



MINUTES:

All minutes are draft until approved at the next meeting

Commission Work Session Agenda

Washington State Parks and Recreation Commission

September 21, 2022

Gladish Community Center, 115 NW State Street, Pullman, WA 99162

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission work session in-person September 21, 2022. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

Watch the meeting on TVW:

<https://www.tvw.org/watch/?clientID=9375922947&eventID=2022091012>

You can find the agenda and presentations on our website:

<https://parks.state.wa.us/154/Commission-meetings-agendas>

Public Comment: This is a work session between staff and the Commission. The public is invited to attend, but no public comment will be taken. No decisions will be made by the Commission at the work session.

Time: Opening session will begin as shown; all other times are approximate.

9:00 a.m. CALL TO ORDER – Ken Bounds, Commission Vice Chair

- Call of the Roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Laurie Connelly, Michael Latimer, and Steve Milner
 - *Attending virtually:* Holly Williams
- Introduction of Executive Leadership Team
 - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Parks Development Director Peter Herzog, Operations Director Jon Crimmins, Lisa Lantz, Stewardship Director; Interim DEI Director Melinda Posner, and Executive Assistant Becki Ellison

- *Attending virtually*: Communications Director Amanda McCarthy
- Assistant Attorney General Andy Woo
- Changes to agenda - *none*
- Logistics

9:05 a.m. LONG DISTANCE TRAIL DEVELOPMENT AND SURFACING – Lisa Anderson, Trails Manager; Adam Fulton, Environmental Engineer; Brian Patnode, Eastern Region Capitol Program Manager; Ryan Layton, Statewide Maintenance Manager; and Chris Ramsey, Eastern Region Maintenance Manager

- This presentation provides the Commission an update of the Palouse to Cascades trail development, surface treatments, and on-going maintenance practices.

10:42 a.m. BREAK

10:58 a.m. LAKE SAMMAMISH STATE PARK – POTENTIAL LAND EXCHANGE WITH CITY OF ISSAQUAH – Nikki Fields, Real Estate Program Manager

- This item provides the Commission an overview of the City of Issaquah’s request to exchange land at Lake Sammamish State Park to allow for development of a local fire station.

11:30 a.m. BRANDING UPDATE– Amanda McCarthy, Communications Director and Stephanie McDermott, Brand and Creative Marketing Manager

- This presentation will provide the Commission with an overview of the Washington State Parks branding refresh project. The presentation will include an overview of branding research, trends, vision, and next steps.

11:57 a.m. FINANCIAL UPDATE – Laura Holmes, Administrative Services Director

- This presentation will provide an overview of the 2021-23 operating and capital expenditures and the Parks Renewal and Stewardship Account (PRSA) revenue.

12:10 p.m. LUNCH

1:00 p.m. SEASHORE CONSERVATION AREA/FIREWORKS UPDATE– Mike Sternback, Deputy Director

- This presentation will provide the Commission with an overview of current issues regarding the use of fireworks during July 4th celebrations in the Seashore Conservation Area (SCA). Staff will present a brief history of State Parks involvement, stakeholder input, stewardship, and staffing impacts, as well as an update of recent changes to local ordinances regarding fireworks bans in the near vicinity. The presentation will conclude with a discussion of State Parks’ role in managing the issue going forward.

1:36 p.m. EXECUTIVE LEADERSHIP TEAM UPDATES

2:22 p.m. BREAK

2:29 p.m. WILDFIRE UPDATE– Jon Crimmins, Operations Director and Andrew Fielding, Eastern Region Steward

- This presentation will provide the Commission with an overview of the various wildfires that impacted our state parks and properties during the summer of 2022. In addition, staff will provide an update regarding State Park’s participation in the “Red Card” program for wildland firefighting and parks process and methods for setting fire restrictions statewide.

3:00 p.m. ADJOURN

Commission Meeting Agenda

Washington State Parks and Recreation Commission

September 22, 2022

Gladish Community Center, 115 NW State Street, Pullman, WA 99162

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission meeting in-person on September 22, 2022. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

Watch the meeting on TVW:

<https://www.tvw.org/watch/?clientID=9375922947&eventID=2022091013>

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

In-Person Public Comment:

We will be accepting in-person oral public comment at the meeting. If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time.

Virtual Public Comment:

Virtual public comment will be accepted for our public meeting. To provide virtual comment you will need to be able to join the Attendee Web link from your computer (no phone option available). **Pre-registration is required.** To register email commission@parks.wa.gov by 5 pm on September 16th. Please provide the name you will be logging in under, contact phone number as well as the agenda item or general topic you will be speaking on. You will receive an email by noon on September 19th with specific instructions around virtual testimony.

Written Public Comment:

Written public comment will be accepted for all agenda items until 5 p.m. on September 16th by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: Commission@parks.wa.gov

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

You can find the agenda, agenda items and presentations on our website.
<https://parks.state.wa.us/154/Commission-meetings-agendas>. The meeting minutes and recording will be loaded within one week after the meeting.

- 9:00 a.m. CALL TO ORDER** – Mark O. Brown, Commission Chair
- Flag Salute: Ann Freeman, Park Ranger 1, Fields Spring
 - Call of the Roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Laurie Connelly, Michael Latimer, and Steve Milner
 - *Attending virtually*: Holly Williams
 - Introduction of Executive Leadership Team
 - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Parks Development Director Peter Herzog, Operations Director Jon Crimmins, Lisa Lantz, Stewardship Director; Interim DEI Director Melinda Posner, and Executive Assistant Becki Ellison
 - *Attending virtually*: Communications Director Amanda McCarthy
 - Assistant Attorney General Andy Woo
 - Indigenous Land Acknowledgement Statement
 - We respect and affirm tribal sovereignty and honor indigenous peoples whose traditional lands we occupy. The State Parks and Recreation Commission is committed to working with all Tribes to help preserve and restore a healthy natural environment for future generations.
 - Recognition of State, Tribal and Local Officials
 - Changes to the Agenda
 - Approval of the Agenda
 - Executive Session not needed
 - **Motion by** Sophia Danenberg approve the agenda as amended. Second by Laurie Connelly.
Approved unanimously as presented.
 - Logistics
 - Approval of minutes of previous meetings
 - July 13,14, 2022 – Work Session/Commission Meeting, Anacortes
 - **Motion by** Ken Bounds approve the minutes as presented. Second by Sophia Danenberg.
Approved unanimously as presented.
- 9:07 a.m. VIRTUAL PUBLIC COMMENT** – *general public comment and items on the agenda*
- Debi Maloney – Miller-Peninsula State Park
 - Christine Oakley - Palouse to Cascades State Park Trail

9:11 a.m. COMMISSIONER REPORTS

9:45 a.m. COMMISSION COMMITTEE REPORTS

- Real Estate
- Legislative
- Budget
- Executive

10:06 a.m. DIRECTOR REPORT

10:23 a.m. BREAK

10:40 a.m. RECOGNITION

- Gold Stars

10:45 a.m. GENERAL PUBLIC COMMENTS – *Items not on the agenda*

- In-person public comments only

10:50 a.m. REQUESTED ACTION

Item E-1: Proposed 2023 Regular Meeting Schedule for the Washington State Parks and Recreation Commission

This item asks the Washington State Parks and Recreation Commission to approve the dates for the 2023 year and delegate to the Director and/or their designee, the authority to adjust the meeting locations in consultation with the Commission Executive Committee.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Adopt the 2023 meeting schedule as presented in Appendix 1
2. Delegate to the Director and/or their designee, the authority to adjust the meeting locations in consultation with the Commission Executive Committee.

PUBLIC COMMENT:

None

ACTION:

Motion by Sophia Danenberg to approve the staff recommendation as proposed in the Requested Action above. Second by Michael Latimer. **Motion passes unanimously.**

10:55 a.m. REQUESTED ACTION

Item E-2: 2023 Supplemental Operating and Capital Budget Requests

This item asks the Washington State Parks and Recreation Commission to: 1) approve the submittal of a 2023 Supplemental Operating Budget request to the Office of Financial Management (OFM), 2) approve the submittal of a 2023 Supplemental Capital Budget request to the Office of Financial Management (OFM) and 3) authorize the Director to make changes to the dollars and items requested as needed to finalize the operating and capital requests for submittal.

REQUESTED ACTION OF COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Authorize the Director to submit a \$3,206,000 2023 supplemental operating budget request to the Office of Financial Management.
2. Authorize the Director to submit a \$600,000 2023 supplemental capital budget request to the Office of Financial Management.
3. Authorize the Director to make changes in dollar amounts and/or items in the 2023 supplemental operating and capital budget proposal requests as needed for submittal to OFM.

PUBLIC COMMENT:

None

ACTION:

Motion by Ken Bounds to approve the staff recommendation as proposed in the Requested Action above. Second by Sophia Danenberg. **Motion passes unanimously.**

11:05 a.m. DIVERSITY, EQUITY, AND INCLUSION (DEI) DISCUSSION–Melinda Posner, Interim DEI Director

This presentation and discussion will provide the Commission with an overview of the status and next steps for developing the Washington State Parks DEI plan. This includes an update about our new DEI Director, recent DEI accomplishments and an overview of the state Office of Equity’s Pro-Equity Anti-Racism (PEAR) Plan and Playbook.

11:48 a.m. LUNCH

12:45 p.m. PRE-ARRANGED SPEAKER

- Tekoa Trestle

1:19 p.m. REVIEW FOLLOW-UP ITEMS

EXECUTIVE SESSION - NOT NEEDED

1:28 p.m. ADJOURN

BE 9/22/22

A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park's website approximately one week after the meeting - [Commission meetings & agendas | Washington State Parks and Recreation Commission](#)

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or becki.ellison@parks.wa.gov. Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL/ESL interpretation requests