

# ***Hope Island State Park Management Plan***

***Approved September 17, 1997***



## **Washington State Parks Mission**

***The Washington State Parks and Recreation Commission acquires, operates, enhances, and protects a diverse system of recreational, cultural, and natural sites. The Commission fosters outdoor recreation and education statewide to provide enjoyment and enrichment for all and a valued legacy to future generations.***

## ***Acknowledgments and Contacts***

The Washington State Parks and Recreation Commission gratefully acknowledges the many stakeholders of the Green River Gorge State Park Area who participated in public meetings, reviewed voluminous materials, and made this a better plan because of it.

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**Hope Island State Park Management Plan**

**Certificate of Adoption**

The signatures below certify the adoption of this plan for the continued management of Hope Island State Park.

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# ***Hope Island Management Plan Summary***

## **Management Plan Objectives and Organization**

This Hope Island Management Plan is part of a statewide effort to provide for protection and appropriate use of the Washington State Park and Recreation Commission's recreational, natural and cultural resources. This plan is issue-driven. It identifies significant management issues at the park and then recommends management approaches and actions to respond to those issues.

The plan uses two fundamental approaches in response to identified issues. The first approach is to use a Limits of Acceptable Change® (LAC) system to address a park's most significant resource management issues. LAC, originally developed by the United States Forest Service for use in Wilderness Areas, has been adapted for use in state parks. Fundamentally, it is an evaluative tool that establishes quantifiable standards of resource integrity and provides management options for park managers to achieve those standards. The second approach is to prepare a statement of park policy. A park policy simply states what actions park managers will take to resolve identified issues.

The plan is organized as follows:

- # **Hope Island Management Plan Summary** provides an overview of the park's management issues and the approaches selected to respond to them.
- # Washington State Parks Management Planning introduces the reader to the statewide management planning program and describes how this park management plan fits within that overall system.
- # **Introduction to Hope Island** provides an introduction to the park, its major attributes, and its use patterns.
- # **Management Context** describes the legal, social, and geographic context in which the park operates. It includes specific park policies that are not subject to LAC analysis, as well as a complete list of rules and regulations that must be considered in park management.
- # **Assessment of Natural, Cultural, and Recreational Resources** provides an overview of the LAC process and includes LAC assessment and management strategies for identified resource management issues.
- # **Linking Park Management Planning to Existing Agency Administrative Systems** provides a link between existing agency administrative systems and management actions recommended by this plan. These systems include park operating programs, staffing, planned maintenance project proposals, and capital project proposals.
- # **Appendices** present references to cited or related documents, resource monitoring forms, raw resource data, and other information that complements the main body of text.

The table below briefly describes the major issues that have been identified by Hope Island park staff and stakeholders and the management approaches selected to respond to these issues.

## Summary Park Issues and Management Approaches

**TABLE 1: SUMMARY AND DISPOSITION OF HOPE ISLAND ISSUES**

Management Issue	Management Approach
<b>Natural Resources</b>	
Wetlands	Park policy of "no net loss" to wetlands including routing trails away from wetlands, construction of bridges where trails must cross wetlands, interpretive signage to explain fragility of wetland ecosystems, and reconstruction of impacted wetlands.
Habitat values	Park policy of ensuring design and operation of park results in long-term retention or enhancement of native plant and animal species diversity. Domestic animals and fires are currently not permitted on the island, however, either or both may be allowed in the future provided it can be demonstrated that their impact on habitat is negligible. Limits of acceptable change (LAC) assessment, monitoring, and management of: 1) non-designated trails in the Hope Island Natural Area; standard = no non-designated trails in the Natural Area are acceptable 2) number of instances of domestic pets observed on the island by park staff; standard = no greater than 12 instances per year of domestic pets observed on the island by park staff are acceptable 3) number of visitor complaints of domestic pets on the island; standard = no greater than 12 visitor complaints per year of domestic pets on the island are acceptable.
Control of noxious weeds	Park policy of controlling the establishment of Tansy ragwort on the Island. LAC assessment, monitoring, and management of Tansy ragwort; standard = no greater than 5% increase in number of individual plants per 1,000 sq.ft. in open meadow areas.
Vegetation trampling surrounding visitor gathering points	LAC assessment, monitoring, and management of bare soil surrounding visitor gathering points (campsites, picnic sites, map boards, and interpretive displays); standard = no greater than 10% increase in area of bare soil surrounding visitor gathering points following initial park development.
Control of non-designated trails and campsites	LAC assessment, monitoring, and management of the number of non-designated trails and campsites, standard = no increase in the number of non-designated trails or campsites is acceptable.
Water quality	Park policy of allowing no significant reduction in the quality or quantity of groundwater or surface water flows to Puget Sound and responding effectively to management directions recommended by DOH.
Shellfish conservation and marine harvesting	Park policy of coordination with Dept. of Fish and Wildlife to ensure a sustainable shellfish harvest within a stable harvest season. Management options include reducing allowable harvest, shellfish enhancement, and establishment of "no harvest zones". LAC assessment, monitoring, and management of: 1) length of harvest season; standard = at least 30 days at 1994 bag limits; 2) number of holes not refilled by harvesters; standard = no greater than 5 holes during 4 of 5 sample days; 3) ratio of significant enforcement contacts to total shellfish harvest related visitor contacts by park staff; standard = no greater than 5% of all shellfish related visitor contacts will involve significant violations.
Protection of sensitive intertidal areas	LAC assessment, monitoring, and management of boats beached in sensitive intertidal areas; standard = during 9 of 10 sample days no boats will be beached in sensitive intertidal areas.
Protection of non-game marine invertebrates and Piddock clams	LAC assessment, monitoring, and management of harvest or harm to non-game marine invertebrates and Piddock clams; standard = during 9 of 10 sample days no harvest or harm to non-game marine invertebrates or Piddock clams will occur.
<b>Cultural Resources</b>	
Archeological/cultural resource protection	Park policy of maintaining a management plan to identify, protect, restore, and interpret the islands cultural resources where appropriate.
Preservation of historic vegetation - orchard trees and grape vines	LAC assessment, monitoring, and management of: 1) number of disease symptoms to orchard trees; standard = no disease symptoms or tree mortality is acceptable; 2) number of dead or dying grape vines; standard = no greater than 20% mortality of grape vines following initial park development.
Preservation of historic structures - windmill, cabin, and building foundation	LAC assessment, monitoring, and management of number of incidents of vandalism to historic structures; standard = no incidents of vandalism to historic structures is acceptable.
Protection of archaeological	LAC assessment, monitoring, and management of: 1) signs of exposed shell midden material;

<b>Management Issue</b>	<b>Management Approach</b>
sites - shell middens	standard = no signs of exposed shell midden material are acceptable; 2) Physical dimensions of shell middens; standard = no change to the physical dimensions of shell middens is acceptable as the result of human activity.
<b>Recreational Resources</b>	
Boating/kayaking/dinghy use	Park policy of providing water craft access and moorage to the island including beach access points for hand propelled craft and small beachable motorized craft, 5 mooring buoys, and boat tie-up rigging on rocks at beach access points.
Picnicking	Park policy of providing day use picnic facilities in the orchard area and as part of the camping area.
Play areas	Park policy of not providing any improved play facilities including play ground equipment, courts, or sports fields.
Trails	Park policy of providing "hiking only" trails that: 1) enhance scenic and interpretive experience; 2) allow loop trips around the island; 3) connect destination points; 4) route visitors away from or minimize impact to sensitive areas; and 5) avoid the need for stairs or other physically challenging elements.
Orchard area	Park policy of retaining existing fruit and nut orchard for useable open space and allowing limited harvest of orchard crops.
Camping	Park policy of providing primitive type camping facilities consistent with other natural and cultural resource management objectives and in areas previously cleared for human settlement.
Group Camping	Park policy of providing one reservable group camp area only if consistent with other natural, cultural, and recreational resource management objectives during phase 2 development.
Access to the park	Park policy of signing access points and actively discouraging access that crosses sensitive areas. Mooring buoys will be located in the proximity of use areas and will not interfere with vessel traffic or sensitive tidelands.
Interpretation	Park policy of providing interpretation of the natural and cultural resources of the island to enhance public understanding, appreciation, and enjoyment of the site. The interpretive theme of the park "care of an island" should explain the interrelationship of the island's natural and cultural histories and the individual park visitor's role in conserving the natural and cultural resources that remain.
Potable water	Park policy of initially not providing any potable water service, however future development of water systems is not expressly ruled out if consistent with other resource management objectives.
Solid waste	Park policy of "pack it in - pack it out". No garbage collection facilities will be located on the island.
Architectural/physical design	Park policy of designing all structural elements to be harmonious with the site's natural and cultural heritage and the regional character of southern Puget Sound.
Mainland water access to island	Park policy of working to obtain nearby mainland water access for launching and/or moorage of park and/or volunteer boats.
Visual/aesthetics	Park policy of retaining the same essential appearance of the island at time of initial development with the exception of the open homestead area and interpretive facilities. LAC assessment, monitoring, and management of any signs of human activity excepting the open homestead area as viewed from surrounding waters; standard = no additional signs of human activity as viewed from the water outside of open homestead area are acceptable.
Noise	Park policy of controlling noise caused by on and off-island activities through enforcement of State Park noise regulations and vessel sound emission regulations. LAC assessment, monitoring, and management of the number of noise complaints received from park neighbors; standard = No greater than 6 noise complaints from park neighbors per year are acceptable.
Visitor sanitation	Park policy of providing vault toilets in proximity to heavier visitor use areas. LAC assessment, monitoring, and management of occurrences of human waste noted by park staff; standard = no greater than 9 occurrences total (3 each in island interior, primary use area, and beach) are acceptable.
Wildland fire prevention/suppression	Park policy of currently prohibiting any fires on the island. Fires may be allowed in the future provided it can be demonstrated that the risk of wildfires will not appreciably increase and provided that allowing campfires does not conflict with provisions of the Mason County Shoreline Substantial Development/ Conditional Use Permit for Hope Island. Park policy of maintaining a fire prevention/suppression plan for the island consistent with agency policy and procedures. LAC

Management Issue	Management Approach
	assessment, monitoring, and management of the number of unauthorized fires; standard = no greater than 3 unauthorized campfires per year are acceptable following initial park development.
Solitude experience on island loop trails - island interior and primary use area	LAC assessment, monitoring, and management of the number of trail encounters with other parties on: 1) island interior portion of loop trail; standard = during 4 of 5 loop trips no greater than 5 encounters with other parties is acceptable; 2) primary use area; standard = during 4 of 5 island visits no greater than 10 encounters with other parties is acceptable.
Conflicts between campers	LAC assessment, monitoring, and management of the number of reported conflict incidents between campers; standard = no greater than 10 reported conflict incidents between campers per year are acceptable.
Beach crowding during shellfish harvest periods	LAC assessment, monitoring, and management of the number of visitors harvesting shellfish on the beach; standard = 1) April 1 - September 30, at tides lower than 0 ft. during 4 of 5 sample days no greater than 30 people harvesting shellfish are acceptable. 2) April 1 - September 30, at tides greater than 0 ft. no greater than 10 people harvesting shellfish are acceptable.

# ***Chapter I: Washington State Parks Management Planning***

## **Background**

In January of 1992 the Washington State Parks and Recreation Commission adopted a publicly developed Strategic and Action Plan. One question asked in part of the plan was "How do we provide for protection and wise use of park resources and assets?" In response to this question, the agency committed to a number of actions including the preparation of management plans for each park in the system.

The first step in the management planning program was to create a model plan to guide development of subsequent park management plans. By July of 1994 the model was developed using Deception Pass State Park as an example. Procedural and budgetary questions delayed statewide implementation.

In late 1995 the Commission adopted a revised State Parks Land Classification System that renewed momentum for the management planning program. Because information and data required for the land classification process is also required for park management planning, state parks staff decided to proceed with a combined land classification and management planning effort. This combined effort was titled the classification and management planning project (CAMP) and was initiated in March, 1996.

## **Park Management Planning Approach**

### **Management Planning Principles**

This Plan uses five basic principles to ensure the long-term public value of management planning:

- 1) **Park management plans will be regularly updated:** Park management planning is an on-going process. Individual plans will never be considered completed, although, they will be considered mature, ready to be acted upon, when they have been reviewed and approved by the Director of State Parks. Subsequently, as environmental, social, and political conditions change, plans will be adjusted to reflect those changes.
- 2) **Park management plans are the primary documents for communicating park resource management information:** Plans will be written to clearly communicate park-specific resource stewardship issues, management approaches, and actions to the rest of the agency, the public, and other stakeholders.
- 3) **Park managers and park staff play an integral role in producing and revising park management plans:** In this way, those responsible for implementing a plan have a vested interest in making it succeed.
- 4) **Members of the public participate in development of park management plans:** Directly involving park stakeholders in producing and revising plans fosters better understanding of how their particular interests fit into the larger resource management context while also giving them a stake in a plan's success.
- 5) **Key administrative functions are incorporated into the park management planning process:** To ensure that park management plans are regularly updated, the processes for triggering, justifying, and prioritizing park capital and operating program requests have been incorporated into the management planning process.

## **Management Planning Steps: A Park-Specific Plan Under a Statewide Format**

For efficiency and consistency among park management plans, State Parks standardized the planning process by incorporating information that is applicable throughout the agency and providing this Amodel® format for presenting park-specific information.

Park management planning includes:

1. Establishing the park management context.
2. Gathering preliminary natural, cultural, and recreational resource information about the park.
3. Requesting information and opinions from people interested in or affected by park management decisions (stakeholders) on issues of concern to them.
4. Clearly defining issues.
5. Identifying and evaluating options for resolving management issues.
6. Drafting a management plan that explains the management approach and the specific management actions proposed to address issues.
7. Soliciting stakeholders' comments on the draft and incorporating this information into the park management plan.
8. Finalizing and implementing the park management plan.
9. Reviewing the management plan yearly with stakeholders to evaluate progress and identify new issues.
10. Revising the management plan to respond to new issues and to reflect management changes.

## **Park Management Decisions**

While various parks may have significantly different resources and resource management issues, all park managers share the same essential dilemma -- effectively managing increasing demand for recreational opportunities which utilize sensitive natural and cultural resources. The challenge at the heart of this dilemma is to accommodate recreational use and protect resources from deterioration. How much recreational use can resources sustain without compromising their value to the recreating public? The answer to this question is usually as subjective as it is technical. For this reason the Amodel® resource management decisions incorporate public sentiment, yet are firmly based on reliable technical information.

Park management plans and decisions will be reviewed with park stakeholders every one or two years at regular park open house meetings (as per planning step #9 above). During these meetings, stakeholders will have the opportunity to review and comment on park policy decisions, evaluate on-going data collected through the management planning process, and raise any new issues of concern. Stakeholders' comments will then be evaluated by State Parks staff and incorporated into a revised park management plan. Revisions to the plan will be reviewed and approved either by the Park Manager, Region Manager, Assistant Director of Operations, or the Director, depending on the extent and significance of revisions.

## ***Chapter II: Introduction to Hope Island***

### **Hope Island Park Area Report - 1995-97 Biennium**

**Location:** Hope Island is located between Steamboat Island and the southwest end of Squaxin Island, southern Puget Sound, Mason County. The island is accessible by water craft only.

**Acreeage:** 106.11 acres with 8,541 feet of saltwater shoreline.

**Acquired:** Hope Island was acquired from the Munn Estate in 1990 for roughly \$3,170,000.

**Historical Background:** The Holly Corporation bought an option to purchase Hope Island for \$2,750,000 from Sarah Munn in January 1990. In August, 1990, State Parks acquired Hope Island at a purchase price of \$3,150,000 after a state reviewed appraisal established a fair market value price under the Interagency Committee for Outdoor Recreation appraisal policy (WA State Parks and Recreation Commission, 1990). Considering its small size, the island has a surprisingly diverse history of human use and occupation.

Ethnography - Hope Island lies in the traditional territory of the Squaxin Island Tribe. The descendants of native people who lived on or near the inlets of south Puget Sound, including Henderson, Budd, Totten, Big Skookum, Little Skookum, Hammersley and Case Inlets, have been collectively known as Squaxin Indians since the 1854 Medicine Creek Treaty (Lane, 1972). The Medicine Creek Treaty was the first treaty in the Washington Territory between the U.S. Government and the Indians. Isaac Stevens, first governor of Washington Territory, and Michael T. Simmons, Indian agent, negotiated the treaty which included all the tribes in the vicinity of Medicine Creek (including the Nisqually and Puyallup Indians). It was signed by 19 settlers and 62 tribal representatives. Through this treaty, the Indians ceded most of their land, and the Squaxin, Nisqually, and Puyallup reservations were established (Deegan, date unknown).

Settlement - The recorded history of Hope Island begins in July of 1841 when American explorer Charles Wilkes' mapping expedition passed Hope Island. Wilkes' journals do not indicate the reason for naming the island "Hope" but, given the hardships endured by the men of that expedition, perhaps the island offered some reprieve and inspiration to Wilkes. The first known map of Hope Island, September 19, 1853, was made by Hyde Preston. Aside from recording his measurements, Preston wrote only that the island had "timber, fir, cedar, and soil third rate" (GLO Survey 1853). That Preston made no other comments or observations suggests that the island was uninhabited at the time.

At the turn of the century the Louis Schmidt Family established a homestead and orchard on the south end of the island. They constructed a farmhouse, several outbuildings, a windmill and excavated a shallow well. A small orchard consisting of fruit and nut trees (apples, pears, walnuts), supplemented the family diet. They also brought livestock to the island, cattle, horses, and fox, and maintained a 5- to 6-acre vineyard on the southeast end producing *Island Belles* grapes which were sold to a winery on Hartstene Island. Furrows from the old vineyard can still be seen amidst the dense Douglas fir stand at the southeast end of the island and a few remnant vines can be found winding their way to the tree tops in search of sunlight.

Sarah and Robert Munn purchased Hope Island in 1943 for \$20,000. Sarah and Robert had four children: Robert, Mary Pat, Allen, and Sally, and ten grandchildren. Sarah Munn moved to Tacoma from Maine at age 21 and also owned a summer home and other property at Boston Harbor. Robert Munn was raised on a farm on Munn Lake in Olympia, and later managed the dairy at Ft. Lewis. Robert Munn died in 1954. Sarah Munn kept Hope Island as a vacation place and, though the Munns never lived on the island, they visited it frequently, especially in the summers (Sebring, 1994). Sarah Munn died in May of 1990 at age 97.

Since the 1930's, there have been caretakers resident on the island. That tradition continues with State Parks management.

**Facilities:** 1.5 miles of trail, 1 caretakers cabin and pit toilet, and no potable water.

**Of Special Interest:** State Parks currently has a volunteer living in the cabin and providing surveillance.

**Activities:** Picnicking, beach combing, clamming, fishing. Day use only.

**Attendance:** None recorded.

**OPERATIONS:**

**Interpretation:** None

**Staffing:** No staff stationed at Hope Island. Serviced by Jarrell Cove State Park staff.

**Administered by:** Jarrell Cove State Park Area.

**Changes in last biennium to...**

**Park Structures/Utility System:** None

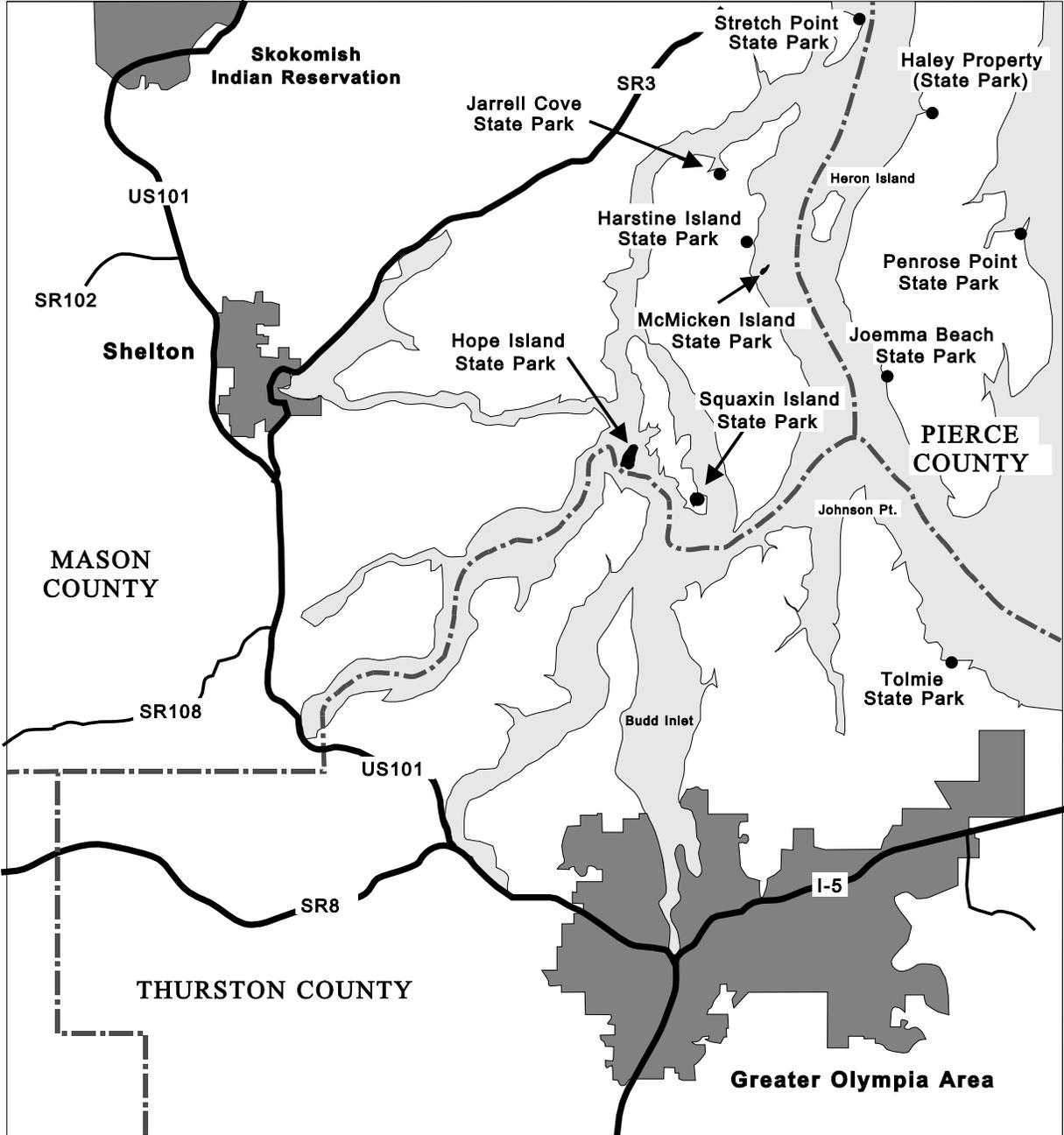
**Use of Park by Public:** None

**Methods of Operation:** None

**Changes expected in this biennium...**

Initial park development to commence spring of 1997, see Hope Island 0-34 Capital Projects (Table 22).

Figure 1: Hope Island Vicinity Map



## **Chapter III: Management Context**

### **Introduction**

Park managers make day-to-day management decisions within a complex and multi-layered context of existing rules and regulations. In some cases the context is restrictive and identifies what a manager must or must not do. In other cases the context is permissive and identifies a range of possibilities that the manager may explore or consider. In both situations, knowledge of the context is essential to sound and legal park management.

This section explains the management context within which the park operates through four broad categories:

- 1) **Governmental Requirements and Policies:** federal, state and local jurisdictional rules, regulations and policies affecting the park.
- 2) **Land Ownership and Management Obligations:** a legal description of the park property boundaries as well as licenses, easements, permits, and other rights granted by or to State Parks that affect operation of the park or the legal status of ownership.
- 3) **Regional Recreational Supply and Demand:** the supply and demand for certain recreational opportunities in and near the park. It also provides some basis for discussing and anticipating trends that may affect user experience and/or park resources.
- 4) **Stakeholders and Constituencies:** persons and entities that have interests in the park and how they can be contacted. A listing of user groups, neighboring organizations and interested others is provided.

### **Governmental Requirements and Policies**

A Washington state park operates within a framework of laws, rules, regulations, and policies that govern jurisdictional behavior. Interpretation of, and compliance with, government rules and policies requires sound and thoughtful judgment. Managers frequently need to consult with agency technical staff for advice and clarification.

A brief description is provided below of the different levels and types of legal and administrative direction with which a park manager should be familiar before taking action. After this introduction, laws, rules, regulations, and policies affecting Hope Island are listed and described.

#### **The Federal Level**

*The United States Constitution:* This document is the fundamental law of the nation. All actions must be consistent with this document. Its evolving interpretation continues to have a substantial impact on all other law and governmental action. Federal constitutional provisions clearly affecting park management include provisions guaranteeing equal protection through non-discrimination in employment practices and provisions for the right of public assembly.

*Federal Statutes (U.S. Code):* These are federal laws passed by the U.S. Congress and signed into law by the President (or by congressional override). Many federal statutes involve the performance of federal government agencies, but some involve laws that directly affect all organizations and individuals. Examples of federal statutes affecting state parks include the Federal Minimum Wage Act, Endangered Species Act, and National Historic Preservation Act. Federal acts that directly apply to this park are listed in Table 2.

*Federal Administrative Rules (Code of Federal Regulations):* These are rules developed by the executive arm of the federal government, principally federal agencies, to implement laws passed by Congress. When passing statutes, Congress often directs federal agencies to develop and enforce rules and procedures to ensure legal goals are accomplished. For example, the United States Department of Labor enforces the minimum wage law; the United States Fish and Wildlife Service and the National Marine Fisheries Service (and other agencies) oversee the Endangered Species Act; and the National Park Service implements the National Historic Preservation Act of 1966 (as Amended).

*Federal Executive Orders and Declarations (Presidential Orders):* The President of the United States may issue directives to staff and/or federal agencies under the implicit authority of the presidential office or delegated congressional authority. A presidential declaration of national disaster is one example of such a decision.

## **The State Level**

*Washington State Constitution:* This is the fundamental law of the state. All state and local law must be consistent with this document. In addition to formulating the structure for state and local government, it contains several important provisions that affect operations of many state parks. For example, its "police power" provision expressly allows for development and enforcement of state laws, including authority for rangers to enforce state laws in parks.

*State Laws (Revised Code of Washington - RCW):* These are laws generally adopted by the Washington State Legislature and signed by the Governor (or by legislative override), however, laws may also be adopted through the initiative or referendum processes. They enable and govern formation and operation of state agencies and define the authority of county, city and special purpose local governments. An example of state law is Chapter 43.51 RCW, which forms the Washington State Parks and Recreation Commission and specifies the composition, powers, and duties of the agency. RCW chapters applicable to state park management are outlined in Table 3.

*State Administrative Rules (Washington Administrative Code - WAC):* These are rules and regulations developed by state agencies at the direction of the legislature, governing administration of programs for which the legislature has appropriated funds. Most WACs approved by the State Parks and Recreation Commission are contained in Title 352 WAC. For example, Chapter 352-16 WAC governs the naming of state parks and establishes the agency's land classification system. WAC chapters applicable to state park management are also outlined in Table 3.

*State Executive Authority (Executive Order):* These are rules issued directly by the governor that must be followed by all state agencies. The Office of the Governor has limited constitutional authority to direct the work of state agencies not under gubernatorial control, including the Washington State Parks and Recreation Commission. However, the legislature has delegated specific authority to the governor to issue certain executive orders. An example of such an order is a state declaration of emergency.

*State Parks and Recreation Commission Policies (Commission Policy):* These are decisions by the Commission that expand on and clarify WACs. Commission policies convey directions to the agency but don't require as complex a codification process as WACs. Such policies may involve one park, a collection of parks, or the whole system. An example of such a commission policy, actually a set of policies, is the 1996 Strategic and Action Plan of Washington State Parks. Selected Commission policies applicable to this park are outlined in Table 4.

*Director's Administrative Policies:* These are specific policies and/or directives issued by the director of state parks to staff to implement general commission policies. An example is the March 1994 directive from the Director to treat all properties deemed eligible for classification as natural forest areas and require that all new uses be consistent with that classification until the Commission can make final land classification decisions (see Table 5).

*Administrative Directives:* These are mandates from assistant directors (leading the Administrative Services, Resources Development, and Operations Divisions) under supervision of the Director. These directives are the primary means by which assistant directors convey policy directions to their respective divisions. Because park management plans are implemented principally through the Operations Division, selected *Operations Directives* which apply to park resource management are listed in Table 6.

To convey policy considerations which involve more than one organizational division, assistant directors use *Memoranda of Understanding*. Selected *Memoranda of Understanding* which apply to park resource management are listed in Table 7.

To bridge the gap between agency policies and actions carried out by agency staff, an *Agency Procedure Manual* has been developed. The *Agency Procedure Manual* translates the “what” should be done to the “how” to do it and “who” will do it. Table 8 lists procedures which are pertinent to park resource management.

### **The Local Governmental Level**

Local governments are political subdivisions of state government. State government allows for creation of local governments to promote more democratic access to public decision making and to accomplish certain cost efficiencies. The organization and authority of local governments varies widely. General Purpose Local Governments include counties, cities and towns. These governments have wide powers to regulate land and shoreline use and development, provide police and fire protection, and build and maintain roads. Special Purpose Local Governments provide services such as public utilities, ports, libraries, hospitals, fire suppression, and emergency services.

*General Purpose Local Government Ordinances:* These are laws that generally involve the regulation of construction and use. Examples include zoning, development, health, building and fire codes. For regulations affecting this park, see Table 9.

*General Purpose Local Government Policies:* These are usually found in documents that commonly form the policy basis for regulation of construction and use. Examples include comprehensive plans and shoreline master programs (policy portion). For policies affecting this park, see Table 9.

*Special Purpose Local Government Regulations:* These include rules and fees relating to the provision of certain services. For example, if a state park is within the boundaries of a public sewer district, that district may require certain standards for designing new hook up locations, or charge certain fees. For requirements affecting this park, see Table 10.

### **The Park Level**

*Park Master Plan:* While there are usually no laws enacted for specific parks, there are often park-level policies that provide direction for day-to-day management and operation. The primary collection of park-specific policies and management objectives is contained in the park master plan. The purpose of master planning is to involve park stakeholders in a process to determine long-range development, stewardship, and other general management objectives. If completed, the park master plan is the companion document to this management plan and serves as the primary source for general management objectives. Master planning objectives, if completed, are outlined in Table 11. If completed, the master facilities site plan and/or the master resource conservation and protection site plan can be found in Chapter III under the section “Park Policies, Plans and Classifications.”

*Park Land Classifications:* If a master plan has not been completed for the park, Commission policy direction is primarily determined by park land classifications and corresponding management guidelines outlined in the agency’s land classification system (WAC Chapter 352-16 Naming of Parks and Land Classification System). A map of park land classifications can be found in the “Park Management

Plan Summary” section of this management plan. Corresponding management guidelines for each classification are referenced in Appendix B. Definitions of these classifications are outlined below:

State park areas are of statewide natural, cultural, and/or recreational significance and/or outstanding scenic beauty. They provide varied facilities serving low-intensity, medium-intensity, and high-intensity outdoor recreation activities, areas reserved for preservation, scientific research, education, public assembly, and/or environmental interpretation, and support facilities. They may be classified in whole or in part as follows:

- (1) **Recreational areas** are suited and/or developed for high-intensity outdoor recreational use, conference, cultural and/or educational centers, or other uses serving large numbers of people.
- (2) **Resource recreation areas** are suited and/or developed for natural and/or cultural resource-based medium-intensity and low-intensity outdoor recreational use.
- (3) **Natural areas** are designated for preservation, restoration, and interpretation of natural processes and/or features of significant ecological, geological or paleontological value while providing for low-intensity outdoor recreation activities as subordinate uses.
- (4) **Heritage areas** are designated for preservation, restoration, and interpretation of unique or unusual archaeological, historical, scientific, and/or cultural features, and traditional cultural properties, which are of statewide or national significance.
- (5) **Natural forest areas** are designated for preservation, restoration, and interpretation of natural forest processes while providing for low-intensity outdoor recreation activities as subordinate uses, and which contain:
  - (a) Old-growth forest communities that have developed for one hundred fifty years or longer and have the following structural characteristics: Large old-growth trees, large snags, large logs on land, and large logs in streams; or
  - (b) Mature forest communities that have developed for ninety years or longer; or
  - (c) Unusual forest communities and/or interrelated vegetative communities of significant ecological value.
- (6) **Natural area preserves** are designated for preservation of rare or vanishing flora, fauna, geological, natural historical or similar features of scientific or educational value and which are registered and committed as a natural area preserve through a cooperative agreement with an appropriate natural resource agency pursuant to chapter 79.70 RCW and chapter 332-60 WAC.

*Park Policies:* In parks where master plans have not yet been developed or where specific issues have not been adequately addressed by a developed master plan or the land classification system, park policies may still be developed. These policies are only developed where clear management discretion is granted or otherwise indicated by law or other policy conveyances or where management issues are not adequately addressed by law or policy. Park policies are generally developed by the park manager and approved by the region manager. For a list of such policies see Table 11.

## **Land Ownership and Management Obligations**

In addition to specific regulations and policies developed by State Parks to apply to itself and those developed by other governments that may apply to specific state park areas, other legal obligations and agreements have been formalized into legally binding documents.

### **Park Legal Description, Deeds, and Rights**

Park properties are acquired in many different ways, including by donation from private individuals, as surplus from other government agencies, in trade with other public and private organizations, or purchased outright. Parks are usually acquired in several pieces or parcels over a period of time. As a result, legal boundary descriptions can be complex. Often included in property deeds are certain rights that the grantor or seller wishes to retain. Many donations and government surplus acquisitions include restrictions on what State Parks may do with the property. A common restriction is that the property must be used for “parks and recreation” or “state park” purposes. Water rights may also be reserved. In some cases, reversionary rights to properties held by grantors can be invoked based on lack of performance or other criteria. Table 12 outlines deeds and legal descriptions of parcels acquired for Hope Island, and identifies rights that have been reserved. Specific legal documentation of these rights is referenced in Appendix A and can be found at the park office.

### **Leases, Easements, Licenses, Permits, Contracts and Agreements**

State Parks often enters into agreements with other public and private organizations and individuals on behalf of a park. These agreements generally help the park to fulfill its recreational or stewardship objectives while providing a service or benefit to the other party. Agreements of this type are legally binding, and as a result, form a critical element of a park’s legal and policy context. Leases, easements, licenses, permits, contracts and other agreements entered into on behalf of this park are outlined in Table 13.

## **Regional Recreational Supply and Demand**

The supply and demand for recreational opportunities provided near to and within the park are important in understanding what use pressures are or may be imposed on park resources. Table 14 analyzes the most significant recreational opportunities offered or potentially available to park users.

## **Stakeholders and Constituencies**

Park management often involves the need to work closely with individuals and organizations that care about the public resource. The “stakeholders” may be park users; they may be neighbors; or they may be persons who are simply interested in the park’s resources and who desire those resources to be managed in a certain way for certain outcomes. Table 15 lists known stakeholders and constituencies. They should be contacted during the annual park open house and informed of significant developments or changes that might occur in or for the park.

# ***Federal Government Requirements and Policies***

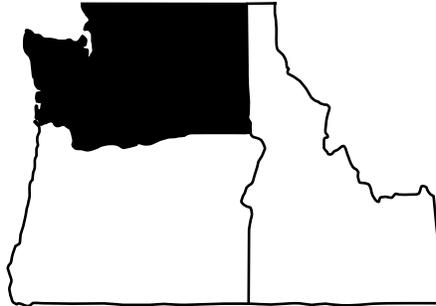


**TABLE 2: FEDERAL LAWS APPLICABLE TO HOPE ISLAND MANAGEMENT**

Title	Description	Applicable Regulations
Endangered Species Act (16.35 USC)	The purpose of the Endangered Species Act of 1973 was to "provide a means whereby the ecosystems upon which endangered species and threatened species depend may be conserved, to provide a program for the conservation of such endangered species and threatened species..." The act directs the Secretary of the Interior to follow a specific process of classifying and listing various plants and animals as either threatened or endangered.	Bald eagles are the only species of animal on the "Federal Threatened" list observed at Hope Island. While there are no known eagles nests on the site, eagles have been observed roosting in some of the larger shoreline coniferous trees. State parks is encouraged to work cooperatively with other federal and state wildlife conservation agencies to protect those roosting areas. Pileated woodpeckers and great blue herons are also commonly observed at Hope Island. These species are on the "State Candidate" and "State Monitor" lists respectively of "Species of Special Concern in Washington" maintained by the Washington Dept. of Wildlife.
Americans with Disabilities Act (42.126 USC)	The purpose of the 1990 Americans with Disabilities Act (ADA) was to provide a "...national mandate for the elimination of discrimination against individuals with disabilities..." and to "...provide clear, strong, consistent, enforceable, standards addressing discrimination against individuals with disabilities..." Provisions of the act included prohibiting discrimination and setting standards for access to employment opportunity, public services, public transportation, public accommodations, and services operated by private entities.	ADA regulations apply to Hope Island particularly in the areas of employment practices and accessibility of park accommodations and other recreational facilities. Specific regulations concerning employment practices and accessibility of accommodations and other park facilities have been adopted by the agency in compliance with ADA and can be found in the agency policy and procedure manual.
Marine Mammal Protection Act (16.31 USC)	The Marine Mammal Protection Act of 1972 provides broad protection of all marine mammals in the waters of the United States. The act recognizes marine mammals as "resources of great international significance" and states that they "...should be protected and encouraged to develop to the greatest extent feasible commensurate with sound policies of resource management and that the primary objective of their management should be to maintain the health and stability of the marine ecosystem." To accomplish these goals Congress established the Marine Mammal Commission imposed a moratorium on taking and importing marine mammals and marine mammal products except in certain instances.	The Marine Mammal Protection Act applies to Hope Island primarily because Harbor Seals are common in surrounding waters. Occasionally seal pups are abandoned or "stranded" along the shoreline. The Act establishes a program and guidelines for responding to such events. Generally in the case of seal pup strandings, the local Stranded Marine Mammals Network should be notified and will provide assistance or instructions on how to proceed.
United States V. State of Washington (Sub Proceeding for the Boldt Decision - Tribal Shellfish Decision)	Tribes have the right to harvest 50% of the shellfish harvest on natural beds but the State has the right to enhance shellfish, which are not subject to treaty rights. In addition, there are administrative procedures that the tribes must follow when harvesting on state park beaches. The original court decision was December 20, 1994 (873 F Supplement), and the Court's order to implement was August 20, 1995 (898 F Supplement) in the United States District Court.	The shellfish beds of Hope Island are subject to tribal harvest under this decision as they classified "natural beds".

# ***Washington State Government***

## ***Requirements and Policies***



**TABLE 3: STATE LAWS APPLICABLE TO HOPE ISLAND MANAGEMENT**

<b>Number</b>	<b>Title</b>
	<b>Washington State Parks and Recreation Commission</b>
RCW 43.51	Parks and Recreation Commission
RCW 88.12	Regulation of Recreational Vessels
WAC 352-04	Policy--Meetings, delegations, and land acquisition
WAC 352-11	SEPA procedures
WAC 352-12	Moorage and use of marine facilities
WAC 352-16	Naming of sites and land classification system
WAC 352-20	Use of motor driven vehicles in state parks--Parking restrictions--Violations
WAC 352-24	Concessions and leases
WAC 352-28	Tree, Plant and Fungi Cutting, Removal and/or Disposal
WAC 352-32	Public use of state park areas
WAC 352-40	Public Records
WAC 352-60	Recreational vessel equipment and operation
WAC 352-66	Uniform waterway marking system
WAC 352-67	Vessel sound level measurement procedure
WAC 352-68	Water trails program
WAC 352-70	Boating accident and casualty reporting
WAC 352-74	Filming within state parks
	<b>Washington State Noxious Weed Control Board</b>
RCW 17.10	Noxious Weeds - Control Boards
WAC 16-750	State Noxious Weed List and Schedule of Monetary Penalties
	<b>Washington State Department of Fish and Wildlife</b>
RCW 77.12.020	Wildlife to be classified (Endangered, Threatened, and Sensitive Wildlife Species Classification)
RCW 77.12.265	Trapping or killing wildlife doing damage
RCW 77.12.655	Habitat buffer zones for bald eagles -- Rules
WAC 232-12-297	Endangered, threatened, and sensitive wildlife species classification
WAC 232-12-292	Bald eagle protection rules
WAC 232-12-086	WDF&W Director or his designee is empowered to enter agreements to control nuisance or problem wildlife
RCW 75.20	Construction projects in state waters
WAC 232-14	State hydraulic code and guidelines
	<b>Washington State Department of Ecology</b>
RCW 43.21C	State Environmental Policy Act
WAC 197-11	State Environmental Policy Act, Rules

<b>Number</b>	<b>Title</b>
RCW 90.48	Water pollution control
WAC 173-201A	Water quality standards for surface waters of the State of Washington
RCW 90.58	Shoreline Management Act
WAC 173-14	Permits for Developments on Shorelines of the State
	<b>Washington State Department of Natural Resources</b>
RCW 76.09	Forest Practices Act
WAC 222	Forest Practices Rules
RCW 76.42	Wood Debris Collection (DNR)
	<b>Washington Office of Archaeology and Historic Preservation (OAHP)</b>
RCW 27.44	Indian Graves and Records
RCW 27.53	Archaeological Sites and Resources
	<b>Other</b>
RCW 36.70	Growth Management Act
RCW 10.93	Authority of commissioned Washington Peace officers
RCW 4.24.210	Recreational Liability Limitation
Executive Order 89-10 and 90-04	Wetlands Protection
RCW 52.30.020	Fire Protection Districts -- Property of Public Agency Included Within District -- Contracts for Service

**TABLE 4: WSP&RC COMMISSION POLICIES APPLICABLE TO HOPE ISLAND MANAGEMENT**

<b>Number</b>	<b>Title</b>	<b>Description</b>
62-15-1	Definitions	Defines commission policies as broad statements, with modifiers, that provide a criteria for carrying out a course of action. Use is for clarification of duties, responsibilities and for overall efficiency in the total operation of the State Parks and Recreation Commission.
62-25-1	Duties and Authority of the Commission	Outlines authority and duties of the Commission.
62-25-2	Duties and Authority of the Director	Outlines authority and duties of the Director of State Parks.
62-50-1	Historic Sites	Defines attributes of a historic area and general guidelines for interpretive centers.
63-63-2	Flora Management	States general objective to preserve, promote, and protect natural native flora of the State and defines situations where removal of vegetation or establishment of non-native vegetation is allowed.
63-65-1	Reservations in State Parks	Allows Director to set up park reservation systems for various park activities.
63-72-1	Marine Parks	States general acquisition and management direction for marine parks including preference to classify these areas as "natural" areas
64-45-1	Dedication of State Parks	Assigns responsibility for dedication ceremonies for State Parks to the Commission and staff.
65-10-1	Developmental Funds	In principle endorsement of the use of certain types of funding programs for development of recreational facilities.
65-55-1	Acquisition of Federal Surplus Lands	Authorizes Director to work for acquisition of federal surplus lands where appropriate for public recreation purposes.
65-72-1	Naming of Structures	Defines basic policy for the names that will appear on plaques.
67-72-1	State Trails Program	Grants approval for involvement of State Parks in acquisition, coordination, and encouragement of non-motorized trails statewide.
68-55-1	Land Acquisition	Outlines steps of the site acquisition process
69-72-1	Underwater Marine Parks	Authorizes Director to secure necessary reserves and permits to establish underwater park habitats and collect data for a comprehensive underwater park plan.
71-15-1	Cooperative Programs	Lists acceptable types of cooperation with other government agencies.
72-10-1	Development by Private Capital	Authorizes the private operation of campgrounds as concessions within State Parks subject to State Park regulations
73-26-1	Concession Policy-Terms of Five Years or Less	Defines guidelines for allowing concessions and payment of a percentage of gross income of concessionaires to State Parks
74-55-1	Inholding Policy	States that in holdings should be acquired where boundary lines are illogical.
76-55-1	Relocation Assistance and Real Property Acquisition	Affirms compliance with the "Rules and Regulations for Uniform Relocation Assistance and Real Property Acquisition Policies Act.
77-65-1	Alcoholic Beverage Consumption in State Parks	Requires groups larger than 20 people engaged in consumption of alcoholic beverages to hire a law enforcement officer to patrol gathering.
78-15-1	Advisory Group Policy-Citizen	Defines policy for forming advisory committees, task forces, public meetings, and public hearings.
78-72-1	Naming of Parks	Provides guidelines for naming of State Parks.
79-10-1	Standard Fees Charged for Camping	Requires fees to be analyzed annually.

<b>Number</b>	<b>Title</b>	<b>Description</b>
80-60-1	Interim Law Enforcement Policy	Sets policy for enforcing laws by commissioned State Parks staff.
82-55-1	Consolidation of Blanket Authorities to the Director	Grants blanket authority to Director to issue licenses and permits for installation of utilities systems, use of park roads by other parties, and other minor uses of park lands.
82-60-1	Delegation of Police Powers	Delegates authority to Director to designate employees to be vested with police powers.
82-70-1	Volunteer Policy	Authorizes and encourages State Parks to provide volunteer opportunities.
84-25-1	Mission Policy Statement	Defines 1984 mission statement and goals for State Parks.
84-70-1	Interim Policy for Housing for Park Managers and Rangers	Outlines housing policy for park staff.

**TABLE 5: WSP&RC ADMINISTRATIVE POLICIES APPLICABLE TO HOPE ISLAND MANAGEMENT**

<b>Number</b>	<b>Title</b>	<b>Description</b>
10-3	Requesting and Receiving Grants-In-Aid	Outlines policy on researching and soliciting grants to support specific programs or projects.
15-2	Electronic Communication Systems: Use and Privacy	Establishes State Parks policy for appropriate use of e-mail, facsimile, voice mail, network schedulers, and teleconferencing devices.
15-3	Agency Motor Vehicle Assignment and Use	Defines policy for assignment and use of agency owned vehicles.
15-4	Transportation of Non-Employees in State Owned Vehicles or Vessels	Outlines conditions of transporting non-employees in agency owned vehicles or vessels
15-6	Standard Plans	Provides guidelines for preparing, revising, and adopting design plans, practices, and related maintenance of new facilities.
15-8	Research	Outlines policy for conducting agency research to provide the basis to guide agency actions to reach mission goals.
15-9	Citizen Participation	Outlines policy for receiving citizen input in decision making processes.
15-10	Emergency Operating Plan	Explains priorities for operating agency in times of disaster or emergency.
15-13	No Smoking Policy	Prohibits smoking in state owned vehicles and buildings in compliance with the Washington Clean Indoor Air Act of 1985.
15-14	Employee Health and Safety	Establishes a policy regarding a safe and healthful work place for the employees of the agency.
15-15	Personal Use of Agency Tools, Equipment and Facilities	Establishes a policy limiting the use of agency owned tools, equipment and facilities to that which is necessary for the purpose of performing official job duties.
15-16	Fuel Storage Tanks	Provides policy to ensure compliance with state and federal UST regulations for park-owned underground fuel storage tanks.
15-17	Drug-Free Work Place Policy	Establishes a drug-free work place policy to maintain a safe, healthful and productive environment for agency employees and park visitors consistent with the federal Omnibus Drug Act and Executive Order 92-01.
15-18	Procurement, Use, and Management of Cellular Telephones	Provides direction for the procurement, use and management of agency owned cellular telephones.
45-1	Park Personnel Media Relations	Establishes a policy pertaining to state park personnel relations with media representatives.
45-2	Written Publications	Defines policy for all written publications including, interpretive brochures, administrative publications, and educational materials.
45-3	Written Publications	Assigns responsibilities and steps to be taken for the development and printing of written publications.
60-1	Contact With Attorney General's Office	Clarifies communication relationship between State Parks and Recreation staff and the Office of the Attorney General.
65-1	Contractor's Use of Park Space	Establishes administrative policy and guidelines for a contractor's use of space within a State Park.
65-2	Possession of Second Police Commission	Prohibits any commissioned state park employee from possessing a second commission from any other police agency.
65-3	Park Capacity	Guides determination of the maximum number of park visitors the park can safely accommodate.

<b>Number</b>	<b>Title</b>	<b>Description</b>
70-1	Soliciting Contributions for Non-Political Campaigns	Establishes a policy for campaign and contribution solicitations within state parks.
70-2	Securing Temporary Employees	Assigns responsibility for selecting, orienting, and evaluating temporary park staff.
70-4	Uniforms	Guides agency uniform policy
70-5	Volunteers	Guides use of volunteers by the agency
70-6	Employment Practices Concerning Close Relatives	Establishes a policy regarding the employment of close relatives
70-8	Equal Opportunity	Ensures of compliance with the Civil Rights Act of 1964.
70-9	Exception" Work Period Employees...Exchange Time	Establishes consistent agency-wide parameters for the accrual and disposition of exchange time by "Exception" work period employees.
70-10	Employee Grievance	Establishes a policy which provides for a grievance process to be utilized by employees whose positions are not covered by a collective bargaining agreement.
70-12	Human Resource Development	Defines policy for ongoing training of agency staff.
70-13	Sexual Harassment	Provides an agency-wide policy and procedure regarding sexual harassment.
70-14	Personnel Classification	Establishes an administrative policy for processing and reporting new positions, changes in position duties, and requests for position review to provide proper maintenance of the Classification Plan.
70-15	Conflict of Interest	Provides policy for determining and dealing with conflicts of interest of agency employees and establishing a code of ethics.
70-17	Corrective Action	Establishes a policy and a guideline for use by the agency managers and supervisors to identify how to prevent and when to initiate the corrective action process.
70-18	Equal Employment Opportunity	Establishes a policy by which State Parks will provide equal employment opportunity for any individual regardless of race, color, religion, sex, marital status, national origin, age, disabled or Vietnam era veteran status, and physical, sensory, or mental disabilities.
70-22	Tuition Reimbursement Program	Establishes a policy regarding State Parks Tuition Reimbursement Program.
70-23	Reasonable Accommodation	Defines policy to provide equal access to persons of disability and avoid discrimination.
80-1	Fixed Asset Inventory	Specifies policy to provide inventory control over agency property.
80-3	Disposition of Scrap and Surplus Materials	Explains policy for proper disposal of scrap from planned maintenance, M&O, and capital projects.

**TABLE 6: WSP&RC DIRECTIVES APPLICABLE TO HOPE ISLAND MANAGEMENT**

Number	Title	Description
72-11	Use of Metal Detectors in State Parks	Sets use period, areas, and reporting procedure
73-6	Numbering and Naming of Park Water Craft	Provides guidelines for the naming of agency owned water craft
73-7	Law Enforcement Officers - Camping	Permits law enforcement officers to camp free at State Parks if they identify themselves as such and intend to help park staff in the event of an emergency.
73-9	Litter Receptacles	Sets standards of appearance
73-10	Law Enforcement Guidelines	Outlines the role and appropriate enforcement of laws in state parks by commissioned park rangers.
73-11	Operations Division Responses from the Field	Requires field responses to headquarters queries be compiled by the regions and forwarded to headquarters as a regional response.
73-15	Campsite Availability	Outlines first come/first served policy
74-4	Emergencies Outside Park Boundaries	Guides allowable response by park staff to emergencies outside park boundaries.
74-5	Personal Belongings in Parks	Guides the storage of employee personal property on park premises.
74-6	Marine Safety Standards	Required equipment and appropriate actions for parks personnel working on vessels or over water
75-1	Park Diary	Provides guidelines and responsibilities for the maintenance of park diaries.
76-4	Volunteer Fire Department Participation	Allows park personnel to render services as volunteer firefighters.
77-3	Reservations for Group Day Use	Establishes guidelines for the operating group day use facilities.
77-5	Contact with Attorney General's Office	Explains procedure for contacting Attorney General's Office.
77-6	Canadian Currency Discount	Establishes staff responsibilities for determining discount rate.
79-3	Fire Protection Responsibilities Fire Reports - Special Fire Equipment and Fire Caches - Fire Training	Outlines responsibilities and guidelines for fire prevention, preparation, training, suppression and reporting.
79-4	Standardization of State Park Telephone Listings	Establishes a standard for listing of state parks in telephone directories.
81-1	Guidelines for Scheduling Days Off - Parks	Directs the routing of correspondence addressed to persons or entities outside the agency through the Assistant Director of Operations.
81-2	Copies of Correspondence	Directs the routing of correspondence addressed to persons or entities outside the agency through the Assistant Director of Operations.
82-3	Conservation Permits - Wood Debris Removal	Guides public removal of wood debris in park areas.
82-4	Emergency Notification - Except Death	Directs the reporting of emergencies in parks up the chain of command.
83-2	Master Equipment Plan	Establishes responsibility for inventory control of park or pool equipment and guidelines for making additions or deletions.

83-3	Vehicle Appearance and Maintenance	Provides guidelines for appearance and maintenance of agency owned vehicles.
83-4	Stranded Marine Mammals	Describes procedure for dealing with stranded marine mammals
84-1	Park Hours/Seasons	Defines park operating hours and seasons.
84-3	Security of Assets	Clarifies responsibility and accountability of personnel who handle agency assets.
84-4	Modification of Agency Owned Equipment	Prohibits modifications, or requires written prior approval before modifications to agency owned equipment can be made.
84-5	Personal Protective and Life Saving Equipment	Defines responsibility and guidelines for the wearing of personal protective equipment by agency staff.
86-1	Message Guidelines	Provides guidelines for recorded messages on park answering machines.
86-3	Camping Accommodations for Hikers/Bicyclists	Sets guidelines for accommodating hikers and bicyclists
86-4	Washington Clean Indoor Air Act	Prohibits Smoking in State owned buildings and vehicles
86-5	Posting of Park Rules	Guides proper display of park rules
86-6	In Park Posting of Emergency Information	Sets posting requirements of emergency information
86-7	Housing and Park Residency	Defines terms and conditions for employees and non-employees occupying state park housing.
87-1	Park Attendance	Explains data collection and reporting of park attendance figures.
87-2	Artifact Removal from State Park Properties	Prohibits the disturbance, collection, alteration, or removal of any historical items, documents, or artifacts, or any prehistorical artifacts.
89-1	Incident Reporting (plus instructions)	Identifies responsibilities and guidelines for reporting incidents in parks.
89-2	Driver's Licenses	Requires information to be obtained by supervisors before allowing employees to operate park vehicles.
90-1	Marine Sign Program	Guidelines for the signage of marine park areas - moorage fees and rules
91-1	Daily Registration Forms	Outlines requirements for competing daily campground registration forms.
94-1	Maintenance of Marine Facilities	Describes staff responsibilities for maintenance of various marine facilities
95-3	Personnel Actions with Native American Agency Employees in Parks on Tribal Lands	Guides law enforcement and administrative actions involving State Parks employees who are enrolled members of Native American tribes and are working in parks located on tribal lands.
96-1	Violence/Harassment in the Workplace	Defines and prohibits acts of violence and harassment.
96-4	Algae (Seaweed) Harvest	Defines algae harvesting periods and harvest enforcement in state parks.

**TABLE 7: WSP&RC MEMORANDA OF UNDERSTANDING APPLICABLE TO HOPE ISLAND MANAGEMENT**

<b>Number</b>	<b>Title</b>	<b>Description</b>
17-72	Picking of fruits, berries, and gathering mushrooms and other edibles in State Parks	Defines allowable harvest of consumable park resources as a recreational activity for personal use. See also WAC 352-32-010(4).
18-72	Banquet permits-Group gatherings	Establishes need for groups gathering in State Park areas to have a banquet permit if alcohol is to be consumed.
73-3	Court Probation Personnel	Defines conditions for allowing court probation personnel to work in State Parks
4-74	Beach closure-Shellfish taking	Defines means by which shellfish harvest closures on State Park beaches is accomplished.
77-3	Killing, collecting, removing of live objects or specimens from State Parks	Defines allowable conditions for killing or removing plants or animals from State Park areas.
77-8	Tree Removal	Clarifies working relationship between Operations and Resources Development divisions as it pertains to timber removal.
80-1	Gold panning, Dredging, and Mineral removal	Outlines request process for authorizing these endeavors.
81-1	Park Logs for construction and maintenance purposes	Identifies allowable conditions under which logs in State Parks may be utilized for construction and maintenance of park facilities.
82-1	Operations-Use of chemicals in weed and pest control	Specifies requirements for pesticide/herbicide application in State Parks.
82-4	Oil spill disasters	Outlines channels of communication in the event of an oil spill.
82-6	Forest practices interagency agreement and procedures	Defines agreement between WSP&RC and DNR on forest practices permit applications.
83-1	Personal Satellite Dish Installation	Guides appropriate location of satellite dishes of park staff in agency housing.
84-1	Campfire Wood Sales - Sale of Pressed Fuel by Park Forces	Outlines when wood fuel can be sold by park staff to avoid conflicts with concessionaires
84-2	Maintenance of Marine Facilities	Provides guidelines and responsibilities for performing maintenance on marine facilities.
84-3	Guidelines for Listing Businesses, Services, and Other Points of Interest	Guides placement of non-park information on park bulletin boards.
93-1	Interpretive Committee	Establishes the Agency Interpretive Committee.
95-1	Removal of Abandoned Vessels	Outlines responsibilities and procedures for the removal of abandoned vessels at State Parks moorage facilities and other lands.

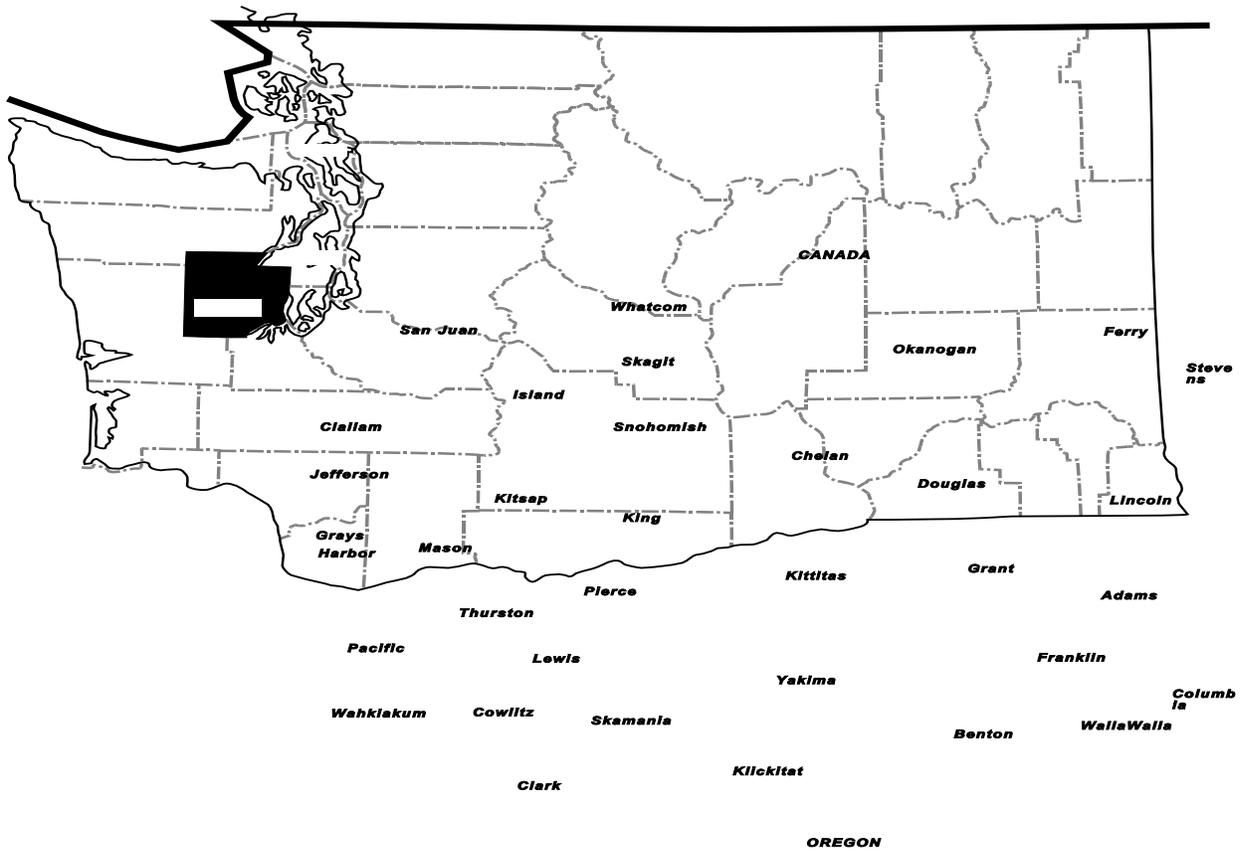
**TABLE 8: WSP&RC PROCEDURES APPLICABLE TO HOPE ISLAND  
MANAGEMENT**

<b>Number</b>	<b>Title</b>
<b>10</b>	<b>Accounting and Finance</b>
10-2	Off-season Senior Citizen Pass
10-7	Off-season Senior Citizen Pass - Issuing of in State Parks
10-8	Use of Senior Citizen/Disabled Person/Disabled Veteran Lifetime Pass/DOL Issued Card, Decal...
10-9	Issuing a Pass to Limited Income Senior Citizens/Disabled Persons/Disabled Veterans
10-16	Allotments
10-17	Temporary Moorage Permits
10-19	American Express Travel Credit Cards
<b>15</b>	<b>Administration</b>
15-2	Personal/Consulting Service Contracting
15-4	Roster Updating; Telephone Lists; Mailing Lists
15-8	Essential Records
15-9	Publication Distribution to State Library
15-10	Issuing Permits for Filming in State Parks
15-21	Emergency Procedure/Fire, Explosion, Bomb Threat or Inquiry from News Media
<b>26</b>	<b>Concessions</b>
26-1	Commercial Leases - Temporary Concession Permit - Less Than Eight Days
26-2	Commercial Leases - Communication Site Leases
26-3	Renewal, Extension or Amendment of Concession and Commercial Contracts and Commercial Site Leases
26-4	Complaint of Concessionaires Action
26-5	Commercial Leases - Liaison with Federal Agencies on the Management of Federal and Federal Surplus Land Under State Parks Control
26-6	Commercial Leases - Concession or Commercial Lease Agreements Exceeding Seven Days
26-8	Concession Assignments
<b>35</b>	<b>Environment</b>
35-1	Evaluation of Flood Hazards
35-2	Relocation of Usable Chemical Products
<b>45</b>	<b>Information</b>
45-1	Public Speeches, Presentations
45-2	Written Publications
45-3	Dedication Ceremonies
<b>60</b>	<b>Law - Legislation - Litigation</b>
60-1	Coordination of WAC Adoption Amendment of Repeal
60-2	Handling of Claims for Damages (Tort Claims)

<b>Number</b>	<b>Title</b>
<b>65</b>	<b>Operations</b>
65-007	Applications/Authorization for Archery/Firearms Safety Training
65-106	Self-Registration Campers, Boaters, Parking, Boat Launches and Trailer Dumping
65-301	Fire Prevention
65-302	Hay Cutting
65-304	Park Timber Management Programs
65-305	Timber Sales
65-700	Park Closures
65-701	Establishing Park Capacities
65-8	Employee Waste Reduction and Recycling Practices
65-9	Driver Training
65-1000	Park Profile Review
65-1001	Establishing Method for Producing Area Report
65-10	Heavy Equipment Operation
65-1012	Emergency Areas
65-1013	Entry by Campers After Hours
65-1020	Park Winterization
65-1301	Theft of Park Property
65-1302	Change of Park Manager
65-1306	Lost and Found Property
65-1403	Lost Persons
65-1404	Pets
65-1406	Death in State Parks
65-1407	Special Activity Permit/Application
65-1409	Camping Tickets - Processing Written Comments
65-1411	Handling and Disposing of Evidence
65-1413	Radio System Equipment and Training
65-1703	Boat and Water Safety
65-1704	Life Preservers (PFDs)
65-1	Problem Wildlife Management
<b>70</b>	<b>Personnel</b>
70-1	Temporary Park Aide Hiring
70-3	Temporary Interpretive Assistant Hiring
70-5	State Parks Housing for Employees
70-7	Local List Hiring
70-8	Reporting and Processing Job Related Injuries and Illnesses to Agency Employees

<b>Number</b>	<b>Title</b>
70-11	Reduction in Force
70-12	Volunteers
70-13	Participating in Human Resources Development and Training and Maintaining Training Records
70-14	Diving Safety
70-16	State Park Housing for Non-Employees
70-18	Position Reallocation Requests
70-20	Corrective Action
70-21	Hiring of Permanent Classified Employees
<b>72</b>	<b>Planning</b>
72-1	Park Naming and Classification
<b>80</b>	<b>Supply/Services</b>
80-1	Requisitioning Supplies, Equipment, and Services
80-2	Repair of Agency Vehicles and Equipment
80-3	Emergency Purchases
80-5	Equipment Transfers - Intra Agency
80-6	Turn-in and Disposition of Equipment
80-10	Permanent Equipment Record Manual
80-16	Preparing Monthly Vehicle and Equipment Usage Reports
80-17	Camping Tickets - Distribution - Receipt - Accountability
80-19	Pressed Fuel - Initial Acquisition, Distribution, Receipt, and Transfer
80-24	Donated Assets
80-25	Acquisition and Removal of Buildings

# Local Government Requirements and Policies



**TABLE 9: GENERAL PURPOSE LOCAL GOVERNMENT  
ORDINANCES/REGULATIONS APPLICABLE TO HOPE ISLAND MANAGEMENT**

Number	Title	Description
NA	Mason County Comprehensive Plan	Plan prepared by Mason County under the Washington State Growth Management Act that defines county policies in the areas of urban growth, reduction of sprawl, transportation, housing, economic development, property rights, permits, natural resource industries, open space and recreation, environment, citizen participation, public facilities/services, and historic preservation. Provisions of the Mason County Comprehensive Plan are implemented through building and other development review and permitting processes. The Comprehensive Plan has identified the north eastern part of the island as a critical landslide area and the shoreline as a <input type="checkbox"/> general wetland <input type="checkbox"/> This means that within those areas, actions that would normally be exempt from SEPA, may not be exempt. See Appendix A for location of plan.
MCC Title 7	Mason County Shoreline Master Program	Plan prepared by Mason County under the Washington State Shoreline Management Act that defines county policies and regulations regarding land use and development along shorelines of statewide significance. Shoreline Master Program provisions are usually implemented through the county Shoreline Substantial Development review and permitting process. Hope Island is in the Conservancy District in the County SMP. The agency has received a Shoreline Conditional Use Permit for development of phase 1 facilities in the Master Plan. Phase 2 facilities may be developed, pending LAC review and approval by Mason County. See Appendix A for location of SMP and Shoreline Conditional Use Permit..
MCC Title 9	Peace Morals, and Safety	Mason County Fire Marshal office, outdoor burning
MCC Title 14	Mason County Building and Construction Codes	Under this title, specific development regulations are laid out, including uniform building, plumbing, and electrical codes, and the Mason County flood hazard prevention ordinance.
MCC Title 8	Environmental Policy : Interim Mason County Resources Management Ordinance - Critical Aquifer recharge;  8.52	This ordinance regulates land use and development within designated critical areas of the county, including landslide hazard, erosion hazard, and sensitive wildlife areas wetlands, and resource lands, including mineral resource frequently flooded, seismic hazard, aquatic management, terrestrial management, agricultural and forest management areas, The shoreline and steep northeastern slopes are the areas of Hope Island under the jurisdiction of this ordinance.
MCC Title 6	Mason County Sanitary Code	Regulates sanitation, including potable water, solid waste, and sanitary waste.

**TABLE 10: SPECIAL PURPOSE LOCAL GOVERNMENT  
ORDINANCES/REGULATIONS APPLICABLE TO HOPE ISLAND MANAGEMENT**

Number	District	Description
NA	Little Skookum Watershed District	Policies associated with amounts of impervious surface that can be permitted and other storm drainage and water pollution concerns. No regulations in place at this time that effect park, but in the future regulatory tightening is likely.
NA	Mason County Fire District #4	Regulations related to enforcement of Mason County Fire Code.

# Hope Island



Hunter Point