



MINUTES:

Approved April 13, 2023

Commission Work Session Agenda

Washington State Parks and Recreation Commission

January 25, 2023

Lacey City Council Chambers, 420 College Street SE, Lacey, Washington, 98503

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Michael Latimer, Laurie Connelly, Holly Williams, and Ali Raad

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission work session in-person January 25, 2023. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by [listening and/or watching](#) using the following link:

Watch the meeting on TVW:

<https://www.tvw.org/watch/?clientID=9375922947&eventID=2023011030>

You can find the agenda and presentations on our website:

<https://parks.state.wa.us/154/Commission-meetings-agendas>

Public Comment: This is a work session between staff and the Commission. The public is invited to attend, but no public comment will be taken. No decisions will be made by the Commission at the work session.

Time: Opening session will begin as shown; all other times are approximate.

9:00 a.m. CALL TO ORDER – Ken Bounds, Commission Vice Chair

- Call of the Roll
 - Vice Chair Ken Bounds, Chair Mark O. Brown, Secretary Sophia Danenberg, Holly Williams, Laurie Connelly, Michael Latimer, and Ali Raad
- Introduction of Staff
 - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Operations Director Jon Crimmins, Stewardship Director Lisa Lantz, Parks Development Director Heather Saunders, Human Resources Director Amber Erdahl, Legislative Director Owen Rowe, and Executive Assistant Becki Ellison
 - Attending Virtually: Tribal Director Jenna Bowman and DEI Director Janette Chien
 - Assistant Attorney General Andy Woo

- Changes to agenda
 - Governor Inslee will be joining us at City Hall at 12:15 p.m.
- Logistics

- 9:06 a.m. BOATING PROGRAM UPDATE** –Rob Sendak, Boating and Winter Recreation Program Manager
- This presentation will provide the Commission an overview of the Washington State Parks Boating Program.
- 10:00 a.m. WINTER RECREATION UPDATE** –Corey Tolar, Winter Recreation Manager
- This presentation will provide the Commission an overview of the Washington State Parks Winter Recreation Program.
- 10:49 a.m. BREAK**
- 11:05 a.m. WEBSITE UPDATE** – Stephanie McDermott, Brand & Creative Marketing Manager
- This presentation provides the Commission an update about the website redesign project.
- 11:34 a.m. STAFF REPORTS**
- 12:17 p.m. COMMISSIONER MEETING WITH GOVERNOR JAY INSLEE**
- The Commission will meet with Governor Inslee to review the goals and objectives of the Commission for the upcoming year.
- 12:48 p.m. Vice Chair Ken Bounds:** *The Commission will enter into executive session at 1:00 p.m. to consider the selection of a site or the acquisition of real estate by purchase pursuant to RCW 42.30.110(1)(b). The Commission will be in executive session until 1:30 pm. The Commission will reconvene in open session after the conclusion of the executive session. Staff invited to attend: Director Diana Dupuis, Parks Development Director Heather Saunders, and Real Estate and Planning Manager Nikki Fields.*
- 12:49 p.m. LUNCH**
- 1:00 p.m. EXECUTIVE SESSION**
- 1:40 p.m. Vice Chair Ken Bounds:** *The Commission ended the executive session at 1:30 pm. No action was taken. We are now back in open session.*

- 1:41 p.m. REGION MANAGER ROUNDTABLE** – Jon Crimmins, Operations Director; Darrel Hopkins, Southwest Region Manager; Scott Griffith, Eastern Region Manager; Jay Carmony, Acting Southwest Region Manager; Lara Gricar, Spokane Region Manager; Josh Bell, Eastern Region Manager; Cierra Strickland, Northwest Region Manager; Stephanie Simek, Northwest Region Manager; Becky Daniels, Operations Support and Innovations Manager; and Chris Holm, Operations Division Manager
- This presentation will provide the Commission a brief set of highlights for each Region as well as an opportunity to meet and interact with several new Operations Leadership staff who are new to the Agency and/or their positions.
- 3:02 p.m. BREAK**
- 3:11 p.m. STAFF REPORTS** - *continued*
- 3:27 p.m. ADJOURN**

Commission Meeting Agenda

Washington State Parks and Recreation Commission

January 26, 2023

Lacey City Council Chambers, 420 College Street SE, Lacey, Washington, 98503

Commissioners: Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Michael Latimer, Laurie Connelly, Holly Williams, and Ali Raad

Director: Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission meeting in-person on January 26, 2023. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

Watch the meeting on TVW:

<https://www.tvw.org/watch/?clientID=9375922947&eventID=2023011031>

Time: Opening session will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

In-Person Public Comment:

We will be accepting in-person oral public comment at the meeting. If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time.

Virtual Public Comment:

Virtual public comment will be accepted for our public meeting. To provide virtual comment you will need to be able to join the Attendee Web link from your computer (no phone option available). **Pre-registration is required.** To register email commission@parks.wa.gov by 5 pm on January 20th. Please provide the name you will be logging in under, contact phone number as well as the agenda item or general topic you will be speaking on. You will receive an email by noon on January 23rd with specific instructions around virtual testimony.

Written Public Comment:

Written public comment will be accepted for all agenda items until 5 p.m. on January 20th by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: Commission@parks.wa.gov

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

You can find the agenda, agenda items and presentations on our website.

<https://parks.state.wa.us/154/Commission-meetings-agendas>. The meeting minutes and recording will be loaded within one week after the meeting.

9:00 a.m. CALL TO ORDER – Mark O. Brown, Commission Chair

- Flag Salute – Tena Nickle, Administrative Assistat
- Call of the Roll
 - Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Holly Williams, Laurie Connelly, Michael Latimer, And Ali Raad
- Introduction of Staff
 - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Operations Director Jon Crimmins, Stewardship Director Lisa Lantz, Parks Development Director Heather Saunders, Legislative Director, Owen Rowe, Human Resources Director Amber Erdahl, and Executive Assistant Becki Ellison
 - *Joining Virtually:* DEI Director Janette Chien
 - *Absent:* Tribal Director Jenna Bowman
 - Assistant Attorney General Andy Woo
- Indigenous Land Acknowledgement Statement
 - We respect and affirm tribal sovereignty and honor indigenous peoples whose traditional lands we occupy. The State Parks and Recreation Commission is committed to working with all Tribes to help preserve and restore a healthy natural environment for future generations.
- Recognition of State, Tribal and Local Officials
- Remembrance of former Commissioner Clyde Anderson

- Changes to the Agenda
 - Approval of the Agenda
 - **Motion by** Michael Latimer to approve the agenda as presented. Second by Laurie Connelly. **Approved unanimously as presented.**
- Logistics
- Approval of minutes of previous meetings
 - November 16, 17, 2022 – Work Session/Commission Meeting, Chelan
 - **Motion by** Ken Bounds to approve the minutes as presented. Second by Holly Williams. **Approved unanimously as presented.**
 - December 6, 7, 2022 – Planning Meeting, Cama Beach State Park
 - **Motion by** Laurie Connelly to approve the minutes as presented. Second by Ken Bounds. **Approved unanimously as presented.**

9:10 a.m. VIRTUAL PUBLIC COMMENT – *general public comment and items on the agenda*

Rebecca Lexa – Seashore Conservation Area
Kathleen Davies - Seashore Conservation Area

9:16 a.m. COMMISSIONER REPORTS

9:44 a.m. COMMISSION COMMITTEE REPORTS

- Real Estate
- Legislative
- Budget
- Executive

9:54 a.m. DIRECTOR REPORT

10:30 a.m. BREAK

10:45 a.m. RECOGNITION

- Life Saving Award
 - Ben Martin
- Service Pins
 - Joel Pillers
 - Elnora Martin
 - Paul Rupert
 - Martin Baxter
 - Diana Dupuis
- Gold Stars
 - Bob Chalfant, Vicente Lopez and Matt Kilgore Brown

11:18 a.m. GENERAL PUBLIC COMMENTS – *Items not on the agenda*

- In-person public comments only
 - David G Jennings – Native Bee Sampling
- Recognition of State, Tribal and Local Officials - Lacey Mayor Andy Ryder

11:30 a.m. REPORT

Item E-1: Financial Update

This item reports to the Washington State Parks and Recreation Commission on the status of: 1) State Parks' 2021-23 biennium operating and capital budget expenditures, 2) Parks Renewal and Stewardship Account (PRSA) revenue, and 3) Agency comparison to the Governor's Budget for Fiscal Year 2023 Supplemental and the 2023-25 biennial budget.

PUBLIC COMMENT:

None

ACTION:

Report only, no action taken

11:50 a.m. LUNCH

12:30 p.m. OTHER BUSINESS

- Election of Officers for 2023
 - **Motion** by Mark O. Brown to approve the election of the 2023 officers. Second by Michael Latimer.
Approved unanimously as requested.
 - Ken Bounds, Chair
 - Sophia Danenberg, Vice Chair
 - Laurie Connelly, Secretary
 - Transfer of the gavel to the 2023 Commission Chair
 - Recognition of 2022 Commission Chair Mark O. Brown
 - Outgoing Chair Mark Brown received a token of appreciation and recognition as the 2022 Chair from Immediate Past Chair Michael Latimer
 - Commission Committee Assignments
 - Budget Committee
 - Laurie Connelly
 - Holly Williams
 - Mark O. Brown
 - Real Estate/Capital Projects
 - Michael Latimer
 - Ken Bounds
 - Ali Raad
 - Legislative/Equity
 - Mark Brown

- Laurie Connelly (Laurie Connelly during legislative session – Ken Bounds remainder of the year)
- Holly Williams
- Other Assignments
 - Liaison to the Washington Parks Foundation
 - Laurie Connelly
 - Liaison to the Fort Worden Public Development Authority
 - Ken Bounds

12:45 p.m. REQUESTED ACTION

Item E-2: 2023 Director's Performance Agreement and 2022 Performance Evaluation- Requested Action

This item asks the Washington State Parks and Recreation Commission to adopt the 2023 Director's Performance Agreement which includes the 2023 Commission Priorities. It also asks the Commission to document their conclusion that the Director performed satisfactorily in 2022, and that a meaningful evaluation process was used to reach this conclusion.

REQUESTED ACTION FROM COMMISSION:

That the Washington State Parks and Recreation Commission:

1. Record their satisfaction with the Director's 2022 performance, and that a meaningful evaluation process was used.
2. Adopt the 2023 Director's Performance Agreement as presented in Appendix 1.
3. Adopt the 2023 Commission Priorities as presented in Appendix 2.

PUBLIC COMMENT:

ACTION:

Motion by Mark O. Brown to approve the staff recommendation as proposed in the Requested Action above. Second by Laurie Connelly. **Motion passed unanimously.**

12:48 p.m. REPORT

Item E-3: Legislative Update

This item provides the Washington State Parks and Recreation Commission an overview and update of the 2023 legislative session.

PUBLIC COMMENT:

ACTION:

Report only, no action taken

- 1:24 p.m. DIVERSITY, EQUITY, AND INCLUSION (DEI) DISCUSSION** – Janette Chien, DEI Director
- This presentation and discussion will provide the Commission with an overview, updates, and next steps for Washington State Parks DEI plan.
-
- 1:52 p.m. SCENIC BIKEWAYS DISCUSSION** – Lisa Anderson, Trails Program Manager and Bryanna Osmonson, Scenic Bikeways Coordinator
- This presentation and discussion will give the Commission an update on staff’s progress in creating a Scenic Bikeways program for Washington State. It will also provide an opportunity to meet and interact with the Trails Program’s new Scenic Bikeways Coordinator.
-
- 2:12 p.m. REVIEW FOLLOW-UP ITEMS**
- 2:14 p.m. ADJOURN**

BE 1/26/23

A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park’s website approximately one week after the meeting - [Commission meetings & agendas | Washington State Parks and Recreation Commission](#)

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or becki.ellison@parks.wa.gov. Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL/ESL interpre