



MINUTES:

Approved October 19, 2023

Commission Work Session Agenda

Washington State Parks and Recreation Commission

July 12, 2023

Ocean Shores Convention Center

120 W Chance A La Mer NW, Ocean Shores, WA 98569

Commissioners: Chair Ken Bounds, Vice Chair Sophia Danenberg, Secretary Laurie Connelly, Michael Latimer, Holly Williams, Mark O. Brown, and Ali Raad

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission work session in-person July 12, 2023. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

Watch the meeting on TVW:

<https://www.tvw.org/watch/?clientID=9375922947&eventID=2023071009>

You can find the agenda and presentations on our website:

<https://parks.state.wa.us/154/Commission-meetings-agendas>

Public Comment: This is a work session between staff and the Commission. The public is invited to attend, but no public comment will be taken. No decisions will be made by the Commission at the work session.

Time: Opening session will begin as shown; all other times are approximate.

9:00 a.m. CALL TO ORDER – Sophia Danenberg, Commission Vice Chair

- Call of the Roll
 - Vice Chair Sophia Danenberg, Secretary Laurie Connelly, Holly Williams, Michael Latimer, Mark O. Brown, and Ali Raad
 - Absent: Chair Ken Bounds
- Introduction of Staff
 - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Operations Director Jon Crimmins, Stewardship Director Lisa Lantz, Parks Development Director Heather Saunders, Legislative Director Owen Rowe, Communications Director Clare DeLong, and Executive Assistant Becki Ellison
 - Attending virtually: Human Resources Director Amber Erdahl, Tribal Director Jenna Bowman, and DEI Director Janette Chien
 - Assistant Attorney General Andy Woo
- Changes to agenda - none

- 9:05 a.m. CLIMATE ADAPTATION AND SEASHORE CONSERVATION AREA UPDATE** – Ryan Karlson, Climate and Sustainability Coordinator and Matt Niles, Seashore Conservation Program Manager
- This presentation will provide the Commission an update on recent efforts to conduct sea level rise and coastal hazard vulnerability assessments for coastal facilities and highlight recent work to enhance State Parks’ management of the Seashore Conservation Area.
- 10:01 a.m. NISQUALLY STATE PARK UPDATE** – Jenna Bowman, Tribal Director and Lisa Breckenridge, Nisqually Tribe Parks & Planning Project Coordinator
- This presentation and discussion will give the Commission an update on progress being made at Nisqually State Park.
- 10:28 a.m. BREAK**
- 10:45 a.m. WEBSITE REDESIGN UPDATE**– Stephanie McDermott, Brand, Marketing and Creative Manager and Heather Fry, Communications Consultant
- This presentation will provide the Commission with an update on the website redesign project for our external website.
- 11:30 a.m. TRAILS PROGRAM UPDATE** – Lisa Anderson, Trails Program Manager; Randy Kline, Parks Planner and Paul Knowles, Parks Planner
- This presentation and discussion will provide the Commission with information about the efforts underway related to the continued development of the long-distance trail systems. The team will also provide a snapshot of a trail inventory pilot project to provide the public with improved trail information.
- 12:14 p.m. LUNCH**
- 1:06 p.m. INTERPRETATION PROGRAM UPDATE** – Jon Crimmins, Operations Director
- This presentation will update the commission on how the Interpretive Program has been supporting Commission priorities over the last year, and what we have in store for the future.
- 1:27 p.m. FINANCIAL UPDATE** – Laura Holmes, Administrative Services Director
- This presentation will provide an update to the Washington State Parks and Recreation Commission on the status of: 1) State Parks’ 2021-23 biennium operating and capital budget expenditures, and 2) Parks Renewal and Stewardship Account (PRSA) revenue.
- 1:36 p.m. STAFF REPORTS**
- 3:32 p.m. ADJOURN**

Commission Meeting Agenda

Washington State Parks and Recreation Commission

July 13, 2023

Ocean Shores Convention Center

120 W Chance A La Mer NW, Ocean Shores, WA 98569

Commissioners: Chair Ken Bounds, Vice Chair Sophia Danenberg, Secretary Laurie Connelly, Michael Latimer, Holly Williams, Mark O. Brown, and Ali Raad

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission meeting in-person on July 13, 2023. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

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<https://www.tvw.org/watch/?clientID=9375922947&eventID=2023071010>

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

In-Person Public Comment:

We will be accepting in-person oral public comment at the meeting. If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time.

Virtual Public Comment:

Virtual public comment will be accepted for our public meeting. To provide virtual comment you will need to be able to join the Attendee Web link from your computer (no phone option available). **Pre-registration is required.** To register email commission@parks.wa.gov by 5 pm on July 7th. Please provide the name you will be logging in under, contact phone number as well as the agenda item or general topic you will be speaking on. You will receive an email by noon on July 10th with specific instructions around virtual testimony.

Written Public Comment:

Written public comment will be accepted for all agenda items until 5 p.m. on July 7th by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: Commission@parks.wa.gov

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

You can find the agenda, agenda items and presentations on our website.

<https://parks.state.wa.us/154/Commission-meetings-agendas>. The meeting minutes and recording will be loaded within one week after the meeting.

9:01 a.m. CALL TO ORDER – Ken Bounds, Commission Chair

- Flag Salute Ranger Sullivan Noble
- Call of the Roll
 - Chair Ken Bounds, Vice Chair Sophia Danenberg, Secretary Laurie Connelly, Holly Williams, Michael Latimer, Mark O. Brown, and Ali Raad
- Introduction of Staff
 - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Operations Director Jon Crimmins, Stewardship Director Lisa Lantz, Parks Development Director Heather Saunders, Legislative Director Owen Rowe, Communications Director Clare DeLong, and Executive Assistant Becki Ellison
 - Attending virtually: Human Resources Director Amber Erdahl, Tribal Director Jenna Bowman, and DEI Director Janette Chien
 - Assistant Attorney General Andy Woo
- Indigenous Land Acknowledgement Statement
 - We humbly acknowledge the Quinault Indian Nation as we gather on their ancestral lands. We would like to take a moment to acknowledge the importance of these lands and the original stewards of them. We do this to reaffirm our commitment and responsibility in improving relationships between nations and to improving our own understanding of local Indigenous people and the culture.
- Recognition of State, Tribal and Local Officials
 - Troy Myers, City of Westport
 - Eric Noble, Ocean Shores City Council
- Changes to the Agenda
 - Add a second executive session during lunch time
 - Add one staff report during the director report
 - Approval of the Agenda
 - Motion by Mark O. Brown to approve the agenda as amended. Second by Sophia Danenberg. **Approved unanimously as amended.**
- Logistics
- Approval of minutes of previous meetings
 - April 12, 13, 2023 - Spokane
 - May 31, 2023 – Virtual Work Session
 - **Motion by Mark O. Brown to approve the minutes as presented. Second by Laurie Connelly. **Approved unanimously as presented.****

9:07 a.m. RECOGNITION

- Service Pins – Millersylvania Area Manager Janet Shonk, 25 years
- Gold Stars - Michael Wykoff, Kathy Scott and Brinn Marri

9:14 a.m. VIRTUAL PUBLIC COMMENT – *general public comment and items on the agenda*

- Wade Freitag
- Rebecca Lexa
- Eva Bareis
- Stacie Gordon
- Roy and Sue Rosselli
- Scott Ellis
- Justine Ellis

9:38 a.m. PRE-ARRANGED SPEAKERS -

- Better Beaches and Byways –Dimitri Christakis
- Friends of Fort Flagler – Mark Secord

10:02 a.m. GENERAL PUBLIC COMMENTS – *Items not on the agenda*

- In-person public comments only
 - Janet Strong, Grays Harbor Audubon Society – Westport Golf Course
 - Troy Meyers, City of Westport – Fire Safety
 - John Floberg, Washington State Parks Foundation
 - Arthur Grunbaum, Fiends of Grays Harbor – Westport Golf Course
 - Linda Orgel – Westport Golf Course
 - David Linn – Westport Golf Course
 - Meghan Anderson – Westport Golf Course
 - Helen Hepp, Friends of Schafer and Lake Sylvia – General comments

10:30 a.m. BREAK

10:35 a.m. COMMISSIONER REPORTS

11:22 a.m. COMMISSION COMMITTEE REPORTS

- Real Estate
- Legislative
- Budget
- Executive

11:30 a.m. STAFF REPORT/DIRECTOR REPORT

12:06 p.m. LUNCH – working lunch

12:06 p.m. EXECUTIVE SESSION

Chair Ken Bounds: The Commission will enter into executive session to discuss ongoing and potential litigation with the Commission’s assigned legal counsel pursuant to RCW 42.30.110(1)(i). The Commission will be in executive session until 12:45 pm. The Commission will reconvene in open session after the conclusion of the executive session.

12:45 p.m.

Chair Ken Bounds: We are extending the executive session until 1:05 p.m.

1:05 p.m.

Chair Ken Bounds: We are back in open session. Executive session ended at 1:05 p.m.

1:05 p.m. REQUESTED ACTION

Item E-1: Agency Request Legislation for the 2024 Session

This item requests the Washington State Parks and Recreation Commission approval of policy options and delegation of authority to the Director's Office and the Legislative Committee to finalize agency request legislation and to submit the proposals to the Governor's Office for consideration.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Delegate to the Director the authority to pursue the development of 2024 agency request legislation based on policy direction from the Commission.
2. Authorize the Director and designees to work with the Legislative Committee, the Governor's policy and fiscal staff, and relevant stakeholders, to develop legislative requests and submit them to the Governor's Office for formal review in September.

PUBLIC COMMENT:

None

ACTION:

Motion by Mark O. Brown to approve the requested action as proposed in the Requested Action above. Second by Ali Raad.

Amendment to the motion by Sophia Danenberg to add to the requested action:

Pursue changing the State Parks and Recreation Commission composition under RCW 79A.05.015 to state that:

- a. One commissioner shall be a tribal member. (Specific language should be developed in consultation with the tribal relations director); and
- b. A minimum of two commissioners should reside west of the summit of the Cascade mountains, and a minimum of two should reside east. (Language should allow changes in residency, with rebalancing occurring at the next available opportunity.)

Second by Mark O. Brown. **The main motion and the amendment abandoned with no opposition.**

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above with the additional element be added for consideration in the staff recommendation the possible modifications of State Parks and Recreation Commission composition under RCW 79A.05.015 to state that one commissioner shall be a tribal member and a minimum of two commissioners should reside west of the summit of the Cascade mountains, and a minimum of two should reside east. Second by Sophia Danenberg. **Motion passed unanimously.**

2:11 p.m. REQUESTED ACTION

Item E-2: 2024 Supplemental Operating Budget

This item asks the Washington State Parks and Recreation Commission to 1) approve the 2024 supplemental operating budget request for submission to the Office of Financial Management (OFM).

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

- 1) Authorize the Director to submit a 2024 supplemental operating budget request to the Office of Financial Management (OFM) for approximately ~~\$10.9~~ **\$11.3** million as recommended by staff in Appendix 2.
- 2) Authorize the Director to make changes, technical corrections, and adjust dollar amounts in the supplemental operating budget request as needed for submittal.

PUBLIC COMMENT:

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above with the following changes: Strike \$10.9 to \$11.3 and in Appendix 2 add as dated July 13, 2023. Second by Holly Williams **Motion passed unanimously.**

2:10 p.m. REQUESTED ACTION

Item E-3: 2024 Supplemental Capital Budget

This item asks the Washington State Parks and Recreation Commission to 1) approve the 2024 supplemental Capital budget request for submission to the Office of Financial Management (OFM).

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

- 1) Authorize the Director to submit a 2024 supplemental Capital budget request to the Office of Financial Management (OFM) for approximately ~~\$18.1~~ \$14.8 million.
- 2) Authorize the Director to make changes, technical corrections, and adjust dollar amounts in the supplemental Capital budget request as needed for submittal.

PUBLIC COMMENT:

None

ACTION:

Motion by Ali Raad to approve the staff recommendation as proposed in the Requested Action above. Second by Laurie Connelly.

Amendment to the Motion by Mark O. Brown to add to the Supplemental Capital Budget Request \$1,383,000 for the Theatre at Fort Flagler. Second by Michael Latimer. **Amendment passed unanimously.**

Call for the main motion by Ali Raad to approve the staff recommendation as proposed in the Requested Action above with amendment. Second by Laurie Connelly. **Motion passed unanimously.**

2:22 p.m. REQUESTED ACTION

Item E-4: Washington Administrative Code (WAC) 352- 32- 253- Foster Parent Program

This item asks the Washington State Parks and Recreation Commission to consider revision of Washington administrative Code (WAC) 352-32-253 Foster Parent Program.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

- 1.) Declare this meeting to be a public hearing to adopt proposed changes to Washington Administrative Code 352-32-253 as shown on Appendix 1.
- 2.) Consider the data, views, and arguments submitted by any person on the proposed rules as published in the Washington State Register and as further modified herein.
- 3.) Formally adopt proposed changes to Washington Administrative Code 352-32-253 as shown on Appendix 1.
- 4.) Authorize the Director to file the changes and to comply with all necessary procedural requirements.

PUBLIC COMMENT:

None

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Sophia Danenberg. **Motion passed unanimously.**

2:25 p.m. BREAK

2:36 p.m. REQUESTED ACTION

Item E-5: Sale of Excess Timber from Forest Land Conversion – Requested Action

This item asks the Washington State Parks and Recreation Commission to approve the sale of excess timber resulting from forest land conversion at Nisqually State Park.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Delegate to the Director authority to approve the sale of timber at Nisqually State Park as recommended by staff.

PUBLIC COMMENT:

ACTION:

Motion by Laurie Connelly to approve the staff recommendation as proposed in the Requested Action above. Second by Ali Raad. **Motion passed unanimously.**

2:42 p.m. REQUESTED ACTION

Item E-6: Nisqually State Park Interagency Agreement - Washington State Department of Transportation

This item asks the Washington State Parks and Recreation Commission to delegate to the Director authority to enter into an Interagency Agreement with Washington State Department of Transportation (WSDOT) for future long-term maintenance at Nisqually State Park, located in Pierce County.

ACTION REQUESTED OF COMMISSION:

That the Washington State Parks and Recreation Commission

1. Authorize the Director or designee to enter into an Interagency Agreement with WSDOT for long-term maintenance of the roundabout at Nisqually State Park.
2. Delegate to the Director the authority to make minor changes as necessary to the draft Interagency Agreement.

PUBLIC COMMENT:

ACTION:

Motion by Ali Raad to approve the staff recommendation as proposed in the Requested Action above. Second by Mark O. Brown. **Motion passed unanimously.**

2:50 p.m. REQUESTED ACTION

Item E-7: Twanoh State Park Interagency Agreement with WSDOT

This item asks the Washington State Parks and Recreation Commission to delegate to the Director authority to enter into an Interagency Agreement with Washington State Department of Transportation (WSDOT) for future long-term maintenance at Twanoh State Park, located in Mason County.

ACTION REQUESTED OF COMMISSION:

That the Washington State Parks and Recreation Commission

1. Authorize the Director or designee to enter into an Interagency Agreement with WSDOT for long-term maintenance of their improvements to SR106 through Twanoh State Park.
2. Delegate to the Director the authority to make minor changes as necessary to the draft Interagency Agreement.

PUBLIC COMMENT:

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Michael Latimer. **Motion passed unanimously.**

2:55 p.m. REQUESTED ACTION

Item E-8: 2024 Commission Meeting Dates and Locations

This item requests the Washington State Parks and Recreation Commission to approve the dates and locations for the 2024 work session and commission meetings.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt the 2024 meeting schedule as presented in Appendix 1
2. Delegate to the Director and/or their designee, the authority to adjust the meeting locations in consultation with the Commission Executive Committee.

PUBLIC COMMENT:

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Laurie Connelly. **Motion passed unanimously.**

2:58 p.m. REVIEW FOLLOW-UP ITEMS

3:13 p.m. EXECUTIVE SESSION

Chair Ken Bounds: The Commission will enter into executive session to discuss ongoing and potential litigation with the Commission's assigned legal counsel pursuant to RCW 42.30.110(1)(i). The Commission will be in executive session until 4:00 pm. The Commission will not reconvene in open session after the conclusion of the executive session and we will be adjourned.

4:00 p.m.

Chair Ken Bounds: We are extending the executive session until 4:30 p.m.

4:30 p.m. ADJOURN

BE 7/13/23

A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park's website approximately one week after the meeting - [Commission meetings & agendas | Washington State Parks and Recreation Commission](#)

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or becki.ellison@parks.wa.gov. Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL/ESL interpretation requests.