



**INTERAGENCY AGREEMENT**  
**Between**  
**WASHINGTON STATE PARKS AND RECREATION COMMISSION**  
**And**  
**WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE**



**AGREEMENT# IA 113-021**

**THIS AGREEMENT** is made and entered into by and between the Washington State Parks and Recreation Commission, hereinafter referred to as "PARKS," and Washington State Department of Fish And Wildlife hereinafter referred to as the "CONTRACTOR".

**IT IS THE PURPOSE OF THIS AGREEMENT** to provide the professional expertise that does not exist within the limited staff availability of PARKS and that the CONTRACTOR can perform on a mutually beneficial basis.

**THEREFORE, IT IS MUTUALLY AGREED THAT:**

**STATEMENT OF WORK**

The CONTRACTOR shall furnish the necessary personnel, equipment, material, and/or services and otherwise do all things necessary for or incidental to the performance of the work set forth below.

- 1). Organize existing inventory and assessment data of PARKS fish passage barriers collected during the previous contract,
- 2). Complete inventories of fish passage barriers identified in anadromous streams in WRIA 1-23., from the sites identified in 2008. This includes the following:

Park	Stream	Trib to	Estimated length from GIS:	
			DS check (meters)	US survey (meters)
Blake Is.	Unnamed	Puget Sound	150	450
Blake Is.	Unnamed	Puget Sound	160	550
Millersylvania	Unnamed	Allen Cr Lk	7250	3250
St. Edwards	Unnamed	Washington	1100	400
Penrose Point	Unnamed	Puget Sound		
Wallace Falls	Unnamed	Wallace R.	200	1000
Willapa Hills Trail	Unnamed	Unnamed	680	900
Willapa Hills Trail	Unnamed	Chehalis R.	750	3000
Willapa Hills Trail	Unnamed	Chehalis R.	225	650
Willapa Hills Trail	Unnamed	Chehalis R.	400	4100
Willapa Hills Trail	Unnamed	Chehalis R.	550	500
Willapa Hills Trail	Nicholson Cr	Chehalis R.	25	5000

Park	Stream	Trib to	Estimated length from GIS:	
			DS check (meters)	US survey (meters)
Willapa Hills Trail	Fronia Cr	Chehalis R.	475	2400
Wolfe Property	Unnamed	Hood Canal	325	650
Wolfe Property	Unnamed	Hood Canal	390	800
Sucia Island	Unnamed	Puget Sound		

- 3). Prioritization indexes will be calculated for each barrier from the physical survey data. In addition to the PI, other factors for fish passage project selection, such as additional upstream and downstream barriers in the watershed will be included in the data presented.
- 4). Deliverables will include sharing of all the data that has been collected on State Parks properties as well as pictures and maps. Additionally, inventory data will be analyzed and PIs will be calculated for barriers. WDFW will provide a final report to include a project description (including past WDFW survey work), project objectives, methodologies, results recommendations, and a geo-database showing all State Park barriers that have been surveyed.

#### ADDITIONAL SERVICES – SCOPE OF WORK 2011/2013

- 1). WDFW will provide scoping and engineering review when requested by State Parks. Requests will be made by in writing (email) to the project manager. This service will be billed at an hourly rate. Payments shall be made by State Parks upon receipt of an invoice from WDFW. Parks agrees to reimburse WDFW for the actual direct and related indirect costs of the employee salary, benefits, per diem, travel expense, and applicable miscellaneous expenses in accordance with the State of Washington, OFM Travel Regulations. Invoices will be submitted on a monthly basis and mailed within 30 days after the close of a month.

This additional work will not exceed \$10,000.

#### **PERIOD OF PERFORMANCE**

Subject to its other provisions, the period of performance of this Agreement shall commence on the date signed by PARKS, and be completed on June 30, 2012, unless terminated sooner as provided herein. Agreement shall automatically expire on September 30, 2012, unless otherwise extended by amendment.

#### **PAYMENT**

Compensation for the work provided in accordance with this agreement has been established under the terms of RCW 39.34.130. The parties have estimated that the cost of accomplishing the work herein will not exceed **Sixty-One Thousand, Four Hundred Seventy-One, and No/100ths Dollars (\$61,471.00)**. Payment for satisfactory performance of the work shall not exceed this

amount unless the parties mutually agree to a higher amount prior to the commencement of any work which will cause the maximum payment to be exceeded. Compensation for services shall be based on the following rates and in accordance with the following terms, or as set forth in accordance with the budget below.

**Expenditures for the Inventory of 16 Fish Passage Barriers on State Parks Lands**

Job Class	Project Responsibility	Proportion of Time on Project (by month)	Salary & Benefits (by month)	Monthly Expenditures (FY11)
Scientific Technician 3	Field Crew Member	3.5	\$5,080	\$17,780
Scientific Technician 3	Field Crew Member	3.0	\$5,080	\$15,240
Fish and Wildlife Biologist 3	Data QA/QC and GIS Support	0.2	\$6,460	\$1,292
Environmental Specialist 4	Project Coordination/Supervision	0.2	\$6,630	\$1,326
G&S				\$2,500
Travel				\$3,535
Equipment	\$5,000			
Indirect	23.51%			\$9,733
<b>Total</b>				<b>\$51,471</b>

**In Summary**

Completion of original fish barrier inventory (16 barriers)	\$51,471
Engineering Review	not to exceed <u>\$10,000</u>
<b>Total</b>	<b>\$61,471</b>

**BILLING PROCEDURE**

The CONTRACTOR shall submit invoices no more often than monthly. Payment to the CONTRACTOR for approved and completed work will be made by warrant or account transfer by PARKS within 30 days of receipt of the invoice. Upon expiration of the contract, any claim for payment not already made shall be submitted within 30 days after the expiration date or the end of the fiscal year, whichever is earlier.

**RECORDS MAINTENANCE**

The parties to this contract shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall

have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

### **RIGHTS IN DATA**

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the state of Washington. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

### **INDEPENDENT CAPACITY**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

### **AGREEMENT ALTERATIONS AND AMENDMENTS**

This agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

### **TERMINATION**

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

### **INDEMNIFICATION**

Each party shall be responsible for the actions and inactions of itself and its own officers, employees, and agents acting within the scope of their authority.

### **TERMINATION FOR CAUSE**

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

## **DISPUTES**

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

## **GOVERNANCE**

This contract is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. applicable state and federal statutes and rules;
- b. statement of work; and
- c. any other provisions of the agreement, including materials incorporated by reference.

## **ASSIGNMENT**

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

## **WAIVER**

A failure by either party to exercise its rights under this agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

## **SEVERABILITY**

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

**ALL WRITINGS CONTAINED HEREIN**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

**PROJECT MANAGEMENT**

The project representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Project Representative for CONTRACTOR is: Julie Henning, Fish Passage Section Manager, Washington State Department of Fish and Wildlife, 600 Capitol Way North, Mailstop 43200, Olympia, WA 98501-1091, telephone: (360) 902-2555, fax: (360) 902-2946, email address: julie.henning@dfw.wa.gov.

The Project Representative for PARKS is: Deb Petersen, Stewardship Program, Washington State Parks and Recreation Commission, 1111 Israel Road SW, Mailstop 42650, Olympia, WA 98504-2650, telephone: (360) 902-8634, fax: (360) 586-0207, email address: deb.petersen@parks.wa.gov.

**IN WITNESS WHEREOF, the parties have executed this Agreement.**

**Washington State Parks and Recreation Commission**

**Washington State Department of Fish and Wildlife**

By: \_\_\_\_\_  
Director, Administration, Finance,  
Title: & Technology  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved As To Form:  
William Van Hook  
Asst. Attorney General  
02/20/07