



## MINUTES:

*All minutes are draft until approved at the next meeting*

### Commission Work Session Agenda

Washington State Parks and Recreation Commission

November 16, 2022

Campbells, 104 W Woodin Ave, Chelan WA 98816

**Commissioners:** Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

**Director:** Diana Dupuis

The Washington State Parks and Recreation Commission will be holding their regularly scheduled commission work session in-person November 16, 2022. In order to enter the building, the public must not exhibit symptoms of the COVID-19 and will be required to comply with current state law around personal protective equipment. Please note that this is a hybrid meeting, you are welcome to attend in-person or online. We ask for patience as we navigate these hybrid meetings and want to remind you that attending in-person will be the most reliable option at this time.

You may participate remotely by listening and/or watching using the following link:

**Watch the meeting on TVW:**

<https://twv.org/video/washington-state-parks-and-recreation-commission-2022111027/?eventID=2022111027>

You can find the agenda and presentations on our website:

<https://parks.state.wa.us/154/Commission-meetings-agendas>

**Public Comment:** This is a work session between staff and the Commission. The public is invited to attend, but no public comment will be taken. No decisions will be made by the Commission at the work session.

**Time:** Opening session will begin as shown; all other times are approximate.

**9:00 a.m. CALL TO ORDER** – Ken Bounds, Commission Vice Chair

- Call of the Roll
  - Chair Mark O. Brown, Vice Chair Ken Bounds, Laurie Connelly, Holly Williams, Michael Latimer, and Steve Milner
    - Attending Virtually: Secretary Sophia Danenberg,
- Introduction of Staff
  - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Operations Director Jon Crimmins, Stewardship Director Lisa Lantz, DEI Director Janette Chien, Policy & Governmental Affairs Director, Owen Rowe, Human Resources Director Becky Daniels, and Executive Assistant Becki Ellison
    - Attending Virtually: Communications Director Amanda McCarthy
  - Assistant Attorney General Andy Woo

- Changes to agenda
- Logistics

**9:05 a.m. MAINTENANCE PROGRAM UPDATE** –Ryan Layton, Statewide Maintenance Chief; Todd Felton, Southwest Region Maintenance Manager; Harley Hill, Northwest Region Maintenance Manager; Chris Ramsey, Eastern Region Maintenance Manager; and Reid Parker, Marine Crew Supervisor.

- This presentation provides the Commission an overview of the maintenance and construction work being done within our agency, scope, scale, and volume.

**10:10 a.m. BREAK**

**10:25 a.m. WESTPORT LIGHT UPDATE** – Heather Saunders, Partnership and Planning Manager; Dr. Andrea Thorpe, Natural Resources Program Manager; and Jessica Logan, Environmental Program Manager

- This item updates the Commission on the progress of the ongoing master planning effort at Westport Light State Park to consider a Scottish-style links golf course. The presentation will provide a summary of findings of the environmental and economic site analysis conducted, introduce the golf course conceptual design, and discuss next steps in the planning process.

**12:27 p.m. LUNCH**

**1:03 p.m. FOREST HEALTH UPDATE** - David Cass, Agency Forester

- This presentation will provide the Commission with an annual report on forest health activities, including a summary of work completed in the last year and planned projects for the upcoming year.

**1:28 p.m. DISCOVER PASS MARKETING** – Holly Wood, Marketing Manager

- This presentation will provide the Commission with an overview of the Discover Pass marketing partnership between the Department of Fish and Wildlife, Department of Natural Resources and the Washington State Parks and Recreation Commission. The presentation will include a showing of the recently completed Discover Pass commercial.

**2:00 p.m. BREAK**

**2:15 p.m. COMMISSION ROLES & RESPONSIBILITIES**– Mark O. Brown, Chair; Steve Milner, Commissioner; Diana Dupuis, Director; Patricia Lantz, Former Commissioner; Cindy Whaley, Former Commissioner; Rodger Schmitt, Former Commissioner; and Andy Woo, Assistant Attorney General

- This this presentation will provide an opportunity to discuss roles and responsibilities of commissioners and share information on best practices.

**3:43 p.m. ADJOURN**

## **Commission Meeting Agenda**

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November 17, 2022

Campbells, 104 W Woodin Ave, Chelan WA 98816

**Commissioners:** Chair Mark O. Brown, Vice Chair Ken Bounds, Secretary Sophia Danenberg, Steve Milner, Michael Latimer, Laurie Connelly, and Holly Williams

**Director:** Diana Dupuis

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You may participate remotely by listening and/or watching using the following link:

### **Watch the meeting on TVW:**

<https://twv.org/video/washington-state-parks-and-recreation-commission-2022091233/?eventID=2022091233>

**Time:** Opening session will begin as shown; all other times are approximate.

**Order of Presentation:** In general, each agenda item will include a presentation followed by Commission discussion and then public comment. The Commission makes decisions following the public comment portion of the agenda.

### **In-Person Public Comment:**

We will be accepting in-person oral public comment at the meeting. If you wish to comment at a meeting, please fill out a comment card and provide it to staff at the sign in table. The Chair will call you up to the front at the appropriate time.

### **Virtual Public Comment:**

Virtual public comment will be accepted for our public meeting. To provide virtual comment you will need to be able to join the Attendee Web link from your computer (no phone option available). **Pre-registration is required.** To register email [commission@parks.wa.gov](mailto:commission@parks.wa.gov) by 5 pm on November 11<sup>th</sup>. Please provide the name you will be logging in under, contact phone number as well as the agenda item or general topic you will be speaking on. You will receive an email by noon on November 14<sup>th</sup> with specific instructions around virtual testimony.

### **Written Public Comment:**

Written public comment will be accepted for all agenda items until 5 p.m. on November 11<sup>th</sup> by email or mail. Any comments received after the cutoff will be given to the commission before its next meeting.

Email: [Commission@parks.wa.gov](mailto:Commission@parks.wa.gov)

Mail: WSPRC, Attn: Becki Ellison, PO Box 42650, Olympia, WA 98504.

You can find the agenda, agenda items and presentations on our website.

<https://parks.state.wa.us/154/Commission-meetings-agendas>. The meeting minutes and recording will be loaded within one week after the meeting.

**9:00 a.m. CALL TO ORDER** – Mark O. Brown, Commission Chair

- Flag Salute – Ranger Brian Fraham
- Call of the Roll
  - Chair Mark O. Brown, Vice Chair Ken Bounds, Laurie Connelly, Holly Williams, Michael Latimer, and Steve Milner
    - Attending virtually: Secretary Sophia Danenberg,
- Introduction of Staff
  - Director Diana Dupuis, Deputy Director Mike Sternback, Administrative Services Director Laura Holmes, Operations Director Jon Crimmins, Stewardship Director Lisa Lantz, DEI Director Janette Chien, Policy & Governmental Affairs Director Owen Rowe, Human Resources Director Becky Daniels, and Executive Assistant Becki Ellison
    - Attending Virtually: Communications Director Amanda McCarthy
  - Assistant Attorney General Andy Woo
- Indigenous Land Acknowledgement Statement
  - We respect and affirm tribal sovereignty and honor indigenous peoples whose traditional lands we occupy. The State Parks and Recreation Commission is committed to working with all Tribes to help preserve and restore a healthy natural environment for future generations.
- Recognition of State, Tribal and Local Officials
  - Eric Campbell – Owner Campbells Resort
  - Brian Goedde, Mayor, Chelan
- Changes to the Agenda
  - Approval of the Agenda
    - Executive Session not needed
      - **Motion by Michael Latimer to approve the agenda as amended. Second by Ken Bounds. Approved unanimously as amended.**
- Logistics
- Approval of minutes of previous meetings
  - September 21-22, 2022 – Work Session/Commission Meeting, Pullman
    - **Motion by Steve Milner to approve the minutes as presented. Second by Laurie Connelly. Approved unanimously as presented.**

**9:06 a.m. VIRTUAL PUBLIC COMMENT** – *general public comment and items on the agenda*

- Sue Gilman- Miller-Peninsula State Park
- Phyllis Finley – Saint Edward State Park
- Paula Bird – Westport Light State Park

**9:18 a.m. COMMISSIONER REPORTS**

**9:45 a.m. RECOGNITION OF COMMISSIONER STEVE MILNER**

**10:21 a.m. COMMISSION COMMITTEE REPORTS**

- Real Estate - none
- Legislative – Commissioner Connelly
- Budget – Commissioner Vice Chair Bounds
- Executive – Commission Chair Brown

**10:38 a.m. DIRECTOR REPORT**

**10:57 a.m. BREAK**

**11:15 a.m. RECOGNITION**

- Gold Stars
  - Corey Tolar, Boone Badda and Alex Rosen

**11:18 a.m. GENERAL PUBLIC COMMENTS** – *Items not on the agenda*

- In-person public comments only
  - None

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**11:18 a.m. REQUESTED ACTION**

Item E-1: Riverside State Park – Sontag Park-Transfer to Nine Mile Falls School District

This asks the Washington State Parks and Recreation Commission on a proposal to delegate to the Director authority to transfer a portion of Sontag Park to the Nine Mile Falls School District.

**ACTION REQUESTED OF COMMISSION:**

*That the Washington State Parks and Recreation Commission*

1. Authorize the Director or designee to transfer an approximately 2.9-acre portion of Riverside State Park as described above and shown in Appendix 2 to Nine Mile Falls School District at no cost to expand their grounds and provide additional school programming.

**PUBLIC COMMENT:**

None

**ACTION:**

Motion by Laurie Connelly to approve the staff recommendation as proposed in the Requested Action above. Second by Sophia Danenberg. Motion passes unanimously.

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**11:28 a.m. REQUESTED ACTION**

Item E-2: Nisqually Property Transfer

This item asks the Washington State Parks and Recreation Commission to delegate to the Director authority to transfer portions of Nisqually State Park to the Washington State Department of Transportation (WSDOT) for future right-of-way purposes, and to transfer any ownership interest held by the Commission in Mashel Prairie Road to Pierce County (County).

**ACTION REQUESTED OF COMMISSION:**

*That the Washington State Parks and Recreation Commission*

1. Authorize the Director or designee to transfer portions of Nisqually State Park as described above and shown in Appendix 2 to WSDOT and Pierce County at no cost for future right-of way needs.

**PUBLIC COMMENT:**

None

**ACTION:**

Motion by Steve Milner to approve the staff recommendation as proposed in the Requested Action above. Second by Ken Bounds. Motion passes unanimously.

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**11:40 a.m. REPORT**

Item E-3: Financial Update

This item reports to the Washington State Parks and Recreation Commission on the status of: 1) State Parks' 2021-23 biennium operating and capital budget expenditures, and 2) Parks Renewal and Stewardship Account (PRSA) revenue.

**PUBLIC COMMENT:**

None

**ACTION:**

Report only, no action taken

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**11:56 a.m. LUNCH**

~~**1:00 p.m. EXECUTIVE SESSION**~~ – *not needed*

**12:46 p.m. PRE-ARRANGED SPEAKERS**

- Jim Van Loben Sels- MS2000
- David Timmons, John Begley and David King, Fort Worden PDA
- Kevin Goodrich, City of Westport, Public Works Director
  - Rob Bearden, Mayor
  - Troy Meyers, City Councilman (virtual)
  - John Shaw, Westport Historical Society

**2:03 p.m. DIVERSITY, EQUITY, AND INCLUSION (DEI) DISCUSSION – Janette Chien, DEI Director and Melinda Posner, DEI Manager**

- This presentation and discussion will provide the Commission with an overview, updates, and next steps for Washington State Parks DEI plan.

**2:38 p.m. STAFF REPORTS**

**3:34 p.m. REVIEW FOLLOW-UP ITEMS**

**3:37 p.m. ADJOURN**

BE 11/17/22

A recording is retained by WSPRC as the formal record of meeting. The recording is accessible on the park's website approximately one week after the meeting - [Commission meetings & agendas | Washington State Parks and Recreation Commission](#)

The services, programs, and activities of the Washington State Parks and Recreation Commission are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Becki Ellison at (360) 902-8502 or [becki.ellison@parks.wa.gov](mailto:becki.ellison@parks.wa.gov). Accommodation requests should be received at least five business days prior to the meeting to ensure availability. Please provide 7-day notice for requests to receive information in an alternative format and for ASL/ESL