



FUNDING REQUEST 2025-2026

Government ♦ Ongoing ♦ Trail Grooming

Report and request for continued funding

☐

Motorized

☒

Non-Motorized

For State Parks Use Only

Priority

2nd, 3rd yr

3

Ongoing

GROOMING AREA – TRAIL SYSTEM NAME

Fields Spring State Park

GROOMING MILES ALLOTTED

(State Parks Use)

110

TRUCK HAULING MILES REQUESTED

0

GROOMING MILES REQUESTED

95

GROOMING FUNDS (STATE PARKS USE)

\$ 4,940

APPLICANT INFORMATION

APPLICANT NAME

Ann Freeman

NAME OF REPRESENTATIVE

APPLICANT MAILING ADDRESS

992 Park Rd / PO Box 37

TITLE

Park Ranger 1

CITY, STATE, ZIP

Anatone, WA 99401

E-MAIL ADDRESS

Ann.Freeman@parks.wa.gov

TELEPHONE NUMBER & EXTENSION

(509) 256-3332

ALTERNATE E-MAIL/PHONE

Betsy.Wells@parks.wa.gov

LOCAL GROOMING COUNCIL INFORMATION

NAME OF GROOMING COUNCIL

N/A

VOLUNTEER GROOMING COUNCIL COORDINATOR

TELEPHONE NUMBER

MAILING ADDRESS

E-MAIL ADDRESS

CITY, STATE, ZIP

WEBSITE

IF MEETINGS ARE SCHEDULED, WHERE IS THE MEETING HELD (location name and address)

WHAT IS THE DAY OF MONTH AND TIME OF MEETINGS (i.e., 1st Tuesday, 7:00pm)

CURRENT CONTRACTOR INFORMATION

COMPANY NAME

N/A

NAME OF REPRESENTATIVE

MAILING ADDRESS

TITLE

CITY, STATE, ZIP

E-MAIL ADDRESS

TELEPHONE NUMBER & EXTENSION

ALTERNATE E-MAIL/PHONE

Detailed Season Summary

2024-2025 SEASON

1) Based on last year's log "Trail Grooming Season Totals", please answer the following:

Date season started: 12/29/24 Date season ended: 2/15/25 Total hours grooming: 39.5

Preventative maintenance hours: 5 Repair hours: 7.5 Administrative hours: 1

Total hours: 53 Gas/Diesel Used (in Gallons): 16

2) At the end of last season, was there still snow? Yes Was the trail system still being used? Yes

3) Estimate the number of visitor days and method used to track this: 99 11/17/24 - 2/23/25: start and end of Sno Park Permit enforcement

4) Please give approximate percentage of recreationists for each category:

20 % Nordic 40 % Snowshoe 0 % Skijoring 30 % Sledding _____ % Snowmobiling

_____ % Snowbiking/Tracked UTV 10 % Other

TRAIL SYSTEM

1) Total Trail map miles: 7

2) Actual groomed miles for last season: 6.8

3) Were all trails identified in the application groomed during this past season? If no, please indicate authorized trails that were not groomed and the reason (wildlife closure, logging, etc.) *Attach map if necessary.*

No. South end of Grande Ronde that connects to Corral was not groomed due to staff time limitations and late start of the trail grooming season due to lack of snow and warm temperatures.

4) Were trails groomed that were not identified in the applications? If yes, please indicate trails name, number, miles and frequency. Was permission to groom these additional trails was obtained? (yes or no)

Yes. A 0.3 mile loop was groomed on a park ballfield area for use by beginners and by Special Olympics athletes practicing snowshoeing and skiing. Permission was not obtained from the Winter Rec program to groom this loop; however, the practice events were an event authorized by the park. This loop will not be groomed in 2025-26.

EQUIPMENT

1) Provide date range(s) that grooming was not conducted due to equipment down time. What back-up plan was implemented?

N/A

2) Estimate the longevity of primary machine. When will this machine need replacing? 2029

Secondary machine (1988 Skidoo Alpine II) needs replacement for 2025-26 season

FUNDING

1) Amount Spent \$ 1,019.97
2024-2025

Much lower repair/maintenance costs to primary machine than projected; most trails were not groomed until early January due to low snow and warm temperatures; did not request equipment fuel reimbursement

2) If you did not spend the total approved funding amount, why not? _____

3) For this project, please list volunteer hours and type of work (include pre-season hours):

None for 2024-25

Trails and Map Miles Summary for 2024-2025

1. Show actual grooming information for last winter season.

a. TRUCK MILES <i>List below the round-trip trucking miles for each trip to trail/road for grooming trails.</i>						
	Sno-Park Name or Trailhead Name	Map Miles	Trip Miles	Trips per Week	Trips per Season	Total Miles
<i>TOTAL hauling snow groomer miles for areas listed above:</i>				Actual 24-25 0 miles		
<i>TOTAL personnel transport miles for areas listed above:</i>				Actual 24-25 0 mile		

b. TRAIL GROOMING MILES <i>Based on a 16-week grooming season, list the trail grooming miles for each trail system groomed.</i>							
	Trail Name or Road Number	From which Sno-Park	Map Miles	Trip Miles	Trips per Week	Trips Per Season	Total Miles
	Corral	Fields Spring	0.75	0.75		20	15
	Ponderosa	"	0.9	0.9		15	13.5
	Mountain View	"	1.4	1.4		10	14
	Butte Climb	"	0.5	0.5		10	5
	Larch Loop	"	0.5	0.5		1	0.5
	Grande Ronde	"	2.3	2.3		5	11.5
	Morning Song	"	0.3	0.3		2	0.6
	Tubing Hill and return trail(s)	"	0.3	0.3		16	4.8
	Ballfield Track	"	0.3	0.3		24	7.2
<i>TOTAL grooming miles for trail systems listed above:</i>				Actual 24-25 72.1 miles			

2. Review the State Parks PDF map (found on <https://parks.wa.gov/find-sno-parks>) for all groomed trail systems in your area. If there are factual errors, please print and make changes in red. The map only needs to be attached if there are changes. Please attach all maps affected by this change.

☐ Yes, there are changes to trail systems (maps attached).
 ☒ No, there are no changes this year.

Trails and Map Miles Plan for 2025-2026

1. For budgeting purposes and to provide a grooming schedule – Estimate expenditures for a 16 week season.

a. TRUCK MILES <i>List below the round trip trucking miles for each trip to trail/road for grooming trails.</i>						
	Sno-Park Name or Trailhead Name	Map Miles	Trip Miles	Trips per Week	Trips per Season	Total Miles
<i>TOTAL hauling snow groomer miles for areas listed above:</i>				Proposed 25-26	0	<i>miles</i>
<i>TOTAL personnel transport miles for areas listed above:</i>				Proposed 25-26	0	<i>miles</i>

b. TRAIL GROOMING MILES <i>(16 week season)</i>							
<ul style="list-style-type: none"> ▪ List any grooming changes for next season. ▪ Total miles should not change. Use priority 5 Application for trail system increases. ▪ Grooming schedules will be required by October 17, 2025. 							
	Trail Name or Road Number	From which Sno-Park	Map Miles	Trip Miles	Trips per Week	Trips Per Season	Total Miles
	Corral	Fields Spring	0.75	0.75		25	25.75
	Ponderosa	"	0.9	0.9		19	17.1
	Mountain View	"	1.4	1.4		13	18.2
	Butte Climb	"	0.5	0.5		13	6.5
	Larch Loop	"	0.5	0.5		6	3
	Grande Ronde	"	2.3	2.3		7	16.1
	Morning Song	"	0.3	0.3		6	1.8
	Tubing Hill and return trail(s)	"	0.3	0.3		20	6
<i>TOTAL grooming miles for trail systems listed above:</i>				Proposed 25-26	94.45	<i>miles</i>	

COST SUMMARY

FOR ONGOING TRAIL GROOMING AND HAULING TRUCK FUNDING ONLY

PROJECT TYPE Trail Grooming (& Hauling Truck)		AGENCY Fields Spring State Park (Washington State Parks & Rec Comm.)		TELEPHONE NUMBER (509) 256-3332	
<p>(A) TYPE OF COST – ITEMIZE ALL COST TYPES, i.e., salaries, maintenance, construction, equipment, supplies, etc.</p> <p>(B) PROGRAM FUNDS BEING REQUESTED – DOLLAR AMOUNT FOR EACH COST TYPE.</p> <p>(C) NATURE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – EXPLAIN WHAT SUCH SERVICES ARE.</p> <p>(D) VALUE OF MATCHING, COST SHARING OR VOLUNTEER SERVICES PROVIDED – ESTIMATE THE VALUE OF SUCH SERVICES.</p> <p>(E) SOURCE OF MATCHING, COST SHARING FUNDS OR VOLUNTEER SERVICES PROVIDED – IDENTIFY WHETHER THEY ARE COUNTY/STATE GENERAL FUNDS, FEDERAL AGENCY FUNDS, LOCAL CLUB FUNDS, VOLUNTEER HOURS, ETC.</p>					
Type of Cost (A)	Grooming Funds Requested (B)	Hauling Truck Funds Requested (B)	Nature of Matching/Cost Sharing Funds or Volunteer Service Provided (C) *	Value of (C) (D) *	Source of Matching/Cost Sharing Funds or Volunteer Service Provided (E) *
Operator Salary/Benefits	\$ 1,442.68			\$	
Program Administration	\$ 90.87			\$	
Postage/Telephone	\$ 15			\$	
Snow Cat Maintenance/ Parts/Labor	\$ 800			\$	
Hauling Truck Maintenance/Parts/Lab	\$	\$		\$	
Fuel, oil, grease	\$	\$		\$	
Gov't Fleet Miles	\$	\$		\$	
Storage (Rental)	\$			\$	
Trail Maintenance	\$			\$	
Signing	\$			\$	
Miscellaneous (explain)	\$			\$	
	\$			\$	
TOTALS (enter totals from Page 1)	\$ 2,348.55	\$		\$	
Any major snow cat breakdowns? Yes/No		Length of down time?		Explain type of breakdown:	
What type(s) of snow groomer(s) are currently being used?					
Make Skidoo	Model Skandic	Year 2014	Season Beg Hrs 2120.3	Season End Hrs 2220.3	Season Total Hrs 100
Make Skidoo	Model Alpine II	Year 1988	Season Beg Hrs (meter broken)	Season End Hrs	Season Total Hrs 2.4

AGREEMENT

In the event funding is recommended by the Snowmobile Advisory Committee for continued grooming of snowmobile trails, or by the Winter Recreation Advisory Committee for continued grooming of non-motorized trails, and approved by State Parks, either an existing agreement will be modified to reflect the approved budget, or a new annual agreement will be executed with the Applicant Agency.

The applicant certifies that, to the best of his/her knowledge, the information in this application is true and correct.

Signature of Applicant

Printed Name and Title of Applicant

Date

Signature of Grooming Council Representative

Printed Name and Title of Grooming Council Rep.

Date

List of Landowner Permission Documents

You are required to obtain written permission from all landowners for State Parks to provide winter recreational services on land which this activity will occur. The landowners must include approval of each groomed trail route and verification of the number of miles of groomed trails. Each landowner must complete the following *Winter Recreation Use Permit*. This must be submitted by **June 1, 2025**.

Land owner permission documents are attached from the following landowners:

Owners	Number of miles
1.	
2.	
3.	
4.	
5.	
6.	
7.	

I hereby certify that all appropriate landowners have been asked for their permission to use their land for winter recreation activities, and that their permission documents have been signed and they are attached with this application or will be received by June 1, 2025.

Signature of Authorized Representative

Printed Name and Title

Date

PLEASE NOTE:
COPY OF ORIGINAL DOCUMENTS MUST BE ATTACHED.
ALL DOCUMENTS MUST BE CURRENT.