snow Ranger Education and Kittitas County Deputy Enforcement has been highly successful at the Gold Creek Sno Park. To make Sno Park enforcement more effective we need to increase our Snow Ranger Crew size back to 6 people. With the unfortunate circumstances within the Forest Service and staffing issues we faced, we were not able to cover nearly as many Sno-Parks at the peak hours to educate users as we have in previous years.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY.

APPLICANT AGENCY				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$34590	LEO Salary and Crew Lead	\$22120	FS Budget
Vehicle Operation Costs	\$	Vehicle	\$5000	FS Budget

Mileage	\$	Mileage	\$3700	FS Budget
Other	\$		\$	
Administration	\$	Winter Rec Manager	\$14630	FS Budget
Other (Please describe)	\$	Sign material, labor, tools, equipment, volunteer labor	\$5000	FS Budget
TOTALS (should match totals on Pg 1)	\$34590		\$50450	

Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed.
Example: local grooming council participation, safety class training

* Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.

Funds Requested		Fund Contributed	
Salaries Ex: GS-11	Days 5 @ \$190 = \$950	Salaries	
Position name Snow Ranger #1 Hourly rate GS 7 perm	Days 42 @ \$295= 12390\$	Position name Winter Rec Manager Hourly rate GS 11	Days 35 @ \$418= 14630\$
Position name Snow Ranger #2 Hourly rate GS 5	Days 40 @ \$185= 7400\$	Position name Winter Rec lead Hourly rate	Days 40 @ \$283= 11320\$
Position name Snow Ranger #3 Hourly rate GS5	Days 40 @ \$185= 7400\$	Position name LEO #1 Hourly rate	Days 24 @ \$450= 10800\$
Position name Snow Ranger #4 Hourly rate GS5	Days 40 @ \$185= 7400\$	Position name Hourly rate	Days @ \$ = \$
	Total funds requested \$ 34590		Total Matching \$ 36750

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.


Signature of Applicant

Jared Treiser / Rec Manager
Printed Name and Title of Applicant

5/30/25
Date



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized

☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

I-90 Corridor: Hyak, Crystal Springs, Lake Easton, Easton Reload

TOTAL FUNDS REQUESTED

\$ Motorized

\$ Non-Motorized \$85,812

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$

TOTAL VALUE OF PARTNERSHIP

\$

APPLICANT INFORMATION

NAME OF APPLICANT Andrew Kerlee	NAME OF REPRESENTATIVE Washinton State Parks and Recreation Comission
APPLICANT MAILING ADDRESS PO Box 839	TITLE Park Ranger 3
CITY, STATE, ZIP Ellensburg, WA, 98926	E-MAIL ADDRESS Andrew.Kerlee@parks.wa.gov
TELEPHONE NUMBER & EXTENSION 509-350-0006	ALTERNATE E-MAIL/PHONE NUMBER

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use					
		Weekends/Holiday			Weekday		
		Non-snowmobile Users/Snowmobile			Non-snowmobile Users/Snowmobile Users		
Hyak	150	100	/		100	/	
Crystal Springs	350	50	/	50	50	/	50
Lake Easton	80	95	/	5	95	/	5
Easton Reload	50	80	/	20	80	/	20
			/			/	
			/			/	
			/			/	

- Date enforcement began 12/1/, 2024. Date enforcement ended 3/31/, 2025.
- How many officer days per season did your agency provide education/enforcement? 229
 - Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
58 Sun 46 Mon 3 Tues 7 Wed 3 Thurs 51 Fri 61 Sat
- *Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
- This past season, how many calendar days did your agency provide education/enforcement? 80
- What is the average number of Sno-Park visits per officer day. 1
- Average amount of time spent in each Sno-Park visited: 8
- What percentage of patrol hours occur on:
 - Weekends/holidays 80 % + Weekdays 20 % = 100%
 - Parking lot patrol 100 % + Trail patrol 0 % = 100%
- Total number of personal contacts for season. 78,745
- Total number of users in areas patrolled for season. 299,400
- Total number of vehicles parked in Sno-Parks for season. 99,800
 - What is your formula/method to determine the count? #cars x 3
- Number of citations issued. 82 Of this total, 82 are parking and 0 are on trails.
Number of citations for registration violations 0
- Number of warnings issued. 200 Reason(s) (Top 3 reasons):
Sno-Park Permit, Park Rules/Hours, Dogs off leash
- Please give an approximate percentage for the following:
1 % of personal contacts resulting in a citation or warning being issued.
95 % of vehicles displaying a valid sno-park permit during parking lot patrol

99 % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? _____

Park aides: No , Park Rangers: Yes

14. Provide a brief summary of the 2024-2025 season to include:

- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

The Hyak Sno-park was close to or at capacity between 10am and 11am on weekends and Holidays. Law enforcement is used to redirect traffic in a safe manner. It was not uncommon for the parking lot to fill multiple times on the weekend or holiday. Rangers checked unattended vehicles for pass compliance when parking and traffic are not a concern. Park aides sell passes and provide information to the public for every vehicle that enters when booth is open. Facility cleaning morning and night every night to insure clean and safe restrooms. Area staff participated in the WRAC meetings when possible.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

Complaints typically go through the winter rec program and are forwarded to area staff via email. Complaints are also monitored in person and online via social media. Supervisors typically will reach out to complainants. Complaints range from vehicles driving on the groomed trail to unsafe areas due to multiple user groups using the same area. (Dog sleders and other non-motorized groups out of Lot 5 at Crystal Springs).

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

Due to lack of commissioned ranger being on staff, we are unable to do any trail patrol or enforcement. Our efforts will continue to be focused enforcement in and around parking lots until more law enforcement rangers are hired.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

At Hyak, most enforcement is done via the entrance booth. The goal is to make contact with every vehicle that enters from 8am to 4pm. Ranger is able to do foot patrol later in the day but compliance is usually very good anyways. At Crystal Springs, rangers will park in each lot and do foot patrol checking vehicles. Try to spend at least 2 hours in the park before going to another sno-park. I am looking at increasing patrols at Crystal Springs for the 25-26 season by adding another ranger on weekend patrol. I am also planning on increasing snowmobile registration enforcement by having the PR2 from Hyak float down when it is not busy at Hyak.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

APPLICANT AGENCY				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$ 85,812		\$	
Vehicle Operation Costs	\$		\$	
Mileage	\$		\$	
Other	\$		\$	
Administration	\$		\$	
Other (Please describe)	\$		\$	
TOTALS (should match totals on Pg 1)	\$		\$	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @\$190 = \$950	Salaries		
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
	Total funds requested \$ \$85,812		Total Matching \$	

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

Andrew Kerlee
Signature of Applicant

Andrew Kerlee Park Ranger 3
Printed Name and Title of Applicant

5/30/25
Date



FUNDING REQUEST 2025-2026

Education and Enforcement ♦ Ongoing

Report and request for continued funding

For State Parks Use Only	
Priority	2nd, 3rd yr. review
3	Ongoing

☐ Motorized ☒ Non-Motorized

PATROL AREA – Provide name of Sno-Parks / Trail System(s) patrolled

Fields Spring State Park

TOTAL FUNDS REQUESTED

\$ Motorized \$7,442 Non-Motorized

TOTAL FUNDS / IN-KIND SERVICES / MATERIALS PROVIDED

\$

TOTAL VALUE OF PARTNERSHIP

\$

APPLICANT INFORMATION

NAME OF APPLICANT Ann Freeman	NAME OF REPRESENTATIVE
APPLICANT MAILING ADDRESS 992 Park Rd / PO Box 37	TITLE Park Ranger 1
CITY, STATE, ZIP Anatone, WA 99401	E-MAIL ADDRESS Ann.Freeman@parks.wa.gov
TELEPHONE NUMBER & EXTENSION (509) 256-3332	ALTERNATE E-MAIL/PHONE NUMBER Betsy.Wells@parks.wa.gov

CONTACT PERSON (if different than above)	TITLE
MAILING ADDRESS (if different than above)	E-MAIL ADDRESS
CITY, STATE, ZIP	TELEPHONE NUMBER & EXTENSION

Ongoing Education & Enforcement Report and Request for Continued Funding Summary Sheet

List the Sno-Park, single vehicle capacity and estimated average percentage of vehicle use for each (if additional space is needed, add an additional sheet).

Sno-Park Name	Vehicle Capacity	Estimate Average Percentage of Vehicle Use	
		Weekends/Holiday Non-snowmobile Users/Snowmobile	Weekday Non-snowmobile Users/Snowmobile Users
North Lot	50	10% /	5% /
South Lot	15	10% /	5% /
Overnight Lots/Cabin & Lodges	15	70% /	10% /
		/	/
		/	/
		/	/
		/	/

- Date enforcement began Nov 17 2024. Date enforcement ended Feb 23 2025.
- How many officer days per season did your agency provide education/enforcement? 81
 - Of the total days per season, how many officer* days per weekday did your agency provide education/enforcement?
1 Sun 1 Mon Tues Wed 1 Thurs 1 Fri 1 Sat
*Officer days – any portion of a day when one officer is educating/enforcing (one day/two officers = two officer days).
- This past season, how many calendar days did your agency provide education/enforcement? 71
- What is the average number of Sno-Park visits per officer day. 6
- Average amount of time spent in each Sno-Park visited: 5 min
- What percentage of patrol hours occur on:
 - Weekends/holidays 60 % + Weekdays 40 % = 100%
 - Parking lot patrol 90 % + Trail patrol 10 % = 100%
- Total number of personal contacts for season. 80
- Total number of users in areas patrolled for season. 432
- Total number of vehicles parked in Sno-Parks for season. 216
 - What is your formula/method to determine the count? Used vehicle and user counts from 2023-24; observed traffic was similar to previous season
- Number of citations issued. 0 Of this total, are parking and are on trails.
 Number of citations for registration violations 0
- Number of warnings issued. 9 Reason(s) (Top 3 reasons):
No Sno-Park Permit, Unpaid extra overnight vehicle(s), Dog Off Leash
- Please give an approximate percentage for the following:
11 % of personal contacts resulting in a citation or warning being issued.
97 % of vehicles displaying a valid sno-park permit during parking lot patrol

N/A % of snowmobiles displaying a valid registration during trail patrol.

13. Do the officers employed under the funding provided have the authority to issue citations? Yes

14. Provide a brief summary of the 2024-2025 season to include:

- a) A description of an average education/enforcement day and participation in safety training classes, local grooming council meetings, area trail council meetings, etc.

On an average day, Park Ranger 1 drives to the North and South day-use lots and each Overnight Lot once each day (two or three times on weekends) to check for permit compliance, educate and assist visitors, check for sanitation/maintenance issues, and receive feedback or complaints. All staff make educational contacts during sanitation, snow removal, and trail maintenance duties. Senior Park Aide leads weekend office hours to educate visitors and sell permits. PR1 leads weekly safety meetings with on-site staff. PR1 and SPA train new and visiting staff in December on winter operations. PR1, SPA and Park Aide attend area events to publicize the park and educate about the trail system and permit.

- b) Describe your complaint process (how are they recorded and tracked), the number and kind of complaints received, recurring themes and issues, and any known conflict between user groups.

There is no formal recording/tracking of complaints. Visitors share issues verbally during contact with staff by phone, at office hours, or around the park. This past year, the most common complaints were about lack of snow or warm temperatures, trees down across trails, and heat issues with overnight facilities during extreme cold. These have all been recurring issues, though our overall number of complaints is low. In past years we received more complaints about parking permits (cost too high, confusion about why Discover Pass isn't accepted in winter, etc). No known user group conflicts.

14. How is on the trail enforcement provided? What would you need to make on the trail enforcement more effective?

On-trail enforcement is presence-based and educational in nature. It is provided during trail maintenance trips on snowmobile when staff encounter visitors who wish to speak with staff. It is also provided on weekend days through a dedicated snowshoe patrol out and back from the office in the middle of the day when visitor contact is likely. This past year, assistance from an additional officer created the staff capacity to perform trail enforcement once every other weekend. Continuing support from that traveling staff person (and reimbursement of their time through this grant) would allow us to maintain that type of educational presence on our trails.

A second reliable grooming and utility snowmobile would make trail enforcement more effective by making it easier for staff to spend time on the trails and encounter visitors. Most staff lack the riding experience to safely use a snowmobile alone in the distant parts of the park, and our second snowmobile (1988 Ski-Doo Alpine II) is difficult to operate and much less reliable. Having two reliable, modern snowmobiles allows less experienced staff to safely travel on the trails together, opening up more opportunities to clear trees and brush from trails and contact visitors.

15. How is Sno-Park enforcement provided? What would you need to make Sno-Park enforcement more effective?

Sno Park enforcement is provided by the Park Ranger 1 visiting North and South day-use lots, as well as Overnight Lots located at lodges and cabins, once or twice daily. During that time, the PR1 checks for parking compliance, educates visitors about fee/permit requirements, and discusses trail and park conditions. Maintaining our schedule of public outreach/advertising would make enforcement more effective by educating the public about the permit before they get to the park. Visitor complaints about the permit cost and requirements have decreased over the last few years, partly due to our educational efforts.

RESUME

NOTE: THIS APPLICATION IS FOR
ONGOING EDUCATION & ENFORCEMENT REPORT AND REQUEST FOR CONTINUED FUNDING
ONLY

APPLICANT AGENCY Washington State Parks & Recreation Commission - Fields Spring State Park				
(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, benefits, vehicle operation, supplies, etc. (B) FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE. (C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN SERVICES PROVIDED. (D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – (E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.				
Type of Cost (A)	Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Officer/Ranger Salaries/ Benefits	\$ 7,442		\$	
Vehicle Operation Costs	\$		\$	
Mileage	\$		\$	
Other	\$		\$	
Administration	\$		\$	
Other (Please describe)	\$		\$	
TOTALS (should match totals on Pg 1)	\$ 7,442		\$	
Total number of volunteer or donated hours provided for this area last season and type(s) of volunteer or donated work performed. Example: local grooming council participation, safety class training * Volunteer or donated hours cannot be duplicated in other applications and have to relate to enforcement.				
Funds Requested		Fund Contributed		
Salaries Ex: GS-11	Days 5 @ \$190 = \$950	Salaries		
Position name Park Ranger 1 Hourly rate \$30.29	Days 64 hrs @ \$30.29 = 1,939 \$	Position name Hourly rate	Days @ \$ = \$	
Position name Senior Park Aide Hourly rate \$23.67	Days 56 hrs @ \$23.67 = 1,326 \$	Position name Hourly rate	Days @ \$ = \$	
Position name Winter Park Aide Hourly rate \$30.84	Days 135 hrs @ \$30.84 = 4,177 \$	Position name Hourly rate	Days @ \$ = \$	
Position name Hourly rate	Days @ \$ = \$	Position name Hourly rate	Days @ \$ = \$	
	Total funds requested \$ 7,442		Total Matching \$	

Agreement

In the event funding is provided by the Washington State Parks and Recreation Commission Winter Recreation Program, a cooperative or funding agreement of one to five years will be offered to the Applicant that will prescribe how the funding is to be utilized and how to apply for reimbursement for services provided.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

<i>Ann Freeman</i>	Ann Freeman, Park Ranger 1	6-1-2025
Signature of Applicant	Printed Name and Title of Applicant	Date